

PLEASE BRING THIS AGENDA WITH YOU

1

The Lord Mayor will take the Chair at ONE
of the clock in the afternoon precisely.

This meeting will be
preceded by a short
Service in the Guild
Church of St. Lawrence
Jewry at 11.30am.
Members will wear
gowns on this occasion.



COMMON COUNCIL

SIR/MADAM,

You are desired to be at a Court of Common Council, at **GUILDHALL**, on
THURSDAY next, the **25th day of April, 2019**.

JOHN BARRADELL,
Town Clerk & Chief Executive.

*Guildhall,
Monday 15th April 2019*

Nicholas Stephen Leland Lyons

Prem Goyal, O.B.E., J.P.

}

Aldermen on the Rota

1 **Introduction of Newly Elected Alderman**2 **The new Chief Commoner to take his seat**3 **Apologies**4 **Declarations by Members under the Code of Conduct in respect of any items on the agenda**5 **Minutes**

To agree the minutes of the meeting of the Court of Common Council held on 7 March 2019.

For Decision
(Pages 1 - 30)

6 **Resolutions on Retirements, Congratulatory Resolutions, Memorials**7 **Mayoral Visits**

The Right Honourable The Lord Mayor to report on his recent overseas visits.

8 **Policy Statement**

To receive a statement from the Chair of the Policy and Resources Committee.

9 **Docquets for the Hospital Seal**10 **The Freedom of the City**

To consider a circulated list of applications for the Freedom of the City.

For Decision
(Pages 31 - 36)

11 **Legislation**

To receive a report setting out measures introduced into Parliament which may have an effect on the services provided by the City Corporation.

For Information
(Pages 37 - 38)

12 **Ballot Results**

The Town Clerk to report the outcome of the ballot taken at the last Court:

Where appropriate:-

* denotes a Member standing for re-appointment;

★ denotes appointed.

Three Members to **The Honourable The Irish Society.**

*Roger Arthur Holden Chadwick, O.B.E., Deputy

*Simon D'Olier Duckworth, O.B.E., D.L.

*James Henry George Pollard, Deputy

Philip John Woodhouse, Deputy

Votes

45

65 ★

79 ★

63 ★

For Information

13 **Appointment of Committees**

To appoint the Committees until the first meeting of the Court in April 2020 and to agree the terms of reference and constitution for each Committee.

(A list of the proposed appointments, terms of reference including proposed amendments, and constitutions has been separately circulated).

(Unless otherwise stated the requirement for certain Committees to have a Member with fewer than five or ten years' service on the Court, at the time of their appointment, is fulfilled by the existing membership).

(Supporting statements in respect of the contested vacancies outlined below are set out immediately following the White Paper, at pages 85 to 96).

Nominations received for vacancies of varying terms:-

Where appropriate:-

** denotes a Member standing for re-appointment;*

denotes a Member with fewer than five years' service on the Court;

^ denotes a Member who currently serves on the Committee in either an ex-officio capacity or as a representative of another Committee with appointment rights.

To consider the following appointments:

(A) **Policy and Resources Committee** (five vacancies).

(Contest)

Nominations received:-

David John Bradshaw, Deputy

*Henry Nicholas Almroth Colthurst

Karina Dostalova

Kevin Malcolm Everett, Deputy

Anne Helen Fairweather

Shravan Jashvantrai Joshi

Angus Knowles-Cutler

*Charles Edward Lord, O.B.E., J.P., Deputy

Wendy Mead, O.B.E.

Ruby Sayed

James Michael Douglas Thomson, Deputy

*John Tomlinson, Deputy

James Richard Tumbridge

(B) **Hospitality Working Party of the Policy and Resources Committee** (one vacancy).

(Contest)

Nominations received:-

*Karina Dostalova

Jeremy Lewis Simons

(C) **Outside Bodies Sub (Policy and Resources) Committee** (one vacancy).

(No contest)

Nominations received:-

*Jeremy Lewis Simons

- (D) **Capital Buildings Committee** (one vacancy).
(No contest)
Nominations received:-
*Ian David Luder, J.P., Alderman
- (E) **Investment Committee** (four vacancies).
(Contest)
Nominations received:-
^Christopher Paul Boden
*Henry Nicholas Almroth Colthurst
^Alison Jane Gowman, Alderman
^Michael Hudson
Robert Charles Hughes-Penney, Alderman
*James de Sausmarez
*Philip John Woodhouse, Deputy
- (F) **Social Investment Board** (three vacancies).
(No contest)
Nominations received:-
^Henry Nicholas Almroth Colthurst
Bronek Masojada, Alderman
^Andrien Gereith Dominic Meyers
- (G) **Audit and Risk Management Committee** (two vacancies).
(No contest)
Nominations received:-
*Alexander Robertson Martin Barr
*Andrien Gereith Dominic Meyers
- (H) **Police Authority Board** (three vacancies).
(Contest)
Nominations received:-
*Douglas Barrow
Kevin Malcolm Everett, Deputy
*James Henry George Pollard, Deputy
*James Michael Douglas Thomson, Deputy
- (I) **Board of Governors of the Guildhall School of Music & Drama** (four vacancies).
(No contest)
Nominations received:-
George Christopher Abrahams
*Marianne Bernadette Fredericks
*Jeremy Paul Mayhew
- (J) **Gresham (City Side) Committee** (two vacancies).
(No contest)
Nominations received:-
*Simon D'Olier Duckworth, O.B.E., D.L.
*Dr Giles Robert Evelyn Shilson, Deputy

- (K) **Establishment Committee** (six vacancies).
(No contest)
Nominations received:-
*Randall Keith Anderson
*Richard David Regan, O.B.E., Deputy
*Elizabeth Rogula, Deputy
*Ruby Sayed
*Philip John Woodhouse, Deputy
- (L) **Open Spaces, City Gardens and West Ham Park Committees** (two vacancies on each Committee).
(No contest)
Nominations received:-
*Caroline Wilma Haines
*Wendy Mead, O.B.E.
- (M) **Epping Forest & Commons Committee** (one vacancy).
(No contest)
Nominations received:-
*Philip John Woodhouse, Deputy
- (N) **Hampstead Heath, Highgate Wood & Queen's Park Committee** (three vacancies).
(No contest)
Nominations received:-
*John Tomlinson, Deputy
*Prem Goyal, O.B.E., J.P., Alderman
*Gregory Percy Jones, Q.C., Alderman
- (O) **Freedom Applications Committee** (two vacancies).
(No contest)
Nominations received:-
#Tijis Broeke
#Dominic Christian
- (P) **Barbican Residential Committee**, in the category of non-resident (five vacancies).
(No contest)
Nominations received:-
*Jeremy Paul Mayhew
- (Q) **Barbican Centre Board** (two vacancies).
(Contest)
Nominations received:-
George Christopher Abrahams
Kevin Malcolm Everett, Deputy
Ann Holmes
*Vivienne Littlechild, M.B.E., J.P.
William Anthony Bowater Russell, Alderman

- (R) **The City Bridge Trust Committee** (three vacancies).
(No contest)
Nominations received:-
*Karina Dostalova
*Marianne Bernadette Fredericks
*Jeremy Paul Mayhew
- (S) **Standards Committee** (eight vacancies).
(Contest)
Nominations received:-
Randall Keith Anderson
*Christopher Paul Boden
Mark Bostock
Henry Nicholas Almroth Colthurst
Mary Durcan
*Kevin Malcolm Everett, Deputy
*Michael Hudson
*Jamie Ingham Clark, Deputy
Vivienne Littlechild, M.B.E., J.P.
Natasha Maria Cabrera Lloyd-Owen
*Oliver Arthur Wynlayne Lodge
*Charles Edward Lord, O.B.E., J.P., Deputy
Andrew Paul Mayer
Barbara Patricia Newman, C.B.E.
William Pimlott
*Jeremy Lewis Simons
- (T) **Standards Appeals Committee** (ten vacancies).
(No contest)
Nominations received:-
*Keith David Forbes Bottomley, Deputy
*John Douglas Chapman
*Marianne Bernadette Fredericks
David Andrew Graves, Alderman
Timothy Russell Hailes, J.P., Alderman
*John Petrie
John George Stewart Scott, J.P.
- (U) **Licensing Committee** (four vacancies).
(No contest)
Nominations received:-
*Kevin Malcolm Everett, Deputy
*Sophie Anne Fernandes
*James Richard Tumbridge
- (V) **Health & Social Care Scrutiny Committee** (two vacancies).
(No contest)
Nominations received:-
Charles Edward Lord, O.B.E., J.P., Deputy

- (W) **Livery Committee** (three vacancies).

(Contest)

Nominations received:-

Henry Nicholas Almroth Colthurst

*Christopher Michael Hayward

Shravan Jashvantraï Joshi

Dhruv Patel, O.B.E.

*Judith Lindsay Pleasance

James Henry George Pollard, Deputy

John George Stewart Scott, J.P.

For Decision
(Pages 39 - 96)

14 **Appointments to Vacancies on Ward Committees**

To appoint vacancies on Ward Committees (where not all places on Ward Committees are filled by Wards, vacancies can be filled by Members of the Court), viz.:-

- (A) **Culture, Heritage & Libraries Committee** (one vacancy).

(No contest)

Nominations received:-

*Mary Durcan

- (B) **Community & Children's Services Committee** (ten vacancies).

(No contest)

Nominations received:-

*Mary Durcan

*David Andrew Graves, Alderman

*Catherine McGuinness, Deputy

*Henrika Johanna Sofia Priest

*Barbara Patricia Newman, C.B.E.

*Jason Paul Pritchard

For Decision

15 **Questions**

16 **Motions**

17 **Petitions**

To receive a petition submitted by Graeme Harrower pursuant to Standing Order No.20, relative to the City Corporation's Standards Regime.

For Decision
(Pages 97 - 98)

18 **Awards and Prizes**

19 **Hospitality Working Party of the Policy and Resources Committee**

To consider several recommendations concerning the provision of hospitality.

For Decision
(Pages 99 - 106)

20 **Establishment Committee**

To consider amendments to the Protocol on Member/Officer Relations.

For Decision
(Pages 107 - 114)

21 **Education Board**

To consider the appointment of a Governor to Prior Weston School.

For Decision
(Pages 115 - 116)

MOTION22 **By the Chief Commoner**

That the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972.

For Decision

23 **Non-Public Minutes**

To agree the non-public minutes of the meeting of the Court held on 7 March 2019.

For Decision
(Pages 117 - 122)

24 **Policy and Resources Committee**

To consider proposals relating to the Markets Consolidation Programme.

For Decision
(Pages 123 - 160)

25 **Capital Buildings and Policy and Resources Committees**

To receive a report advising of action taken under urgency procedures in relation to the Police Accommodation Strategy and associated budgets.

For Information
(Pages 161 - 162)

26 **Finance Committee**

To consider reports of the Finance Committee, as follows:-

- (A) **Museum of London Pay Award** – to consider the annual pay award for Museum of London staff.

For Decision
(Pages 163 - 164)

- (B) **Report of Urgent Action Taken: Borrowing Arrangements** – to receive a report advising of action taken under urgency procedures in relation to borrowing arrangements.

For Decision
(Pages 165 - 168)

27 **Police and Finance Committees**

To consider proposals relating to the award of a contract.

For Decision
(Pages 169 - 172)

28 **Community & Children's Services Committee**

To consider proposals relative to a major refurbishment project.

For Decision
(Pages 173 - 178)

29 **Property Investment Board**

To receive a report advising of action taken under urgency procedures in relation to the refurbishment of a property.

For Information
(Pages 179 - 180)

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ESTLIN, MAYOR

COURT OF COMMON COUNCIL

7th March 2019
MEMBERS PRESENT

ALDERMEN

Sir David Hugh Wootton
Sir Alan Colin Drake Yarrow
Emma Edhem
The Rt. Hon. the Lord Mayor, Alderman Peter Estlin
Prem Goyal OBE JP
Nicholas Anstee
Robert Charles Hughes-Penney

Gregory Jones QC
Sheriff Vincent Thomas Keaveny
Alison Gowman
Susan Langley, OBE
Ian David Luder JP
Nicholas Stephen Leland Lyons

Robert Picton Seymour Howard
John Garbutt
Alastair John Naisbitt King,
William Anthony Bowater Russell
Timothy Russell Hailes JP
Charles Edward Beck Bowman
Professor Michael Raymond Mainelli

COMMONERS

John David Absalom, Deputy
Munsur Ali
Randall Keith Anderson
Alexander Robertson Martin Barr
Douglas Barrow
Adrian Mark Bastow
John Alfred Bennett, MBE, Deputy
Nicholas Michael Bensted-Smith, JP
Mark Bostock
David John Bradshaw, Deputy
Tijs Broeke
Keith David Forbes Bottomley, Deputy
Michael John Cassidy, CBE, Deputy
John Douglas Chapman
Dominic Gerard Christian
Henry Nicholas Almroth Colthurst
Karina Dostalova
Peter Gerard Dunphy
Mary Durcan
Kevin Malcolm Everett, Deputy

Sophie Anne Fernandes
Anne Helen Fairweather
John William Fletcher
Caroline Wilma Haines
The Revd Stephen Decatur
Haines, Deputy
Christopher Hill
Tom Hoffman, MBE Deputy
Ann Holmes
Michael Hudson
Jamie Ingham Clark, Deputy
Henry Llewellyn Michael Jones, Deputy
Angus Knowles-Cutler
Edward Lord, OBE, JP, Deputy
Tim Levene
Oliver Arthur Wynlayne Lodge
Paul Nicholas Martinelli
Andrew Paul Mayer
Jeremy Mayhew
Catherine McGuinness, Deputy

Andrew Stratton McMurtrie, JP
Wendy Mead, OBE
Robert Allan Merrett, Deputy
Andrien Gereith Dominic
Meyers Brian Desmond Francis
Mooney, Deputy
Hugh Fenton Morris, Deputy
Sylvia Doreen Moys, MBE
Alastair Michael Moss, Deputy
Benjamin Daniel Murphy
Joyce Carruthers Nash, OBE, Deputy
Barbara Patricia Newman, CBE
Graham Packham
Dhruv Patel OBE
Susan Jane Pearson
John Petrie
William Pimlott
Judith Pleasance
Marianne Bernadette Fredericks
Jason Paul Pritchard

Richard David Regan, OBE, Deputy
James de Sausmarez
Ruby Sayed
John George Stewart Scott, JP
Ian Christopher Norman Seaton
Oliver Sells QC
Dr Giles Robert Evelyn Shilson, Deputy
Tom Sleight, Deputy
Jeremy Lewis Simons
James Michael Douglas
Thomson, Deputy
John Tomlinson, Deputy
James Richard Tumbridge
Philip Woodhouse, Deputy
William Upton, QC
Elizabeth Rogula, Deputy

1. Apologies The apologies of those Members unable to attend this meeting of the Court were noted.
2. Declarations There were no declarations.
3. Minutes *Resolved* – That the Minutes of the last Court are correctly recorded, subject to the following amendments:-

- Under Item 3 on page 15 in respect of the tellers listed, Mr Upton be listed as the Teller for the Negative side, and on behalf of the Affirmative. Equally, Mr Colthurst's be listed as Teller for the Affirmative Side and on behalf of the Negative.
- On the same page, Alderman Keaveny to be listed as Sheriff in place of Alderman Hailes.

4. Resolutions
Ingham Clark, J,
Deputy;
Scott, J.G.S., J.P.

Resolved unanimously – That the gratitude of this Court be extended to:-

Matthew Charles Falco Lombardi Richardson

First elected to the Court of Common Council in 2009 representing the Ward of Coleman Street, and later becoming an Alderman for the Ward of Billingsgate in 2012, we thank him for his dedicated service to the City Corporation and the City of London over the past ten years.

During his time at the City Corporation Matthew served on a wide range of Committees which included the Port Health and Environmental Services Committee, Planning and Transportation Committee and the Board of Governors of the City of London Freemen's School where he actively represented the views of businesses and residents.

It can be said that his dedication to the City Corporation was such that he even held his marriage at St Lawrence Jewry and the reception here at Guildhall.

A barrister who was called to the Bar by the Honourable Society of Gray's Inn and has served as a Director of several financial companies. Matthew was a valued Member of the Finance Committee and its various sub-committees, including the Digital Services Sub Committee. It was in this sphere that the City Corporation benefited from his extensive legal and financial experience, particularly in areas such as Cyber Crime and insurance, and for this we express our gratitude.

Matthew's attendance record at Committee was at times possibly sparse, it could even be said erratic, but we always looked forward to his contributions when he did attend which were generally incisive.

This Honourable Court therefore extends to Matthew its sincerest thanks for his endeavours over the past several years, as well as its very best wishes for him and Erica for the future.

5. Mayoral
 Visits

The Right Honourable The Lord Mayor reported on his recent visits to the Gulf, the World Economic Forum at Davos, Asia and Scotland.

6. Policy
 Statement

There was no statement.

7. Hospital
 Seal

There were no docquets for the seal.

8.Freedoms

The Chamberlain, in pursuance of the Order of this Court, presented a list of the under-mentioned, persons who had made applications to be admitted to the Freedom of the City by Redemption:-

Marlyn De La Cruz Macabontoc	a Nanny	Morden, Surrey
<i>Michael David Hoddy</i>	<i>Citizen and Information Technologist</i>	
<i>Robert Laurens</i>	<i>Citizen and Information Technologist</i>	
Julia Georgina Lucia Hamilton	an Artist	Hackney
<i>Christopher Punter</i>	<i>Citizen and Information Technologist</i>	
<i>Steven Jones</i>	<i>Citizen and Information Technologist</i>	
Ailbhe Baranie Edgar	a Solicitor, retired	Islington
<i>Graham Williams</i>	<i>Citizen and Painter Stainer</i>	
<i>Martin John Davies</i>	<i>Citizen and Scrivener</i>	
Stephen David Clark	a Construction Site Manager	Surbiton, Surrey
<i>Anjola Adeniyi</i>	<i>Citizen and Information Technologist</i>	
<i>Sarah Jane Fletcher Harris</i>	<i>Citizen and Basketmaker</i>	
Haig Walter Wing	a Transport Manager, retired	Biggleswade, Bedfordshire
<i>Paul Frank Basson</i>	<i>Citizen and Firefighter</i>	
<i>Peter Richard Cowland</i>	<i>Citizen and Firefighter</i>	
Kim Jeanette Donald	a Catering Manager	Tower Hamlets
<i>Wendy Mead, OBE, CC</i>	<i>Citizen and Glover</i>	
<i>Marianne Bernadette Fredericks, CC</i>	<i>Citizen and Baker</i>	
Avrom Boris Lasarow	a Chief Executive Officer	Ashford, Kent
<i>Lars Bendik Andersen</i>	<i>Citizen and World Trader</i>	
<i>Lee John Robertson</i>	<i>Citizen and Marketor</i>	
Peter Frederick Latchford	an Import/export Clerk, retired	Stanford-le-Hope, Essex
<i>Peter Hubert William Ruddy</i>	<i>Citizen and Bowyer</i>	
<i>Melvyn Stuart Davis</i>	<i>Citizen and Bowyer</i>	
Lucy Mari Hughes	a Speech and Language Therapist	Ashted, Surrey
<i>Diana Mary Hughes</i>	<i>Citizen and Tin Plate Worker Alias Wire Worker</i>	
<i>David William Henderson-Begg</i>	<i>Citizen and Tin Plate Worker Alias Wire Worker</i>	
James Nicholas Weal	a Land Acquisition and Developer	Wimbledon
<i>Brian Derek Francois</i>	<i>Citizen and Environmental Cleaner</i>	
<i>Mark Gino Francois</i>	<i>Citizen and Wheelwright</i>	
John Aidan Lawson	a Royal Air Force Navigator	Ruskington, Lincolnshire
<i>William Barrie Fraser, OBE</i>	<i>Citizen and Gardener</i>	
<i>Richard David Regan, OBE, Deputy</i>	<i>Citizen and Cutler</i>	
Joshua Patrick Joseph Delve	a Student	Cobham, Surrey
<i>Roger Arthur Holden Chadwick, OBE, Deputy</i>	<i>Citizen and Bowyer</i>	
<i>Philip Woodhouse, Deputy</i>	<i>Citizen and Grocer</i>	
Peter Arthur Brice	a Local Government Officer, retired	Bicester, Oxfordshire
<i>Peter Leonard Spalding</i>	<i>Citizen and Loriner</i>	
<i>Michael John Willett</i>	<i>Citizen and Air Pilot</i>	
Ada Christine Margaret Eberhardie, TD	a University Teacher, retired	Sutton, Surrey
<i>Colonel Jane Carey-Harris, TD</i>	<i>Citizen and Apothecaries</i>	
<i>Colonel Jane Davis, OBE QVRM TD DL RGN</i>	<i>Citizen and Blacksmith</i>	
Robert Brian Galland	a Surgeon, retired	Berkshire

John George Stewart Scott, CC <i>Margaret Claire Scott</i> Dr Francis Anthony Copplestone <i>Robert Picton Seymour Howard, Ald.</i> <i>Susan Carol Langley, OBE, Ald.</i>	<i>Citizen and International Banker</i> <i>Citizen & Stationer & Newspapermaker</i> an Investment Manager	Hadley Wood, Hertfordshire
Godfrey Devlin <i>James Robert Lewis Nuttall</i> <i>Kenneth Frederick Blundell</i>	<i>Citizen and Gardener</i> <i>Citizen and Insurer</i> a Consultant	Watford, Hertfordshire
Alison Mary Devlin <i>James Robert Lewis Nuttall</i> <i>Kenneth Frederick Blundell</i>	<i>Citizen and Gold & Silver Wyre Drawer</i> <i>Citizen and Gold & Silver Wyre Drawer</i> a Chartered Accountant	Watford, Hertfordshire
Timothy Michael John Lacey <i>Peter Lionel Raleigh Hewitt</i> <i>Fidelma Mary Hewitt</i>	<i>Citizen and Gold & Silver Wyre Drawer</i> <i>Citizen and Gold & Silver Wyre Drawer</i> a Telecommunications Company Director	Bedford Park, Chiswick
Steven Charles Cousins <i>Peter Richard Cowland</i> <i>Ronald Peter Murray</i>	<i>Citizen and Woolman</i> <i>Citizen and Pewterer</i> a Fire Officer	Morden, Surrey
John Charles William Hickman <i>Harold Ebenezer Piggott</i> <i>Paul Stephen Hollebone</i>	<i>Citizen and Firefighter</i> <i>Citizen and Firefighter</i> a Dairy Company Director, retired	Selsey, West Sussex
Christopher Miles Bertram King <i>John George Stewart Scott, CC</i> <i>Margaret Claire Scott</i>	<i>Citizen and Basketmaker</i> <i>Citizen and Chartered Accountant</i> a Recruitment Company Director, retired	Finchley
Simon Laurence Livesey <i>Dr John Alexander McCaul</i> <i>John Charles Wheen</i>	<i>Citizen and International Banker</i> <i>Citizen & Stationer & Newspapermaker</i> a Solicitor	Dulwich
Maureen Saminaden <i>Lesley Jan Day</i> <i>David John Cole-Adams</i>	<i>Citizen and Apothecary</i> <i>Citizen and Marketor</i> a Local Government Officer, retired	Watford, Hertfordshire
Lee Taylor <i>Michael Richard Adkins</i> <i>Stanley Brown, QGM, TD</i>	<i>Citizen and Tyler & Bricklayer</i> <i>Citizen and Chartered Architect</i> a Police Officer, retired	Benfleet, Essex
Carol Gay Thierry <i>Christopher Michael Thierry</i> <i>Andrew Gerard Dawson</i>	<i>Citizen and Water Conservator</i> <i>Citizen and Loriner</i> a Property Development Company Director	Long Ditton, Surrey
Richard Nicholas Zsigmond <i>Frederick Joseph Trowman</i> <i>Anthony Sharp</i>	<i>Citizen and Woolman</i> <i>Citizen and Woolmen</i> a Retail Shop Owner	Chelsea
Jane Jones <i>Gordon Lenham Warren</i> <i>William Fitzgerald-O'Connor</i>	<i>Citizen and Loriner</i> <i>Citizen and Loriner</i> a Royal Naval Reserve Officer	Rochester, Kent
David Charles Balden <i>Roger Keith Mallindine</i> <i>Paul Julian Varney</i>	<i>Citizen and Gold & Silver Wyre Drawer</i> <i>Citizen and Gold & Silver Wyre Drawer</i> a Club Secretary	Royston, Hertfordshire
Justin Ashley Roberts <i>Robert-Jan Temmink</i> <i>Christopher Oliver James Temmink</i>	<i>Citizen and Distiller</i> <i>Citizen and Distiller</i> a General Manager	Corsham, Wiltshire
Hugh Peter Gwilliams <i>Adarsh Kumar Sharma</i> <i>Michael Peter Cawston</i>	<i>Citizen and Merchant Taylor</i> <i>Citizen and Merchant Taylor</i> a Consultant, retired	Weston Turville, Buckinghamshire
Robert James Thomas <i>Michael Alan Rutherford</i> <i>Drewe William Lacey</i>	<i>Citizen and Chartered Accountant</i> <i>Citizen and Tyler & Bricklayer</i> an Accountant	Canterbury, Kent
Geoffrey Allen White <i>Anthony John Skinner</i>	<i>Citizen and Management Consultant</i> <i>Citizen and Management Consultant</i> a Training Company Director	Roxton, Bedfordshire
	<i>Citizen and Firefighter</i>	

<i>Ronald Peter Murray</i>	<i>Citizen and Firefighter</i>	
Neil Twentyman Graham	a Chartered Accountant, retired	Wimbledon
<i>Paul Douglas Simmons</i>	<i>Citizen and Apothecary</i>	
<i>Max James Gladwyn</i>	<i>Citizen and Barber</i>	
John Brackley	a Grand Secretary, retired	Highcliffe, Dorset
<i>Graham Leslie Flight</i>	<i>Citizen and Loriner</i>	
<i>Lt. Col. John Craven Chambers</i>	<i>Citizen and Wax Chandler</i>	
David Robert Clancey	a Metal Recycler	Hewarth, Yorkshire
<i>Richard John Bradburn</i>	<i>Citizen and Musician</i>	
<i>Derek Martin Morley</i>	<i>Citizen and Furniture Maker</i>	
Daniel Benjamin Cohen	a Parliamentary Adviser	Hadley, Highstone, Hertfordshire
<i>Lord Robert George Alexander Lingfield, Kt., DL.</i>	<i>Citizen and Goldsmith</i>	
<i>Nigel Anthony Chimmo Branson, JP</i>	<i>Citizen and Haberdasher</i>	
Nicholas William Ayrton Bannister	a Hotel Company Director	Skipton, North Yorkshire
<i>Malcolm Alastair Campbell</i>	<i>Citizen and Woolman</i>	
<i>Richard Barton Angus</i>	<i>Citizen and Woolman</i>	
Stephen John Nolan	a Locksmith	Watford, Hertfordshire
<i>Malcolm Alastair Campbell</i>	<i>Citizen and Woolman</i>	
<i>Richard Barton Angus</i>	<i>Citizen and Woolman</i>	
Simon Philip Gould	a Graphic Designer	Thamesmead, Bexley
<i>Antony David George Harvey</i>	<i>Citizen and Educator</i>	
<i>Hugh Edwin Henry Hobson</i>	<i>Citizen and Gold & Silver Wyre Drawer</i>	
Brian Michael Stratton	an Author	Worcester Park, Surrey
<i>Sir Andrew Charles Parmley, Ald.</i>	<i>Citizen and Musician</i>	
<i>Jonathan Patterson Shiels</i>	<i>Citizen and Joiner</i>	
Stewart James Cranage	a Sales Director, retired	Upholland, West Lancashire
<i>Adarsh Kumar Sharma</i>	<i>Citizen and Chartered Accountant</i>	
<i>Michael Peter Cawston</i>	<i>Citizen and Tyler & Bricklayer</i>	
Dr Penelope Jane Bevan	a Doctor of Medicine	Muswell Hill
<i>Randall Keith Anderson, CC</i>	<i>Citizen and Common Councilman</i>	
<i>Joyce Carruthers Nash, OBE, Deputy</i>	<i>Citizen and Feltmaker</i>	
David Robert Setters	a Company Director	South Nutfield, Redhill, Surrey
<i>Daniel Houghton Hodson</i>	<i>Citizen and Mercer</i>	
<i>Thomas Hempenstall</i>	<i>Citizen and Stationer & Newspaper Maker</i>	
Patrick Tsu An Wong	a Real Estate Chief Executive Officer	Mid Levels, Hong Kong
<i>Judith Lindsay Pleasance, CC</i>	<i>Citizen and Clockmaker</i>	
<i>Andrew John Reynolds</i>	<i>Citizen and Chartered Architect</i>	
Alvaro Garcia Zaragoza	a Project Manager	Westminster
<i>Michael William Daniel</i>	<i>Citizen and Clockmaker</i>	
<i>Robert James Ingham Clark, Deputy</i>	<i>Citizen and Clothworker</i>	
Gregory Davies	a Health and Safety Company Director	Fetcham, Surrey
<i>Jonathan Martin Averbs</i>	<i>Citizen and Fletcher</i>	
<i>David Andrew Harry McGregor Smith, CBE</i>	<i>Citizen and Cook</i>	
Jayne-Anne Gadhia, CBE	a Financial Adviser	Marsham Street
<i>The Rt. Hon The Lord Mayor</i>	<i>Citizen and International Banker</i>	
<i>William Anthony Bowater Russell, Ald.</i>	<i>Citizen and Haberdasher</i>	
Justine Siobhan Voisin	a Lawyer, retired	Godalming, Surrey
<i>The Rt. Hon The Lord Mayor</i>	<i>Citizen and International Banker</i>	
<i>Lindy Estlin</i>	<i>Citizen and Glover</i>	
Michael John Lyas	a Composer, retired	Chiselhurst, Kent
<i>Eric Davies</i>	<i>Citizen and Stationer and Newspaper</i>	

<i>Peter William Silver</i>	<i>Maker</i>	
Brian Patrick Nyland	<i>Citizen and Stationer & Newspaper Maker</i>	East Tilbury, Essex
<i>Ian John Hodgson</i>	<i>a Scaffold Company Director, retired</i>	
<i>Michael Stephen Saunders</i>	<i>Citizen and Joiner & Ceiler</i>	
James Mark Gibson	<i>Citizen and Joiner & Ceiler</i>	Purfleet, Essex
<i>Nicholas John Anstee, Ald.</i>	<i>a Technology Support Officer</i>	
<i>Ian David Luder, Ald.</i>	<i>Citizen and Butcher</i>	
Christopher Michael Hyatt	<i>Citizen and Cooper</i>	Cricklewood, Brent
<i>Nicholas John Anstee, Ald.</i>	<i>an Information Technology Consultant</i>	
<i>John Chapman</i>	<i>Citizen and Butcher</i>	
Josephine Clare Brand	<i>Citizen and Common Councilman</i>	Wimbledon
<i>Allan Digby Flower</i>	<i>a Chartered Surveyor</i>	
<i>Anthony Joyce</i>	<i>Citizen and Chartered Surveyor</i>	
Richard Paul Powis	<i>Citizen and Chartered Surveyor</i>	South Benfleet, Essex
<i>Graham John Peacock</i>	<i>a Groundsman</i>	
<i>Richard Eaglesfield Floyd</i>	<i>Citizen and Loriner</i>	
Sarah Greenwood	<i>Citizen and Basketmaker</i>	Wapping
<i>Robert Allan Merrett, Deputy</i>	<i>a Montessori School Principal</i>	
<i>Graeme George Harrower, CC</i>	<i>Citizen and International Banker</i>	
	<i>Citizen and Scrivener</i>	Leigh-on-Sea, Essex
	<i>an Asset Management Company Director</i>	
Corinne Lee		
<i>Alastair John Naisbitt King, Ald.</i>	<i>Citizen and Blacksmith</i>	
<i>Brian David Francis Mooney, Deputy</i>	<i>Citizen and Common Councilman</i>	
Richard Simon Martin-Redman	<i>a Financial Advisor</i>	Barnes
<i>William Peter Arthur Hedley Chappel</i>	<i>Citizen and Pewterer</i>	
<i>Clive Burr</i>	<i>Citizen and Goldsmith</i>	
Ena Harrop	<i>a Headmistress</i>	Guildford, Surrey
<i>Clare Deborah James, Deputy</i>	<i>Citizen and Fletcher</i>	
<i>Patricia Ann Holmes, CC</i>	<i>Citizen and Cordwainer</i>	
Jeanette Elizabeth Holland	<i>a Solicitor</i>	Westminster
<i>Clare Deborah James, Deputy</i>	<i>Citizen and Fletcher</i>	
<i>Vincent Keaveny, Ald. & Sheriff</i>	<i>Citizen and Solicitor</i>	
Robin Boles, LVO	<i>a Charity Chief Executive Officer</i>	Dalry, Ayrshire, Scotland
<i>Robert James Ingham Clark, Deputy</i>	<i>Citizen and Clothworker</i>	
<i>John Petrie, CC</i>	<i>Citizen and Draper</i>	
Lynette Frances Williams	<i>The Principal of the GSMD</i>	Stoke Newington
<i>John Alfred Bennett, Deputy</i>	<i>Citizen and International Banker</i>	
<i>John George Stewart Scott, CC</i>	<i>Citizen and International Banker</i>	
Annabel Francesca Louise Estlin	<i>a Student</i>	Tunbridge Wells, Kent
<i>The Rt. Hon The Lord Mayor</i>	<i>Citizen and International Banker</i>	
<i>Lindy Estlin</i>	<i>Citizen and Glover</i>	
Dr Victoria Elizabeth Joanne Estlin	<i>a Doctor</i>	Tunbridge Wells, Kent
<i>The Rt. Hon The Lord Mayor</i>	<i>Citizen and International Banker</i>	
<i>Lindy Estlin</i>	<i>Citizen and Glover</i>	
Rita Yvonne Upchurch Roberts, MBE	<i>a Teacher</i>	South Croydon
<i>William Joseph Browning</i>	<i>Citizen and Glass Seller</i>	
<i>Michael Peter Cawston</i>	<i>Citizen and Tyler and Bricklayer</i>	
Charles Edward Jenkins, Junior	<i>a Strategy Manager</i>	Portland, Oregon
<i>Judge Patrick Francis Clyne</i>	<i>Citizen and Loriner</i>	
<i>Peadar O'Mordha</i>	<i>Citizen and Apothecary</i>	
John Oakley	<i>a Beadle/toastmaster</i>	Barming, Kent

<i>Philip Roy Grant</i>	<i>Citizen and Needlemaker</i>	
<i>Colin Michael Tiffin</i>	<i>Citizen and Needlemaker</i>	
Richard Antony Fullbrook	a Police Officer	Canterbury, Kent
<i>Douglas Gordon Fleming Barrow, CC</i>	<i>Citizen and Shipwright</i>	
<i>Keith David Forbes Bottomley, Deputy</i>	<i>Citizen and Wheelwright</i>	
Rosamund Julie-Anne Smith	a Personal Assistant	Holloway
<i>Sylvia Doreen Moys, CC</i>	<i>Citizen and Chartered Secretary and Administrator</i>	
<i>Hugh Fenton Morris, Deputy</i>	<i>Citizen and Maker of Playing Card</i>	
Mrs Anzo Gloreen Francis	a Chartered Accountant	Upper Tooting
<i>John George Stewart Scott, CC</i>	<i>Citizen and International Banker</i>	
<i>Margaret Claire Scott</i>	<i>Citizen & Stationer & Newspapermaker</i>	
Eleanor Grace Marina McDonald	a Student	Guildford, Surrey
<i>Andrew Campbell McMillan</i>	<i>Citizen and Fletcher</i>	
<i>Andrew Graham Trapnell</i>	<i>Citizen and Fletcher</i>	
	a Student	Guildford, Surrey
Athena Rose Elspeth McDonald	<i>Citizen and Fletcher</i>	
<i>Andrew Campbell McMillan</i>	<i>Citizen and Fletcher</i>	
<i>Andrew Graham Trapnell</i>		
Melanie Wadsworth	a Solicitor	Lambeth
<i>Alastair John Naisbitt King, Ald.</i>	<i>Citizen and Blacksmith</i>	
<i>Brian David Francis Mooney, Deputy</i>	<i>Citizen and Common Councilman</i>	
Sally Jane Balcombe	a Tourism Company Chief Executive Officer	Wandsworth
<i>Thomas Dieter Dirk Hoffman, Deputy</i>	<i>Citizen and Tyler and Bricklayer</i>	
<i>John Alfred Bennett, Deputy</i>	<i>Citizen and International Banker</i>	
Beth Clare Charley	an Autism Speaker & Campaigner	Cheshunt, Hertfordshire
<i>Charles Edward Lord, OBE, JP, Deputy</i>	<i>Citizen and Broderer</i>	
<i>Wendy Mead, OBE, CC</i>	<i>Citizen and Glover</i>	
Deborah Lynn Sherry	a Chief Commercial Officer	Woldingham, Surrey
<i>Tijs Broeke, CC</i>	<i>Citizen & Common Councilman</i>	
<i>Thomas Sleigh, Deputy</i>	<i>Citizen and Common Councilman</i>	
Joseph John Ellis	a Thames Marine Services Company Director	Sevenoaks, Kent
<i>Iain Reid</i>	<i>Citizen and Educator</i>	
<i>Richard Leslie Springford</i>	<i>Citizen and Carman</i>	
Barbara Elizabeth Jones	a Historian & Archivist	Colne Engaine, Essex
<i>Sylvia Doreen Moys, CC</i>	<i>Citizen and Chartered Secretary and Administrator</i>	
<i>Hugh Fenton Morris, Deputy</i>	<i>Citizen and Maker of Playing Cards</i>	
The Rt. Hon. Brenda Marjorie Hale, Baroness Hale of Richmond, DBE, PC	The President of the Supreme Court	Westminster
<i>The Rt. Hon The Lord Mayor</i>		
<i>Catherine Sidony McGuinness, Deputy</i>	<i>Citizen and Solicitor</i>	
Jacqueline Sandra Glynn	a Senior Project Manager	Hythe, Kent
<i>Sylvia Doreen Moys, CC</i>	<i>Citizen and Chartered Secretary and Administrator</i>	
<i>Hugh Fenton Morris, Deputy</i>	<i>Citizen and Maker of Playing Cards</i>	
Angela Darlington	a Chief Risk Officer	Bow
<i>Tijs Broeke, CC</i>	<i>Citizen & Common Councilman</i>	
<i>Thomas Sleigh, Deputy</i>	<i>Citizen and Common Councilman</i>	
Christian Edward Johnston Horner	a Motor Racing Team Principal	Highgate
<i>Andrien Meyers, CC</i>	<i>Citizen & Common Councilman</i>	

<i>Timothy Russell Hailes, Ald, JP.</i>	<i>Citizen and International Banker</i>	
Lisa Debra Ronson	<i>a Property Developer</i>	Hampstead
<i>Alastair John Naisbitt King, Deputy</i>	<i>Citizen and Blacksmith</i>	
<i>Brian David Francis Mooney, Deputy</i>	<i>Citizen and Common Councilman</i>	
Rosamund Anne Sweet, MBE	<i>a Police Community Support Officer</i>	Bexleyheath, Kent
<i>Sylvia Doreen Moys, CC</i>	<i>Citizen and Chartered Secretary and Administrator</i>	
<i>Hugh Fenton Morris, Deputy</i>	<i>Citizen and Maker of Playing Card</i>	
Alice Geevarghese Vaidyan	<i>an Insurance Company Chairman</i>	Malabar Hill, Mumbai
<i>The Rt. Hon The Lord Mayor</i>		
<i>Catherine Sidony McGuinness, Deputy</i>	<i>Citizen and Solicitor</i>	
Air Chief Marshal Sir Stuart	<i>The Nato Military Committee</i>	Grantham, Lincolnshire
William Peach, GBE KCB DL	<i>Chairman</i>	
<i>Catherine Sidony McGuinness, Deputy</i>	<i>Citizen and Solicitor</i>	
<i>Simon D'olier Duckworth, OBE, DL, CC</i>	<i>Citizen and Skinner</i>	
Eugenie Winnifred McKenzie	<i>a Legal Secretary</i>	Tottenham
<i>Sylvia Doreen Moys, CC</i>	<i>Citizen and Chartered Secretary and Administrator</i>	
<i>Hugh Fenton Morris, Deputy</i>	<i>Citizen and Maker of Playing Card</i>	
The Rt. Hon. Sajid Javid, MP	<i>a Member of Parliament</i>	Westminster
<i>Jeremy Paul Mayhew, CC</i>	<i>Citizen and Loriner</i>	
<i>Catherine Sidony McGuinness, Deputy</i>	<i>Citizen and Solicitor</i>	
Katherine Mary Braddick	<i>a Public Servant</i>	Chiswick
<i>The Rt. Hon The Lord Mayor</i>		
<i>Catherine Sidony McGuinness, Deputy</i>	<i>Citizen and Solicitor</i>	
Carolyn Julie Fairbairn	<i>The Director-General of the Cbi</i>	Winchester, Hampshire
<i>The Rt. Hon The Lord Mayor</i>		
<i>Catherine Sidony McGuinness, Deputy</i>	<i>Citizen and Solicitor</i>	
Susan Pollack, MBE	<i>an Export Agent, retired</i>	Barnet
<i>John George Stewart Scott, CC</i>	<i>Citizen and International Banker</i>	
<i>Catherine Sidony McGuinness, Deputy</i>	<i>Citizen and Solicitor</i>	
Rt. Revd. & Rt. Hon. Dame	<i>The Bishop of London</i>	St. Pauls
Sarah Elisabeth Mullally, DBE		
<i>The Rt. Hon The Lord Mayor</i>		
<i>Catherine Sidony McGuinness, Deputy</i>	<i>Citizen and Solicitor</i>	
Antonia Romeo	<i>a Civil Servant</i>	Westminster
<i>The Rt. Hon The Lord Mayor</i>		
<i>Catherine Sidony McGuinness, Deputy</i>	<i>Citizen and Solicitor</i>	
Kathryn Lynda Crockford	<i>an Adult Education Tutor</i>	Southwark
<i>Sylvia Doreen Moys, CC</i>	<i>Citizen and Chartered Secretary and Administrator</i>	
<i>Dhruv Patel, CC</i>	<i>Citizen and Clothworker</i>	
Revd Laura Jorgensen	<i>Rector of St Botolph without</i>	Tower Hamlets
	<i>Aldgate</i>	
<i>Sylvia Doreen Moys, CC</i>	<i>Citizen and Chartered Secretary and Administrator</i>	
<i>Hugh Fenton Morris, Deputy</i>	<i>Citizen and Maker of Playing Card</i>	

Read.

Resolved – That this Court doth hereby assent to the admission of the said persons to the Freedom of this City by Redemption upon the terms and in the manner mentioned in the several Resolutions of this Court, and it is hereby ordered that the Chamberlain do admit them severally to their Freedom accordingly.

9. Legislation

The Court received a report on measures introduced by Parliament which might have an effect on the services provided by the City Corporation as follows:-

Statutory Instruments**Date in Force****The Waste (Miscellaneous Amendments) (EU Exit) (No. 2) Regulations 2019 S.I. No. 188****29
March
2019**

The Regulations make technical changes to update English law as a consequence of the UK's withdrawal from the EU. No environmental standards will be removed or altered by the Regulations, which apply to the Common Council in its capacities as a local authority and waste collection authority.

Draft Statutory Instruments**The Financial Services (Miscellaneous) (Amendment) (EU Exit) Regulations 2019**

The Regulations make technical changes to primary and secondary legislation, including the Financial Services and Markets Act 2000 to update English law as a consequence of the UK's withdrawal from the EU.

A considerable number of draft statutory instruments have been laid in Parliament which relate to the UK's withdrawal from the European Union. These SIs make technical changes to the update English law as a consequence of the UK's withdrawal from the EU. Subject matters include financial services, data-protection, agriculture, chemicals, food, drink, and veterinary medicine.

The text of the measures and the explanatory notes may be obtained from the Remembrancer's Office.

10.
Appointments

The Court proceeded to consider appointments to the following Committees:-

** denotes a Member standing for re-appointment*

- (A) One Member on the **Licensing Committee**, for the balance of a term expiring in April 2020.

Nominations received:-

Karina Dostalova

Read.

Whereupon the Lord Mayor declared Karina Dostalova to be appointed to the Licensing Committee.

- (B) One Member on the Education Board, for the balance of a term expiring in April 2021.

Nominations received:-

Benjamin Murphy

Read.

Whereupon the Lord Mayor declared Benjamin Murphy to be appointed to the Education Board.

- (C) Three Members on the **Guild Church Council of St Lawrence Jewry**, for one year terms expiring in March 2020.

Nominations received:-

*Roger Arthur Holden Chadwick, O.B.E., Deputy

*Simon D'Olier Duckworth, O.B.E., D.L.

*Gregory Percy Jones, Q.C., Alderman

Read.

Whereupon the Lord Mayor declared Deputy Roger Chadwick, Simon Duckworth, and Alderman Gregory Jones to be appointed to the Guild Church Council of St Lawrence Jewry.

- (D) Two Members on the **Castle Baynard Educational Foundation & Alderman Samuel Wilson Fund**, for three year terms expiring in March 2022.

Nominations received:-

*Catherine McGuinness, Deputy

*Jeremy Lewis Simons

Read.

Whereupon the Lord Mayor declared Deputy Catherine McGuinness and Jeremy Simons to be appointed to the Castle Baynard Educational Foundation & Alderman Samuel Wilson Fund.

- (E) One Member on the **Thames Festival Trust**, for a three year term expiring in March 2022.

Nominations received:-

*John George Stewart Scott, J.P.

Read.

Whereupon the Lord Mayor declared John Scott to be appointed to the Thames Festival Trust.

11. The
Honourable The
Irish Society

- (A) The Court proceeded to consider the appointment of three Common Councilmen to The Honourable The Irish Society, for terms of three years.

**denotes a Member standing for re-appointment*

Nominations received:-

*Roger Arthur Holden Chadwick, O.B.E., Deputy

*Simon D'Olier Duckworth, O.B.E., D.L.

*James Henry George Pollard, Deputy

Philip John Woodhouse, Deputy

Read.

The Court proceeded, in accordance with Standing Order No.10, to ballot on each of the foregoing contested vacancies.

The Lord Mayor appointed the Chief Commoner and the Chairman of the Finance Committee, or their representatives, to be the scrutineers of the ballots.

Resolved – That the votes be counted at the conclusion of the Court and the results printed in the Summons for the next meeting.

- (B) The Court noted that Alderman Vincent Keaveny would continue to serve as one of the Aldermanic representatives on The Honourable The Irish Society, having previously been appointed for term expiring in March 2020.
- (C) The Court endorsed the appointment of Alderman Nicholas Lyons as one of the two Aldermen on The Honourable the Irish Society, for a three-year term expiring in March 2022, in the room of Alderman William Russell.
- (D) The Court noted that Alderman Sir Andrew Parmley would continue to serve as Governor of The Honourable The Irish Society for a three-year term expiring in 2021, with a Deputy Governor to be appointed by the Court of The Honourable The Irish Society.

12. Questions

Bensted-Smith,
N to the Chair of
the Policy and
Resources
Committee

100 Women for the Freedom

Nicholas Bensted-Smith asked a question of the Chair of the Policy and Resources Committee concerning the recent initiative to celebrate 100 years of women's suffrage.

In response, the Chair paid tribute to all officers and Members involved in the *100 Women for the Freedom* campaign which had celebrated women from all walks of life with links with the City. The Chair highlighted the different ways in which the City Corporation was celebrating the achievements of women; for example, the City Arts Initiative was currently drawing up recommendations to improve the recognition of women across the City's Public Realm and the Fearless Girl Statue

had recently been unveiled in Paternoster Square.

ESG Rating

Fairweather, A to the Chair of the Policy and Resources Committee

Anne Fairweather asked a question of the Chair of the Policy and Resources Committee concerning the steps being taken by the City Corporation to ensure it upheld the highest Environmental, Social and Governance (ESG) standards.

Responding, the Chair advised that the City Corporation had a Responsible Business Strategy which set out the organisation's priorities for ESG standards. The priorities within the strategy included responsible procurement, responsible investment, fighting climate change, reducing waste in plastics and packaging, and improving air quality.

The Chair also provided an outline of the different ways in which the City Corporation had reviewed its practices to ensure they continued to be fit for purpose. She referred to a response which the Chairman of the Investment Committee had previously provided to the Court in 2018, which detailed how the City Corporation's fund managers were ensuring best practise with ESG; she also highlighted how the Economic Development Office was evolving the work of the Innovation, Inclusion and Growth team from corporate social responsibility to an Environment, Social and Governance approach.

Sayed, R to the Deputy Chairman of the Planning and Transportation Committee

Electric Vehicle Charging Points

Ruby Sayed asked a question of the Deputy Chairman of the Planning and Transportation Committee in relation to the issue of air pollution within the City, querying the work taking place to increase the number of Electric Vehicle (EV) charging points and the creation of charging hubs within the City to support and encourage both private and commercial EV usage.

The Deputy Chairman advised that the current policy on the provision of EV charging points sought to meet the needs of vehicles serving the Square Mile without generating any additional vehicle trips. The policy ensured that charge points were only installed in locations that had minimal impact on the public realm and were therefore installed in suitable off-street locations.

He advised that there were 50, 7kiloWatt, standard speed charge points installed in the City Corporation's public car parks and 22 in the Barbican to meet the needs of residents, small freight vehicles, and private cars. In addition, work was taking place with TfL to install charging points that would primarily be used by taxis. The Deputy Chairman provided an overview of the different sites where there were plans to install and increase charge points for electric vehicles.

The Deputy Chairman explained that the Transport Strategy would soon be presented to the Court for Members' consideration and this would include a proposal to produce an EV Charging Action Plan by December 2019. In developing the plan, the City Corporation would consider and consult on the different charging needs of all users and would include a comprehensive timeline and strategy for implementation.

In response to a supplementary question from Ruby Sayed which asked for a

comprehensive timeline and strategy, the Deputy Chairman explained that all the recommended actions in the 2018 Zero Emissions Report, relevant to Transport were currently in progress, and the proposals in the City's draft Transport Strategy would go further towards achieving a reduction in transport related emissions. He added that the Policy and Resources Committee had recently approved a new policy on the City Corporation's own fleet which required Zero Emission Capable vehicles to be considered first when replacement or retrofit of a vehicle was required, therefore accelerating the transition to zero emission of the Corporation's own fleet.

Responding a further supplementary question from Deputy John Tomlinson concerning air pollution at Beech Street, the Deputy Chairman gave assurance that active conversations were taking place with the Chairman of Planning and Transportation, the Chair of Policy and Resources, and TfL, looking at work which could be carried out and where improvements could be made.

13. Motions
Nash, J.C., OBE
Deputy.

Resolved – That Adrian Bastow be appointed to the Barbican Residential Committee for the Ward of Aldersgate, in the room of Deputy Joyce Nash.

14. Awards &
Prizes

There was no report.

15a.

FINANCE COMMITTEE

(Jeremy Paul Mayhew)

19 February 2019

City Fund 2019/20 Budget Report and Medium Term Financial Strategy

The Court considered a report of the Finance Committee presenting the overall financial position of the City Fund (i.e. the City Corporation's finances relating to Local Government, Police and Port Health services). The medium-term financial challenge facing the Corporation's City Fund reflected, uniquely:

- external factors, such as potential major changes to business rate income and government support, which could lead to a significant drop in income.
- the increased funding requirement flowing from the adoption of a major projects programme, in addition to pressures across a range of existing revenue and capital budgets.

The scale of these changes would become clearer during the next year, following the Spending Review and reviews of business rates and council tax; these would have an impact from 2020/21 onwards.

The Chairman spoke to introduce the budget and clarified a number of elements, following which Members took the opportunity to ask questions. In response, the Chairman agreed that communication and transparency concerning any potential changes to business rates and council tax would be essential.

Resolved – That the report be agreed to and the Court do pass a Resolution in the following terms:-

1. That for the 2019/20 financial year the Court of Common Council approve;
 - the Premium multiplier on the Non-Domestic Rate and Small Business Rate multipliers be set at 0.006 (an increase of 0.001 on the present multiplier) to enable the City to continue to support the City of London Police, security and contingency planning activity within the Square Mile at an enhanced level;
 - an increase of 4.99% in the ‘relevant basic amount’ of Council Tax of £894.28 includes a 2% increase for Adult Social Care for a Band D property (excluding the GLA precept);
 - the overall financial framework and the revised Medium Term Financial Strategy for the City Fund; and
 - the City Fund Net Budget Requirement of £153,884,727

Council Tax

2. It be noted that in 2012 the Finance Committee delegated the calculation of the Council Tax Base to the Chamberlain and the Chamberlain has calculated the following amounts for the year 2019/20 in accordance with Section 31B of the Local Government Finance Act 1992:

(a) 7,785.03 being the amount calculated by the Chamberlain (as delegated by the Finance Committee), in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, as the City’s Council Tax Base for the year; this amount includes a calculation of the amount of council tax reduction; and

(b) Parts of Common Council’s Area

Inner Temple	Middle Temple	City excl. Temples (special expense area)
83.15	65.45	7,636.43

being the amounts calculated by the Chamberlain, in accordance with the Regulations, as the amounts of the City’s Council Tax Base for the year for dwellings in those parts of its area to which the special items relate.

3. For the year 2019/20 the Common Council determines, in accordance with Section 35(2)(d) of the Local Government Finance Act 1992, that any expenses incurred by the Common Council in performing in a part of its area a function performed elsewhere in its area by the Sub-Treasurer of the Inner Temple and the Under Treasurer of the Middle Temple shall not be treated as special expenses, apart from the amount of £19,191,000 being the expenses incurred by the Common Council in performing in the area of the Common Council of the City of London the City highways, street cleansing, waste collection and

disposal, road safety, drains and sewer functions.

4. That the following amounts be now calculated by the Common Council for the year 2019/20 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992:

- | | |
|--------------------|--|
| (a) £412,552,000 | Being the aggregate of the amounts which the Common Council estimates for the items set out in Section 31A(2) (a) to (f) of the Act, including the local precepts issued by the Inner and Middle Temples |
| (b) £405,590,003 | Being the aggregate of the amounts which the Common Council estimates for the items set out in Section 31A(3) (a) to (d) of the Act; |
| (c) 6,961,997 | Being the amount by which the aggregate at 4(a) above exceeds the aggregate at 4(b) above, calculated by the Common Council, in accordance with Section 31A(4) of the Act, as its council tax requirement for the year; |
| (d) £894.28 | Being the amount of 4(c) above, divided by the amount at 2(a) above, calculated by the Common Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year; |
| (e) £19,564,445.17 | Being the aggregate amount of all special items referred to in Section 34(1) of the Act, including the local precepts issued by the Inner and Middle Temples; |
| (f) £1,618.81 | Being the amount at 4(d) above less the result given by dividing the amount at 4(e) above by the amount at 2(a) above, calculated by the Common Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates. |

- (g) Parts of Common Council's Area

Inner Temple	Middle Temple	City excl. Temples (special expense area)
£	£	£
894.28	894.28	894.28

being the amounts given by adding to the amount at 4(f) above the amounts of the special item or items relating to dwellings in those parts of the Common Council's area mentioned above divided in each case by the amount at 2(b) above, calculated by the Common Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one of the special items relate; and

(h) Council Tax Valuation Bands

Valuation Bands	Inner Temple	Middle Temple	City excluding Temples (special expense area)
	£	£	£
A	596.19	596.19	596.19
B	695.55	695.55	695.55
C	794.92	794.92	794.92
D	894.28	894.28	894.28
E	1,093.01	1,093.01	1,093.01
F	1,291.73	1,291.73	1,291.73
G	1,490.47	1,490.47	1,490.47
H	1,788.56	1,788.56	1,788.56

being the amounts given by multiplying the amounts at 4(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which, in that proportion, is applicable to dwellings listed in valuation band D, calculated by the Common Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

5. It be noted that for the year 2019/20 the Greater London Authority has proposed the following amounts in precepts issued to the Common Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

<u>Valuation Bands</u>	<u>Precepting Authority</u>
	Greater London Authority

	£
A	52.25
B	60.96
C	69.67
D	78.38
E	95.80
F	113.22
G	130.63
H	156.76

6. Having calculated the aggregate in each case of the amounts at 4(h) and 5 above, the Common Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby proposes the following amounts as the amounts of Council Tax for the year 2019/20 for each of the categories of dwelling as shown below:

Council Tax Valuation Bands Inclusive of GLA Precept

Valuation Bands	Inner Temple	Middle Temple	City excluding Temples (special expense)
	£	£	£
A	648.44	648.44	648.44
B	756.51	756.51	756.51
C	864.59	864.59	864.59
D	972.66	972.66	972.66
E	1,188.81	1,188.81	1,188.81
F	1,404.95	1,404.95	1,404.95
G	1,621.10	1,621.10	1,621.10
H	1,945.32	1,945.32	1,945.32

7. The Common Council of the City of London hereby determines that the following amounts of discount be awarded:
- i. dwellings in Class B as defined in the Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003 prescribed by the Secretary of State under the provisions of Section 11A of the Local Government Finance Act 1992 should be nil;
 - ii. dwellings in Class C as defined in the Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003 prescribed by the Secretary of State under the provisions of Section 11A of the Local Government Finance Act 1992:
 - (a) in the case of a vacant dwelling that has been such for a continuous period of less than 6 months ending immediately before the day in question: should be nil;

- (b) in the case of a vacant dwelling that has been such for a continuous period of 6 months or more: should be nil;
 - iii. dwellings in Class D as defined in the Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003 prescribed by the Secretary of State under the provisions of Section 11A of the Local Government Finance Act 1992 should be nil;
 - iv. care leavers within the City up to the age of 25, under Section 13A(1)(c) of the Local Government Finance Act 1992 subject to liability considerations should be 100%; and
 - v. discretionary discounts up to 100% under Section 13A(1)(c) of the Local Government Finance Act 1992 to provide council tax support in exceptional circumstances as agreed by the Finance Committee at its meeting in November 2017.
8. The Common Council of the City of London determines that for 2019/20 a long-term empty property premium is levied under the provisions of Section 11B of the Local Government Finance Act 1992 at the maximum rate in accordance with legislation. (For 2019/20 this will result in an additional levy of 100% i.e. a council tax charge of 200% for applicable vacant dwellings).
 9. The Common Council of the City of London hereby determines that its relevant basic amount of council tax for 2019/20, calculated in accordance with Section 52ZX of the Local Government Finance Act 1992 is not excessive in accordance with the Referendums Relating to Council Tax Increases (Principles) (England) Report 2019/20.

Council Tax Reduction (formerly Council Tax Benefit)

10. It be noted that at the Court of Common Council meeting in January 2017 Members approved the Council Tax Reduction Scheme for 2017/18 and future years to be the same as the scheme for 2016/17. There were no proposals to make any specific amendments to the Council Tax Reduction Scheme for that or future years, beyond keeping the scheme in line with Housing Benefit.

Effectively, therefore, the City's Local Council Tax Reduction Scheme for 2019/20 will remain the same as was administered in 2016/17, 2017/18 and 2018/19 subject to the annual uprating of non-dependent income and deductions, and income levels relating to Alternative Council Tax Reduction, or any other uprating as it applies to working age claimants, adjusted in line with inflation levels by reference to relevant annual uprating in the Housing Benefit Scheme or The Prescribed Council Tax Reduction Scheme for Pensioners.

Non Domestic Rates

11. The Common Council of the City of London being a special authority in accordance with Section 144(6) of the Local Government Finance Act 1988 hereby sets for the chargeable financial year beginning with 1st April 2019, a Non-Domestic Rating Multiplier of 0.510 and a Small Business Non-Domestic

Rating Multiplier of 0.497 in accordance with Part II of the Schedule 7 of the said Act. (Both multipliers are inclusive of the City business rate premium of 0.006).

12. In addition, the levying by the Greater London Authority of a Business Rate Supplement in 2019/20 of 0.020 (i.e. 2.0p in the £) on hereditaments with a rateable value greater than £70,000, to finance its contribution to Crossrail, be noted.
13. A copy of the said Council Taxes and the Non-Domestic Rating Multipliers, signed by the Town Clerk, be deposited in the offices of the Town Clerk in the said City, and advertised within 21 days from the date of the Court's decision, in at least one newspaper circulating in the area of the Common Council.

Capital Expenditure and Financing for the Year 2019/20

14. The City Fund capital budget is approved, and its final financing be determined by the Chamberlain, apart from in regard to any possible borrowing options.
15. For the purpose of Section 3(1) of the Local Government Act 2003, for the financial years 2019/20 to 2021/22, the Court of Common Council hereby determines that at this stage the amount of money (referred to as the "Authorised Limit"), which is the maximum amount which the City may have outstanding by way of external borrowing, shall be £513,379,000.
16. For the purpose of Section 21(A) of the Local Government Act 2003, for the financial year 2019/20, the Court of Common Council hereby determines that the prudent amount of Minimum Revenue Provision is £1,152,000 using the asset life method over the useful economic life of the relevant assets and which equals the amount of deferred income released from the premiums received for the sale of long leases in accordance with the Minimum Revenue Provision Policy at Appendix F.
17. Any potential external borrowing requirement and associated implications will be subject to a further report to Finance Committee and the Court of Common Council.
18. The Chamberlain be authorised to lend surplus monies on the basis set out in the Annual Investment Strategy, with an absolute limit of £300m for maturities in excess of 364 days.
19. The following Prudential Indicators be set:

	2018/19	2019/20	2020/21
Estimates of the ratio of financing costs to net revenue stream:			
HRA	0.61	0.68	0.71
Non-HRA	(0.09)	(0.39)	(0.45)
Total	(0.04)	(0.30)	(0.35)

Estimates of Capital Expenditure & External Debt	£m	£m	£m
HRA	24.161	37.142	45.540
Non-HRA	92.961	173.903	137.684
Total	117.122	211.045	183.224
Estimates of Capital Financing Requirement – underlying need to borrow	£m	£m	£m
HRA	3.141	9.460	9.279
Non-HRA	43.804	117.830	215.361
Total	46.945	127.920	224.637
Net borrowing/(Net investments)	Period 2018/19 to 2021/22 £m 286.498		
Capital financing requirement – underlying need to borrow	399.843		

Prudential indicators for affordability, prudence, capital expenditure and external debt:

TREASURY MANAGEMENT INDICATORS	2017/18	2018/19	2019/20	2020/21	2021/22
	actual	probable outturn	estimate	estimate	estimate
	£'000	£'000	£'000	£'000	£'000
Authorised Limit for external debt -					
Borrowing	-	146,945	227,290	324,637	499,843
other long-term liabilities	14,006	13,888	13,770	13,653	13,536
TOTAL	14,006	160,833	241,060	338,290	513,379
Operational Boundary for external debt -					
Borrowing	-	46,945	127,290	224,637	399,843
other long-term liabilities	14,006	13,888	13,770	13,653	13,536
TOTAL	14,006	60,833	141,060	238,290	413,379
Actual external debt*	£0	£0	-	-	-
Upper limit for total principal sums invested for over 365 days (per maturity date)	£200m	£300m	£300m	£300m	£300m

Maturity structure of borrowing during 2019/20	upper limit	lower limit
- under 12 months	50%	0%
- 12 months and within 24 months	50%	0%

- 24 months and within 5 years	50%	0%
- 5 years and within 10 years	75%	0%
- 10 years and above	100%	0%

Local Indicator focusing on revenue reserves:

	2018/19	2019/20	2020/21	2021/22
Times cover on unencumbered revenue reserves	2.7	(3.8)	N/a	N/a
At this time last year	(4.3)	15.2	0.1	-

Other Recommendations

20. The Treasury Management Strategy Statement and Annual Investment Strategy 2019/20 be endorsed.
21. The Chamberlain's assessment of the robustness of budgets and the adequacy of reserves and contingencies be endorsed.

15b.

FINANCE COMMITTEE

(Jeremy Paul Mayhew)

20 February 2018

(B) Revenue and Capital Budgets 2018/19 and 2019/20 City's Cash and Bridge House Estates

The Court was presented with a report which summarised the revenue and capital budgets for each of the City's three main funds, City Fund, City's Cash and Bridge House Estates together with the budgets for central support services within Guildhall Administration (which initially 'holds' such costs before these are wholly apportioned). The report accompanied the Summary Budget Book which included all the City's budgets at a summary level in a single document and was available in the Members' Reading Room and on the City Corporation's website.

The Court was **recommended** to approve the revenue and capital budgets for City's Cash, Bridge House Estates and Guildhall Administration for the financial year 2019/20 (the budgets for City Fund having already been considered under part A above).

Resolved – That the Court of Common Council:-

- Note the latest revenue budgets for 2018/19.
- Agree the 2019/20 revenue budgets, including the following measures:
 - **Efficiency Savings:** Maintain the 2% efficiency saving across all Corporation departments, which together with the pay and inflation uplift of 2% would result in flat cash budgets.
 - **Additional resource requests:** to establish an in-year provision pending further consideration by the Resource Allocation Sub Committee.

- Agree the Capital Budgets, as set out in the Summary Budget Book.
- Medium Term Corporate Plan Alignment and Financial Sustainability
 - **Revenue:** Establish a fundamental review of priorities to align resources to the Corporate Plan and deliver a sustainable medium-term financial plan and receive a report on the framework and timing in March;
 - **Capital:** cash limits for the major projects and explore options for further streamlining, joint ventures/private sector capital, a process for prioritising other capital projects, and the disposal of non-income earning surplus operational property as identified from the operational property review and approved by the Policy and Resources Committee.

Further resolved - That the thanks of the Court be given to the Chairman of the Finance Committee for his introduction to the budget reports before the Court this day and that a copy be circulated to every Member in the usual way.

16.

POLICY AND RESOURCES COMMITTEE

(Catherine McGuinness, Deputy)

5 February 2019

Report of Urgent Action Taken: London Councils Grant Scheme 2019/20 Levy

The Court received a report advising of action taken under urgency procedures regarding the issue of annual levies for subscriptions to the constituent councils of the London Councils Grant Scheme. Having received confirmation from London Councils that the budget had been agreed by over two thirds of the constituent councils, the approval of the Court was required under urgency procedures to issue the levies before the statutory deadline of 15 February 2019.

Resolved – That the action taken under urgency procedures be noted.

17.

HOSPITALITY WORKING PARTY OF THE POLICY AND RESOURCES COMMITTEE

(John George Stewart Scott, J.P., Chief Commoner)

24 January 2019

(A) High Sheriffs Reception

The office of High Sheriff is a non-political Royal appointment. There are 55 High Sheriffs who serve the counties of England and Wales with each appointment lasting a year. The City of London was granted the right to elect its own sheriff in a charter of 1130, a right affirmed by King Stephen in 1141.

It was proposed that the City Corporation host an early evening reception for the High Sheriffs at the Old Bailey on Wednesday 29th May 2019. The reception would represent an opportunity to enhance the City's relationships with the High Sheriffs, highlight the activities of the City's Sheriffs and promote the City Corporation's aims and objectives to regional representatives.

It was therefore **recommended** that hospitality be granted for an early evening reception for the High Sheriffs' Association.

Resolved – That that hospitality be granted for an early evening reception for the High Sheriffs' Association at the Old Bailey, and that arrangements be made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash and within approved parameters.

(B) Armed Forces Flag Day

Armed Forces Flag Day forms part of a week of activities across the country to raise public awareness of the contribution made by the Armed Forces. Armed Forces Flag Day was established to provide an opportunity to show support for members of the Armed Forces and Service families.

To mark this occasion, and in line with previous years, it was proposed that the City Corporation host a flag-raising ceremony in Guildhall Yard during the afternoon of Monday 24th June 2019, followed by light refreshments in the Old Library.

It was therefore **recommended** that hospitality be granted for a flag-raising ceremony to mark Armed Forces Flag Day.

Resolved – That hospitality be granted for a flag-raising ceremony to mark Armed Forces Flag Day, followed by light refreshments, and that arrangements be made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash and within approved parameters.

(C) Central London Bench Reception

The City has a long history of association with the justice system and, in particular, with the City Magistracy, including by the provision of the City of London's Magistrates' Court. The City Corporation is currently working with HMCTS on the proposal for a new combined court centre in the City of London that would enable all existing courts in the Square Mile (except the Central Criminal Court) to be consolidated into a new multi-purpose flagship centre with a primary focus on fraud, economic crime and cyber-crime.

It was proposed that the City Corporation host an early evening reception for the Central London Bench. The reception would provide an opportunity to build on the longstanding relationship the City Corporation has with the Central London Bench and to highlight the contribution made by the City Corporation to the administration of justice in London, including the proposed combined court centre.

It was therefore **recommended** that hospitality be granted for an early evening reception for the Central London Bench.

Resolved – That hospitality be granted for an early evening reception for the Central London Bench and that arrangement be made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within approved parameters.

(D) Report of Urgent Action Taken: Beasts of London Reception

In accordance with Standing Order No. 19, urgent authority was sought to host an early evening reception at the Museum of London for up to 250 guests to mark the opening of the 'Beasts of London' exhibition.

The Museum of London, in partnership with the Guildhall School of Music and Drama, will open a new exhibition in April 2019 entitled 'Beasts of London'. The exhibition will focus on the history of humans and animals living side by side in London and explore the impact that the modern urban environment has on animals.

Following the decision of the Hospitality Working Party on 24th January, it became evident that waiting for a Court of Common Council decision on 7th March would not allow sufficient time for arrangements to be put in place for this event. Approval was therefore sought and obtained under urgency procedures and it was **recommended** that this urgent action be noted.

Resolved – That the action taken under urgency procedures be noted.

(E) Report of Urgent Action Taken: The Lord Mayor's Big Curry Lunch

The Lord Mayor's Big Curry Lunch was launched in 2008 and since its inception has raised £1.9m for the Army Benevolent Fund, the Soldiers' Charity, the Royal Navy and Royal Marines Charity, and the Royal Air Force Benevolent Fund. The lunch is hosted by the Lord Mayor and attended by a Member of the Royal Family.

In order to demonstrate the City's continuing commitment to the Armed Forces, and to mark the 75th Anniversary of the Army Benevolent Fund, it has been agreed that the City Corporation will meet the cost of the use of Guildhall for this occasion with event related costs being met from the hospitality budget.

Following the decision of the Hospitality Working Party on 24th January, it became evident that waiting for a Court of Common Council decision on 7th March would not allow sufficient time for arrangements to be put in place for this event. Approval was therefore sought and obtained under urgency procedures and it is **recommended** that this urgent action be noted.

Resolved – That the action taken under urgency procedures be noted.

18. **PORT HEALTH AND ENVIRONMENTAL SERVICES COMMITTEE**

(Jeremy Lewis Simons)

15 January 2019

Animal Reception Centre – Heathrow Airport: Annual Review of Charges

It is necessary to submit periodic recommendations to the Court for an increase to be applied to the Schedule of Charges in respect of services provided at the Heathrow Animal Reception Centre (HARC), for the forthcoming financial year.

The Byelaws, incorporating a new schedule of charges for the services provided, were set out in Appendix A to the report and the Committee **recommended** approval thereof; the Comptroller and City Solicitor being instructed to seal the Byelaws accordingly.

Resolved – That the Byelaws, as set out in Appendix A to the report, be approved and the Comptroller and City Solicitor being instructed to seal the Byelaws accordingly.

19. **COMMUNITY AND CHILDREN'S SERVICES COMMITTEE**

(Randall Keith Anderson)

11 January 2019

Housing Strategy

The Court considered a report of the Community and Children's Services Committee which set out a new City of London Corporation housing strategy – 'Healthy homes; vibrant communities – Our housing strategy for 2019-23'. It was **recommended** that the Court approve the adoption of the housing strategy which set out the City Corporation's vision for housing, and provides Members, residents, partners and officers with a high-level summary of outcomes and activities as a focus for prioritisation, oversight and accountability.

Resolved – That the Court approve the adoption of 'Healthy homes; vibrant communities – Our housing strategy for 2019-23'.

20. **ESTABLISHMENT COMMITTEE**

(Charles Edward Lord, O.B.E, J.P., Deputy)

27 February 2019

Draft Pay Policy Statement

The Localism Act 2011 requires the City of London Corporation to prepare and publish a Pay Policy Statement setting out its approach to pay for the most senior and junior members of staff. This must be agreed each year by the full Court of Common Council.

The statement, having been updated for 2019/20 and approved by both the Establishment Committee and Policy and Resources Committee, was therefore presented to the Court of Common Council with the **recommendation** that it be approved.

Resolved – that the draft Pay Policy Statement for 2019/20, as set out in the Appendix to the report, be approved.

21. **FREEDOM APPLICATIONS COMMITTEE**

(Sir David Wootton, Alderman)

Honorary Freedom Update

The Chairman of the Freedom Applications Committee provided an oral update in respect of the Motion passed at the last meeting of the Court, relative to the commencement of the process to revoke the Honorary Freedom granted to Aung San Suu Ky in May 2017.

The Freedom Applications Committee had begun the process by dispatching a letter to the Honorary Freeman informing her of the proposal and the rationale,

inviting her comments on it. A response was awaited. The Committee would consider, in due course, the next steps in the process in light of any response received, or none.

22a. **STANDARDS COMMITTEE**

(Oliver Arthur Wynlayne Lodge)

25 January 2019

(A) Appointment of Co-opted Member

The Standards Committee comprises sixteen Members, four of whom are co-opted and must not be members of the Court of Common Council or employees of the City Corporation. Whilst Co-opted Members are no longer a statutory requirement and have no formal vote, following the introduction of the Localism Act 2011, the City of London Corporation has agreed to the inclusion of Co-opted Members on the Committee to maximise the breadth of knowledge and experience available.

A vacancy for one co-opted Member had arisen and following a recruitment exercise Nicholas Cooke Q.C. had been nominated by the Selection Panel to serve on the Standards Committee.

Resolved – That the Court approve the Selection Panel's recommendation that Nicholas Cooke Q.C. be appointed to serve as a Co-opted Member of the Standards Committee for an initial two-year term (in order to better regulate the terms of office of Co-opted Members of the Standards Committee) expiring in March 2021 be approved. It was noted that, thereafter, Mr Cooke Q.C. would be eligible for re-appointment for a further, full, four-year term.

The Chairman thanked the Court for approving the recommendation to appoint Nicholas Cooke Q.C. to the Committee and provided an update in respect of Co-opted Member Mark Greenburgh who had recently been found to have breached Principle Six of the Solicitors' Regulation Authority Rules 2011. The Court was advised that the remarks made did not breach the Members' code of conduct, Mr Greenburgh had been transparent throughout the process and this was a matter for the Standards Committee consider now that the hearing had concluded.

22b. **STANDARDS COMMITTEE**

(Oliver Arthur Wynlayne Lodge)

21 February 2019

(B) Dispensations – Policy and Guidance

In July 2018, the Town Clerk authorised the establishment of a Dispensations (Standards) Working Party under the urgency provisions of Standing Order No. 41(a). The Working Party had since met regularly to consider dispensation policy and associated issues. Feedback had been invited and facilitated in various ways from all Members and Co-opted Members throughout the very detailed drafting of new documentation.

The Court considered a report which set out the final details of this future policy and guidance on dispensations, as well as the revised dispensation request application form, all of which came in to effect as of 1 March 2019.

Discussion ensued during which the following comments were made:

- The Chairman advised there were no plans at this stage to review dispensations already granted.
- The Chairman, responding to a request from a Member, agreed to ask officers to include links to current guidance and relevant legislation within the Dispensations documents.
- A number of Members sought clarity in relation to the question of council tax and the requirement for those who paid it to seek a dispensation. Reference was made to paragraph 17 of the Policy and guidance on the granting of dispensations under the Localism Act 2011 and the Members' Code of Conduct and the position elsewhere, as well as the guidance provided by the Ministry of Housing, Communities and Local Government. Notwithstanding the latter arrangements, the Chairman advised that the ability to seek a dispensation was provided for to offer an additional level of comfort, should any Member personally deem it helpful.
- Members commented on best practice, advising that where Members had an interest, it would be prudent that they excuse themselves from discussion relating to that interest and recuse themselves from meetings where appropriate.

Luder, I.D.
Alderman;
Lord, C.E.,
O.B.E., J.P., Deputy

Motion – That, in accordance with Standing Order 11(9), the Question be now put.

Upon the Question being put, the Lord Mayor declared the Motion to be carried.

Resolved – That the Court note the revised policy and guidance and the dispensation request application form as set out in appendices 1 and 2 which had been formally adopted as of 1 March 2019.

23. EDUCATION BOARD

(Henry Nicholas Almroth Colthurst)

19 July 2018

Education, Culture and Skills Strategies

The Court received a report which outlined the background to the City of London Corporation's proposed Education, Skills and Cultural and Creative Learning Strategies 2019-2023. It described the process through which the suite of strategies has been developed by the Education Board and briefly highlighted key priorities within the strategies, namely: excellence and exceptionality; broad and balanced curriculum; fusion learning; aspiration and links to the world of work; and accessibility and social mobility. It was **recommended** that the Court endorse the suite of strategies.

The Chairman, introducing the report, invited all Members to a briefing on the strategies taking place on 23 April 2019.

Resolved – That the Court endorse the City of London Corporation Education Strategy; Culture and Creative Learning Strategy and Skills Strategy 2019-2023.

24. LOCAL GOVERNMENT PENSIONS BOARD

(James Richard Tumbridge)

7 February 2019

Insurance and Indemnities

Members of Local Government Pensions Board (LGPB) and Police Pensions Board (PPB) had recognised that there would be certain circumstances where the City Corporation's various insurance policies would not offer appropriate personal liability insurance cover for them in the event of breaches of data protection legislation. It was therefore **recommended** the Court approve indemnifying Members of the Boards against any such personal liability as defined in the report.

Alderman Ian David Luder declared an interest at this item and recused himself from the meeting.

Resolved – That the Court approve, utilising powers in the Local Authorities (Indemnities for Members and Officers) Order 2004 and in the Localism Act 2011, and utilising City's Cash where necessary, and that the City Corporation resolves to indemnify Members and officers, including former officers, and serving and former police officers, who sit as members of the Boards against any personal liability that may arise to pay a civil penalty under the Data Protection Act 2018, to the extent that the City Corporation's insurance policies do not fully cover such liability, and subject to the exclusions and restrictions contained in the 2004 Order.

25.
Scott, J.G.S.,
J.P.; Mayhew,
J.P.

Resolved – that the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972.

Summary of exempt items considered whilst the public were excluded:-

26. *Resolved* – That the non-public minutes of the last Court are correctly recorded.
- 27a. **Policy and Resources Committee**
The Court considered and approved report relative to the budget and oversight of a collection of critical projects.
- 27b. **Policy and Resources Committee**
The Court received a report advising of action taken under urgency procedures in relation to the Green Finance Institute.
- 28a. **Finance Committee**
The Court received a report advising of action taken under urgency procedures in relation to the procurement of minor works contracts
- 28b. **Finance Committee**
The Court received a report advising of action taken under urgency procedures in relation to the procurement of major works contracts.
29. **Markets Committee**
The Court considered and approved a report seeking approval for funding in

relation to the Markets Consolidation Programme.

30. **Property Investment Board**

The Court:-

- a) considered and approved report relative to a long-term lease agreement;
and
- b) received a report advising of action taken under urgency procedures in relation to the refurbishment of a property.

The meeting commenced at 1.00 pm and ended at 2.29 pm

BARRADELL.

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List of Applications for the Freedom

To be presented on Thursday, 25th April, 2019

*To the Right Honourable The Lord Mayor, Aldermen and Commons of
the City of London in Common Council assembled.*

Set out below is the Chamberlain's list of applicants for the Freedom of the City together with the names, etc. of those nominating them.

Vanessa Ann Silcock <i>Brigadier David Robert Chaundler, OBE Roger William Sanders, OBE</i>	a Tourist Guide <i>Citizen and Broderer Citizen and Broderer</i>	Hambledon, Hampshire
Christopher John Cheetham <i>Peter Leonard Spalding Edward Clarence Newman</i>	a Head of Marketing <i>Citizen and Loriner Citizen and Loriner</i>	Warwick, Warwickshire
Gareth Edward Davis <i>Mark John Herbage Alan Roy Willis</i>	a Regular Army Warrant Officer <i>Citizen and Cook Citizen and Baker</i>	Aldershot, Hampshire
Gillian Anklesaria <i>Terry Withers Evelyn Elizabeth Guest</i>	a Personal Assistant <i>Citizen and Constructor Citizen and Educator</i>	Epsom, Surrey
Heroise Ratan Anklesaria <i>Evelyn Elizabeth Guest Terry Withers</i>	an Architects Company Director <i>Citizen and Educator Citizen and Constructor</i>	Epsom, Surrey
Jason Theo George Charalambous <i>Sir Michael Bear, Kt. Lady Barbara Anne Bear</i>	a Solicitor-Advocate <i>Citizen and Pavior Citizen and Musician</i>	Barnet, Hertfordshire
Bridgett Bardwell <i>David Andrew Harry McGregor Smith, CBE Jonathan Martin Averbs</i>	a Local Government Officer <i>Citizen and Cook Citizen and Fletcher</i>	Poplar, London
Stephen Reginald Owen Ashby <i>Jasdev Singh Rehncy Hilary Miller</i>	a Toastmaster <i>Citizen and Mason Citizen and Glover</i>	Westcliff On Sea, Essex

Birthe King <i>John George Stewart Scott, JP, CC</i> <i>Margaret Claire Scott</i>	an Office Manager, retired <i>Citizen and Arts Scholar</i> <i>Citizen and Stationer & Newspapermaker</i>	Finchley, London
Nargis Khanum Khan, OBE <i>Anne Helen Fairweather, CC</i> <i>Tijs Broeke, CC</i>	a Charity Director <i>Citizen and Common Councilman</i> <i>Citizen and Common Councilman</i>	Hackney, London
Frazer Charles Lewis <i>Frederick Joseph Trowman</i> <i>David Robert Boston</i>	an Insurance Company Director <i>Citizen and Loriner</i> <i>Citizen and Gold & Silver Wyre Drawer</i>	Worcester, Worcestershire
Claire Louise Catling <i>William Smith</i> <i>Charles Corry Gotto</i>	a Chartered Accountant <i>Citizen and Actuary</i> <i>Citizen and Broderer</i>	Weybridge, Surrey
Alan Ford Gilbertson <i>Colin James Bridgen</i> <i>Jeffrey Charles Williams</i>	an Asset Manager <i>Citizen and Carman</i> <i>Citizen and Carman</i>	Portishead, Bristol
Caroline Frecknall <i>Harold Ebenezer Piggott</i> <i>Paul Stephen Hollebone</i>	a Rest Home Proprietor, retired <i>Citizen and Basketmaker</i> <i>Citizen and Chartered Accountant</i>	Worthing, West Sussex
Dr Emma Louise Trehane <i>Andrew Richard Lamb</i> <i>Jonathan Michael Soar</i>	an Editor <i>Citizen and Information Technologist</i> <i>Citizen and Information Technologist</i>	Chelsea, London
Andrew Christopher Barton <i>Andrew Stratton McMurtrie, JP, CC</i> <i>Charles Edward Lord, OBE, JP, Deputy</i>	a Police Officer, retired <i>Citizen and Salter</i> <i>Citizen and Broderer</i>	East Molesey, Surrey
Ryan Ashley Neill <i>Timothy Russell Hailes, JP, Ald.</i> <i>John Garbutt, JP, Ald.</i>	a Businessman <i>Citizen and International Banker</i> <i>Citizen and Weaver</i>	Bayswater, London
James Borbor Allie <i>William Harry Dove, OBE,</i> <i>Martin Raymond Dudley</i>	a Solicitor <i>Citizen and Ironmonger</i> <i>Citizen and Farrier</i>	Brent, London
Donald John McKillop <i>Stephen James Osborne</i> <i>John Alexander Smail</i>	a Chartered Civil Engineer, retired <i>Citizen and Chartered Secretaries and Administrator</i> <i>Citizen and Distiller</i>	Chelmsford, Essex
Robert Ian Craik <i>William Anthony Bowater Russell, Ald.</i> <i>Lucy Sharma</i>	an Investment Banker <i>Citizen and Haberdasher</i> <i>Citizen and Plaisterer</i>	Beaconsfield, Buckinghamshire
Steven Olive <i>Kerri Kirsten Elizabeth Fieldgate</i> <i>Mansfield</i> <i>Captain Howard Skidmore</i>	a Driving Instructor <i>Citizen and Information Technologist</i> <i>Citizen and Information Technologist</i>	Woolwich, London
Lisa Riva <i>Alistair Patrick Subba Row</i> <i>Simon Michael Leach</i>	a Chartered Surveyor <i>Citizen and Chartered Surveyor</i> <i>Citizen and Bowyer</i>	Charlton, London

John Edward Jones <i>Alistair Patrick Subba Row</i> <i>Simon Michael Leach</i>	a Chartered Surveyor <i>Citizen and Chartered Surveyor</i> <i>Citizen and Bowyer</i>	Beckenham, Kent
Martin Ronald Avis <i>Peter John Neal</i> <i>Richard Charles Grove</i>	a Writer <i>Citizen and Plaisterer</i> <i>Citizen and Plaisterer</i>	Sidcup, Kent
Dr Ian Richard Hunt <i>Donald Howard Coombe, MBE</i> <i>David Peter Coombe</i>	an Asset Management Consultant <i>Citizen and Poulter</i> <i>Citizen and Poulter</i>	East Sussex
Vernon Garvin Matthews <i>Gerald Albert George Pulman, JP</i> <i>Glynn Humphreys</i>	a Planning Engineer, retired <i>Citizen and Basketmaker</i> <i>Citizen and Carman</i>	North Greenwich, London
Ian Liddell Stevenson <i>John Alexander Smail</i> <i>Anne Elizabeth Holden</i>	a Civil Servant, retired <i>Citizen and Distiller</i> <i>Citizen and Basketmaker</i>	Basildon, Essex
Richard George Henry Riley <i>Graham John Peacock</i> <i>Richard Eaglesfield Floyd</i>	a Facilities Services Director <i>Citizen and Loriner</i> <i>Citizen and Basketmaker</i>	Sutton, Surrey
Neal Owen Hounsell <i>Elizabeth Rogula, Deputy</i> <i>John Douglas Chapman, CC</i>	a Housing Assistant Director, retired <i>Citizen and Common Councilman</i> <i>Citizen and Common Councilman</i>	Stratford Upon Avon, Warwickshire
Anthony Reuben Dellow <i>David Albert Charles Ayres</i> <i>Patricia Ann Ayres</i>	a Jeweller <i>Citizen and Upholder</i> <i>Citizen and Upholder</i>	Borehamwood, Hertfordshire
Peter Edward Ball <i>Susan Mary Harrison</i> <i>Basil Roy Hodgson</i>	a Decorating and Maintenance Manager <i>Citizen and Educator</i> <i>Citizen and Stationer & Newspaper Maker</i>	Bedford, Bedfordshire
Jennifer Beatrice Williamson <i>Dorothy Newlands of Lauriston</i> <i>Ann-Marie Jefferys</i>	a Planning and Engineering Company Director <i>Citizen and Basketmaker</i> <i>Citizen and Glover</i>	Walthamstow, London
Martin Graham Stephenson <i>Charles Edward Lord, OBE, JP, Deputy</i> <i>Sir David Wootton, Kt., Ald.</i>	a Sports Manufacturing Director <i>Citizen and Broderer</i> <i>Citizen and Fletcher</i>	Great Stukeley, Cambridgeshire
Siddharth Shankar <i>Timothy Russell Hailes, JP, Ald.,</i> <i>Charles Edward Lord, OBE, JP, Deputy</i>	an Entrepreneur <i>Citizen and International Banker</i> <i>Citizen and Broderer</i>	Newham, London
Edward Gordon Ungar <i>Hillier Bernard Alexander Wise</i> <i>Lt Col Andrew Young</i>	a Pharmacy Company Director <i>Citizen and Painter Stainer</i> <i>Citizen and Farrier</i>	Camden, London
Claudia Colia <i>Clwyd Whieldon Roberts</i> <i>Guy Fairbank</i>	an Art Historian <i>Citizen and Chartered Surveyor</i> <i>Citizen and Vintner</i>	Brockley, London

Robin Philip Murray <i>John Alexander Smail</i> <i>John Garbutt, JP, Ald.</i>	a HGV Driver, retired <i>Citizen and Distiller</i> <i>Citizen and Weaver</i>	Rothbury, Northumberland
Gary Kim Peacock <i>Robert Brian Linton</i> <i>George Henry Capon</i>	a Project Manager <i>Citizen and Blacksmith</i> <i>Citizen and Blacksmith</i>	Hillingdon, Middlesex
Paul Richard Aubery <i>Robert Brian Linton</i> <i>George Henry Capon</i>	a Real Estate Investment Company Director <i>Citizen and Blacksmith</i> <i>Citizen and Blacksmith</i>	Chiswick, London
Alexander Cornelius Reinke <i>Russell Chweidan</i> <i>Calogero Alu</i>	a Book Publisher/artist <i>Citizen and Baker</i> <i>Citizen and Baker</i>	Islington, London
Clare Louise Haggarty <i>Harold Ebenezer Piggott</i> <i>Paul Stephen Hollebone</i>	a Client Services Director <i>Citizen and Basketmaker</i> <i>Citizen and Chartered Accountant</i>	Taplow, Berkshire
Rofikul Islam <i>Joyce Carruthers Nash, OBE, Deputy</i> <i>Barbara Patricia Newman, CBE, CC</i>	a Local Government Officer <i>Citizen and Feltmaker</i> <i>Citizen and Turner</i>	Poplar, London
Justine Ruth Taylor <i>David Henry Clifton Griffiths</i> <i>Ronald Gulliver</i>	an Archivist <i>Citizen and Farrier</i> <i>Citizen and Farrier</i>	Greenwich, London
Martin Bevan <i>Keith Clark Brown</i> <i>Paul Herbert King</i>	a Chartered Accountant, retired <i>Citizen and Cooper</i> <i>Citizen and Stationer & Newspaper Maker</i>	Coggeshall, Essex
Peter Timothy Fortune <i>Prem Babu Goyal, OBE, JP, Ald.</i> <i>Dhruv Patel, OBE, CC</i>	a Management Consultancy Company Director <i>Citizen and Plumber</i> <i>Citizen and Clothworker</i>	Bromley, Kent
Martin Clark <i>Henry Llewellyn Michael Jones, Deputy</i> <i>Vincent Dignam</i>	a Street Cleansing Company Director <i>Citizen and Common Councilman</i> <i>Citizen and Carman</i>	Southwark, London
Cheryl Mary Enever <i>Sir Andrew Charles Parmley, Ald.</i> <i>Jonathan Patterson Shiels</i>	an Opera Singer <i>Citizen and Musician</i> <i>Citizen and Joiner</i>	Rotherhithe, London
Elizabeth Amanda Ferguson <i>Michael Corig Roberts</i> <i>Stuart Jonathon Holmes, MVO</i>	a Deputy Manager of a Ballet Company <i>Citizen and Gold & Silver Wyre Drawer</i> <i>Citizen and Gold & Silver Wyre Drawer</i>	Westminster, London
Mark Andrew Logsdon <i>Alison Jane Gowman, Ald.</i> <i>Wendy Mead, OBE, CC</i>	an IT Risk & Security Professional <i>Citizen and Glover</i> <i>Citizen and Glover</i>	Allextton, Rutland

Julie Caroline Butler <i>Michael John Bradly Russell</i> <i>Jayne Bradly Russell</i>	a Personal Assistant <i>Citizen and Leatherseller</i> <i>Citizen and Needlemaker</i>	Benfleet, Essex
Morag Jones <i>Mark Anthony Grove</i> <i>Modesta Visockiene</i>	a Tea Company Director <i>Citizen and Cook</i> <i>Citizen and Gardener</i>	Truro, Cornwall
Jonathon Glyn Jones <i>Mark Anthony Grove</i> <i>Modesta Visockiene</i>	a Trading Company Director <i>Citizen and Cook</i> <i>Citizen and Gardener</i>	Truro, Cornwall
The Revd. Gavin Ashley-Cooper <i>Gordon Mark Gentry</i> <i>John Alexander Smail</i>	a Clerk in Holy Order <i>Citizen and Baker</i> <i>Citizen and Distiller</i>	Stamford, Lincolnshire
Leonard Sands <i>Gordon Mark Gentry</i> <i>John Alexander Smail</i>	a Health and Wellness Company Director <i>Citizen and Baker</i> <i>Citizen and Distiller</i>	Los Angeles, California, United States of America
His Excellency Tadej Rupel <i>Gordon Mark Gentry</i> <i>John Alexander Smail</i>	a Diplomat <i>Citizen and Baker</i> <i>Citizen and Distiller</i>	St. John's Wood, London
Valentina Prevolnik Rupel <i>Gordon Mark Gentry</i> <i>John Alexander Smail</i>	an Economics Professor <i>Citizen and Baker</i> <i>Citizen and Distiller</i>	St John's Wood, London
Abbey King Khawaja <i>Timothy Russell Hailes, JP, Ald.</i> <i>John Garbutt, JP, Ald.</i>	a Government Relations Director <i>Citizen and International Banker</i> <i>Citizen and Weaver</i>	Fulham, London
Sadhna Paresh Patel <i>Dr David Peter Best</i> <i>Raymond Frederick Hatchard</i>	a Finance Director/Company Secretary <i>Citizen and Pattenmaker</i> <i>Citizen and Chartered Surveyor</i>	Wapping, London
Peter Sawyer <i>Richard Charles Grove</i> <i>Peter John Neal</i>	an Investment Management Director, retired <i>Citizen and Plaisterer</i> <i>Citizen and Plaisterer</i>	Beckenham, Kent
Justin Edward Purcell <i>David Ian Allan</i> <i>Michael John Cumper</i>	a Banking Director <i>Citizen and Stationer & Newspaper Maker</i> <i>Citizen and Lightmonger</i>	Northwood, Middlesex
Steven Reynolds <i>Christopher Nigel Bilsland</i> <i>Robert James Ingham Clark, Deputy</i>	a Cinema Company Director <i>Citizen and Farrier</i> <i>Citizen and Clothworker</i>	Croespenmaen, Gwent
Jack Djanie Kojo Walters <i>Howard Andre Beber</i> <i>Brian John Coombe</i>	an Insurance/pensions Administrator, retired <i>Citizen and Poulter</i> <i>Citizen and Poulter</i>	Mitcham, Surrey
Andrew Leighton Craig Bell <i>Mark Ian Henderson</i> <i>James Henry George Pollard, Deputy</i>	an Investment Trust Company Director <i>Citizen and Currier</i> <i>Citizen and Skinner</i>	Milton Keynes, Buckinghamshire

Brian Selwyn Spevack <i>Terry Kenneth Morris</i> <i>Col. Anthony William King-Harman,</i> <i>CBE</i>	an Insurance Broker <i>Citizen and Pewterer</i> <i>Citizen and Merchant Taylor</i>	Broxbourne, Hertfordshire
Kevin John Reid <i>John Howard</i> <i>Keith David Forbes Bottomley,</i> <i>Deputy</i>	an Investment Manager <i>Citizen and Innholder</i> <i>Citizen and Wheelwright</i>	Finchley, London
Joe Sao Apea <i>Ovlan Clement Redmond</i> <i>Derek Martin Morley</i>	a Strategic Commissioner <i>Citizen and Butcher</i> <i>Citizen and Furniture Maker</i>	Northampton
Peter Geoffrey Harmer <i>Terence Rodney Masters</i> <i>Rosemary Beaver</i>	an Insurer <i>Citizen and Insurer</i> <i>Citizen and Insurer</i>	Hunters Hill, New South Wales, Australia
John Arthur Deeks <i>Sir Roger Gifford, Kt, Ald.</i> <i>William Anthony Bowater Russell,</i> <i>Ald.</i>	a Police Officer, retired <i>Citizen and Musician</i> <i>Citizen and Haberdasher</i>	Boonah, Queensland, Australia
The Rt. Hon., Dr. Liam Fox, MP <i>The Rt. Hon The Lord Mayor</i> <i>Catherine Sidony McGuinness,</i> <i>Deputy</i>	a Member of Parliament <i>Citizen and Solicitor</i>	Tickenham, Somerset

Report – City Remembrancer

Measures introduced into Parliament which may have an effect on the work and services provided by the City Corporation

To be presented on 25th April 2019

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

Statutory Instruments

Date in force

The Non-Domestic Rating (Rates Retention and Levy and Safety Net) (Amendment) and (Levy Account: Basis of Distribution) Regulations 2019 S.I. No. 709

28 March 2019

The Regulations make changes to the operation of the business rates retention scheme to provide for the retention of 75% of business rates. The Regulations apply to the Court of Common Council in its capacity as a local authority.

A considerable number of statutory instruments have been made which relate to the UK's withdrawal from the European Union. These SIs make technical changes to update English law as a consequence of the UK's withdrawal from the EU. Subject matters include financial services, data protection, agriculture, animal products, food and customs.

(The text of the measures and the explanatory notes may be obtained from the Remembrancer's Office.)

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For use at the Previous Meeting on Wednesday, 24th April, 2019
and the Court of Common Council on Thursday, 25th April, 2019

2019/20

APPOINTMENT OF MEMBERS ON COMMITTEES

1. The format of this paper shows the constitution of each Committee, followed by the proposed membership and, lastly, its terms of reference.

2. Against the names of Common Councilmen are one or more numbers. A number shown *without brackets* reflects the total number of years that a Member has served on the Committee since first elected to the Court, including 2019/20. Numbers *in brackets* apply only to Committees for which the Court makes an appointment for a four year period, and indicate which year of the period that Member is entering in 2019. (In the case of the Board of Governors of the Guildhall School of Music & Drama and the Barbican Centre Board, as well as the Audit & Risk Management Committee as of April 2017, appointments are for a three-year period).

N.B. – Terms associated with membership of the Board of Governors of the three independent City Schools run from July, to coincide with the academic year. Appointments and changes to the numbers indicating service for Common Councilmen therefore take place at July's meeting of the Court. Please note that appointment to the School Boards is subject to satisfactory completion of Disclosure & Barring Service Checks.

Nominations

3. Nominations for appointments on Ward Committees have been submitted in accordance with Standing Order No. 23(5).

4. Where a Ward chooses not to make a nomination to a Ward Committee or pair with another Ward, the vacancy shall be advertised to all Members and, on the basis of the nominations received, the appointment made by the Court.

5. Where a vacancy exists on a Ward Committee, an interim ward pairing option may be exercised (in accordance with the agreed ward pairing arrangements) until the replacement ward representative is agreed subsequent to the election of a new Common Councilman for the Ward.

Compliance with Standing Orders

6. Each Committee or Board, in carrying out the functions and responsibilities delegated to it by the Court of Common Council, shall do so in compliance with the City Corporation's Standing Orders, Financial Regulations and such other requirements as the City Corporation may determine. This includes Committees or Boards with different constitutional arrangements and/or extended delegations, such as the Board of Governors of the Guildhall School of Music & Drama (which operates under a separate Instrument and Articles of Government in accordance with section 29 of the Further and Higher Education Act 1992) and the Police Committee (which has vested in it the powers and duties of the Court of Common Council as Police Authority for the City of London by virtue of the City of London Police Act 1839, together with other relevant legislation, save the appointment of the Commissioner of Police).

Terms of Reference and Delegation

7. The Court of Common Council may discharge its functions and responsibilities through delegation to the several committees and through delegation to officers, in accordance with the Framework for Accountability and Delegation (agreed by the Court in January 2005).

8. Committees have delegated authority to discharge their functions as set out in their terms of reference and in accordance with Standing Orders. Where Committees have requested amendments to their Terms of Reference, the proposed amendments are set out in red text with proposed deletions struck through. The affected Committees are the Investment, Capital Buildings, Police, Culture Heritage & Libraries, Community & Children's Services, Freedom Applications, and City Bridge Trust Committees, along with the Boards of Governors of the Guildhall School of Music & Drama and the City of London School for Girls, and the Education Board.

In addition, the Policy and Resources Committee is also recommending a change to the Markets Committee's Terms of Reference, deleting an amendment which was inserted through the 2018 White Paper. This is in order to mitigate against a lack of clarity and some confusion that has resulted from the change over the past year in respect of the Markets Consolidation Programme.

9. Lands and/or property in the purview of committees shall be managed and maintained by the relevant committee.

10. Committees may also choose to delegate the exercise of their functions to sub-committees and to officers.

Matters of Policy and/or Strategic Importance

11. The creation of a new, or the amendment of an existing, corporate or strategic policy, or other matters of corporate or strategic importance, should be referred by committees to the Policy & Resources Committee for consideration prior to the matter being referred, as necessary, to the Court of Common Council.

Chief Commoner – Attendance at Committee Meetings

12. The Chief Commoner shall have the ability to attend any City Corporation Committee meeting and to speak at such meetings.

Matters of Dispute

13. The Policy & Resources Committee shall attempt to resolve matters of dispute between individual committees, reporting as necessary to the Court of Common Council.

General

14. For ease of reference, the Committees have been grouped by function.

POLICY & RESOURCES COMMITTEE

1. 1. Constitution

A Non-Ward Committee consisting of,

- four Aldermen nominated by the Court of Aldermen
- 20 Commoners elected by the Court of Common Council, at least four of whom shall have fewer than 10 years' service on the Court, and two of whom shall be residents (NB. these categories are not exclusive i.e. one Member can fulfil both criteria)
- the following ex-officio Members:-
 - The Right Honourable the Lord Mayor for the time being
 - The Chief Commoner (who will chair any Sub-Committees regarding Hospitality and Privileges)
 - such Members of the Court of Common Council as have seats in Parliament
 - the Chairmen of the following Committees:-
 - Finance
 - Planning & Transportation
 - Port Health & Environmental Services
 - Police
 - Community & Children's Services
 - Establishment
 - Barbican Centre
 - Investment
 - Culture, Heritage and Libraries
 - The Deputy Chairmen of the Finance and Investment Committees

2. Quorum

The quorum consists of any nine Members.

3. Membership 2019/20

ALDERMEN

- 2 Timothy Russel Hailes, J.P.
- 4 Ian David Luder, J.P.
- 2 William Anthony Bowater Russell
- 10 Sir David Wootton

COMMONERS

- 11 (4) Simon D'Olier Duckworth, O.B.E., D.L.
- 8 (4) Marianne Bernadette Fredericks
- 15 (4) Catherine McGuinness, Deputy
- 8 (4) Dr Giles Robert Evelyn Shilson, Deputy
- 4 (4) Tom Sleight, Deputy
- 3 (3) Keith David Forbes Bottomley, Deputy
- 3 (3) Christopher Michael Hayward
- 33 (3) Joyce Carruthers Nash, O.B.E., Deputy
- 25 (3) Sir Michael Snyder
- 3 (3) Philip John Woodhouse, Deputy
- 2 (2) Tijs Broeke
- 2 (2) Jamie Ingham Clark, Deputy
- 19 (2) Jeremy Paul Mayhew
- 2 (2) Andrew Stratton McMurtrie, J.P.
- 2 (2) Mark Raymond Peter Henry Delano Wheatley

together with the ex-officio Members referred to in paragraph 1 above five Members and to be appointed this day.

4. Terms of Reference

To be responsible for:-

General

- (a) considering matters of policy and strategic importance to the City of London Corporation including matters referred to it by other Committees and/or Chief Officers;

- (b) the review and co-ordination of the governance of the City of London Corporation including its Committees, Standing Orders and Outside Bodies Scheme, reporting as necessary to the Court of Common Council, together with the City Corporation's overall organisation and administration;
- (c) overseeing, generally, the security of the City and the City of London Corporation's security and emergency planning;
- (d) the support and promotion of the City of London as the world leader in international financial and business services and to oversee, generally, the City of London Corporation's economic development activities, communications strategy and public relations activities;
- (e) the use of the City's Armorial bearings and the Bridge Mark;
- (f) the appointment of the City Surveyor (in consultation with the Investment Committee);
- (g) general matters not otherwise expressly provided for within the terms of reference of any other Committee;
- (h) approving the City Corporation's annual contribution to the London Councils' Grants Scheme and agreeing, alongside other constituent councils, the proposed overall budget;
- (i) making recommendations to the Court of Common Council in respect of:
 - (i) the appointment of the Town Clerk & Chief Executive, Comptroller & City Solicitor and Remembrancer;
 - (ii) the Corporate Plan, Community Strategy, and other corporate strategies, statements or resolutions;
 - (iii) the issuing of levies to all the constituent councils for their contributions to the London Councils' Grants Scheme, for which the Court of Common Council is a levying body; and
 - (iv) the promotion of legislation and, where appropriate, byelaws;

Resource Allocation

- (j) determining resource allocation in accordance with the City of London Corporation's strategic policies;

Corporate Assets

- (k) (i) determining the overall use of the Guildhall Complex; and
 - (ii) approving overall strategy and policy in respect of the City Corporation's assets;

Projects

- (l) Scrutiny and oversight of the management of major projects and programmes of work, including considering all proposals for capital and supplementary revenue projects, and determining whether projects should be included in the capital and supplementary revenue programme as well as the phasing of any expenditure;

Hospitality

- (m) arrangements for the provision of hospitality on behalf of the City of London Corporation;

Privileges

- (n) Members' privileges, facilities and development;

Sustainability

- (o) strategies and initiatives in relation to sustainability;

City Courts

- (p) For a period of five years, from June 2016 to April 2021, to be responsible for oversight of the management of all matters relating to the City Courts;

Sub-Committees

- (q) appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-

- * Resource Allocation
- Projects
- Outside Bodies
- Public Relations and Economic Development
- Courts
- †Hospitality
- †Members' Privileges

* The constitution of the Resource Allocation Sub Committee is set by the Court of Common Council and comprises the Chairman and Deputy Chairmen of the Grand Committee, past Chairmen of the Grand Committee providing that they are Members of the Committee at that time, the Chairman of the General Purposes Committee of Aldermen, the Chairman and Deputy Chairman of the Finance Committee, the Chairman of the Establishment Committee, the Senior Alderman below the Chair and six Members appointed by the Grand Committee.

† the Working Parties or Sub Committees responsible for hospitality and Members' privileges shall be able to report directly to the Court of Common Council and the Chief Commoner able to address reports and respond to matters in the Court associated with these activities.

FINANCE COMMITTEE

1. **Constitution**
A Ward Committee consisting of,
 - four Aldermen nominated by the Court of Aldermen
 - up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward
 - the Chairman and Deputy Chairman of the Policy & Resources Committee (ex-officio)
 - the Chairman and Deputy Chairman of the Investment Committee (ex-officio)

2. **Quorum**
The quorum consists of any nine Members.

3. **Membership 2019/20**

ALDERMEN

- 1 Nicholas Stephen Leland Lyons
- 2 Alastair John Naisbitt King
- 5 Sir Andrew Parmley
- 1 Gregory Percy Jones, Q.C.

COMMONERS

20	Jeremy Paul Mayhew	Aldersgate
7	Randall Keith Anderson.....	Aldersgate
3	Hugh Fenton Morris, Deputy.....	Aldgate
7	Robert Allan Merrett, Deputy.....	Bassishaw
7	Jamie Ingham Clark, Deputy.....	Billingsgate
1	Benjamin Murphy.....	Bishopsgate
9	Wendy Marilyn Hyde, Deputy.....	Bishopsgate
6	Oliver Arthur Wynlayne Lodge	Bread Street
3	Timothy Levene.....	Bridge and Bridge Without
11	John George Stewart Scott, J.P.....	Broad Street
5	James de Sausmarez.....	Candlewick
7	Christopher Paul Boden.....	Castle Baynard
3	Michael Hudson.....	Castle Baynard
6	Nicholas Michael Bensted-Smith, J.P.....	Cheap
1	Andrew Stratton McMurtrie, J.P.....	Coleman Street
29	Sir Michael Snyder.....	Cordwainer
9	Ian Christopher Norman Seaton.....	Cornhill
3	William Pimlott.....	Cripplegate
2	Susan Jane Pearson.....	Cripplegate
15	James Henry George Pollard, Deputy.....	Dowgate
1	Graeme Martyn Smith.....	Farringdon Within
7	Clare James, Deputy.....	Farringdon Within
7	Gregory Alfred Lawrence.....	Farringdon Without
4	Paul Nicholas Martinelli.....	Farringdon Without
7	Philip John Woodhouse, Deputy.....	Langbourn
4	Dominic Gerard Christian.....	Lime Street
6	John William Fletcher.....	Portsoken
3	Caroline Wilma Haines.....	Queenhithe
17	Roger Arthur Holden Chadwick, O.B.E., Deputy.....	Tower
1	Rehana Banu Ameer.....	Vintry
4	James Michael Douglas Thomson, Deputy.....	Walbrook

Together with the ex-officio Members referred to in paragraph 1.

4. **Terms of Reference**

To be responsible for:-

Finance

- (a) Ensuring effective arrangements are made for the proper administration of the City Corporation's financial affairs;
- (b) making recommendations to the Court of Common Council in respect of:-
 - (i) the audited accounts, the Annual Budget and to recommend the non-domestic rate and Council Tax to be levied and to present the capital programme and make recommendations as to its financing;
 - (ii) the appointment of the Chamberlain;
- (c) considering the annual budget of several committees, to ascertain that they are within the resources allocated, are applied to the policies for which those resources were allocated and represent value for money in the achievement of those policies;
- (d) determining annually with the Resource Allocation Sub-Committee, the appropriate performance return bench marks for the City's and Bridge House Estates;
- (e) obtaining value for money in all of the City of London Corporation's activities, contracts, and in the City of London Police;
- (f) monitoring performance against individual Departmental Business Plans and bringing about improvements in performance;
- (g) the effective and sustainable management of the City of London's operational assets, to help deliver strategic priorities and service needs;
- (h) overseeing the City of London Corporation's approved list of contractors and consultants;
- (i) dealing with requests for allowances, expenses, insurance, business travel, treasure trove and Trophy Tax;
- (j) providing strategic oversight and performance management of all grant giving activity by the Corporation, excluding the City Bridge Trust.
- (k) strategies and initiatives in relation to energy;

Sub-Committees

- (l) appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-

Efficiency & Performance

The Efficiency & Performance Sub Committee was created in 2011 to scrutinise plans for efficiency and performance across all of the City Corporation's departments and the City of London Police. It supports officers to drive value for money in areas such as third-party contracts, budgeting and facilities/asset management, and promotes effective planning - both on a departmental basis and for the Corporation as a whole.

Finance Grants Oversight & Performance

The Finance Grants Oversight and Performance Sub Committee provides strategic oversight of the City of London Corporation's Central Grants Programme, including reviewing progress, performance, impact against outcomes, and risks for all grants.

Information Technology

The Information Technology Sub Committee recommends IT strategy and oversees implementation for both the City of London Corporation and the City of London Police to the Finance Committee. Furthermore, the Sub Committee also monitors delivery of IT internally and our contractor partners supplying the delivery of IT.

Corporate Assets

The Corporate Asset Sub Committee is responsible for the effective and sustainable management and strategic plans for the City of London Corporation's operational property portfolio; this includes the monitoring of capital projects, acquisitions and disposals, and the upkeep, maintenance and, where appropriate, furnishing for operational properties (including the Guildhall Complex). In addition, the Sub Committee is responsible for strategies, performance, and monitoring initiatives in relation to energy usage, and for monitoring and advising on bids for Heritage Lottery funding.

CAPITAL BUILDINGS COMMITTEE

1. Constitution

A Non-Ward Committee consisting of,

- Five Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- Two Members appointed by the Policy & Resources Committee
- The Chairman and Deputy or a Vice Chairman of the Policy & Resources Committee (ex-officio)
- The Chairman and Deputy Chairman of the Finance Committee (ex-officio)
- The Chairmen and Deputy Chairmen of those service committees which will become responsible for completed capital building projects, **or their nominees** (ex-officio)*
- The Chairman of the General Purposes Committee of Aldermen (ex-officio)

** Such Chairmen and Deputy Chairmen (or their nominees) to become ex-officio Members of the Committee upon the Court of Common Council giving its approval in principle for the project to proceed, with their membership to cease upon the new building being handed over to their Committee.*

Together with up to two non-City of London Corporation Members and a further two Court of Common Council Members with appropriate experience, skills or knowledge.

2. Quorum

The quorum consists of any five Members.

3. Membership 2019/20

Elected by the Court of Common Council:-

- 2 (2) Sir Michael Snyder, Deputy
- 2 (2) Christopher Michael Hayward
- 2 (2) Charles Edward Lord, O.B.E., J.P., Deputy *for three years*
- 2 (2) Alison Jane Gowman, Alderman *for two years*

together with one Member to be appointed this day, as well as the several appointed and ex-officio Members, the two non-City of London Corporation Members, and the two co-opted Members of Common Council as referred to in paragraph 1 above.

4. Terms of Reference

In respect of major capital building projects[†] which have been approved in principle by the Court of Common Council, to be responsible for (without recourse to any other Committee):-

- (a) overall direction and co-ordination;
- (b) financial control and variances within the overall approved budget for the project;
- (c) review of progress;
- (d) decisions on significant option development and key policy choices; and
- (e) decisions in relation to the acquisition and disposal of properties related to the project, including disposal or alternative use of current operational properties to be vacated on completion of the project. Such properties, upon the approval of the capital building project, shall sit outside of the normal Standing Orders (53-60) governing acquisitions and disposals.[‡]

[†] Defined as projects for new or substantially refurbished buildings **or associated preparatory works and enabling projects** with an estimated budget of £100 million or more, or which have been otherwise referred to the Committee.

[‡] Such transactions shall therefore not require the additional approvals of the Property Investment Board, Corporate Asset Sub-Committee, Finance Committee, and Court of Common Council. However, the Policy & Resources Committee shall reserve the right to retain ultimate decision-making powers in respect of properties where the disposal is considered to have significant strategic or policy implications.

Notes:

- (i) *Membership of this Committee shall not count towards the limit on the number of committees on which a Member may serve contained in Standing Order 22 and its Chairman shall be eligible to be Chairman of another Committee (Ward or non-Ward) at the same time, pursuant to the provisions of Standing Order 29 (3).*
- (ii) *The Chairman and Deputy/Vice-Chairmen of the Policy & Resources and Finance Committees shall have the power to vote in the election of Chairman and Deputy Chairman.*
- (iii) *Whilst the Committee will need to have dealings with external parties relevant to the buildings concerned in projects for which the Committee is responsible, ownership and custody of these relationships shall rest with the relevant service committee and the Capital Buildings Committee shall act in accordance with this.*

INVESTMENT COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- 14 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- eight Members nominated by the Policy & Resources Committee
- the Chairman and a Deputy Chairman of the Policy & Resources Committee (ex-officio)
- the Chairman and Deputy Chairman of the Finance Committee (ex-officio)
- the Chairman of the Social Investment Board (ex-officio)

2. **Quorum**

The quorum consists of any seven Members.

3. **Membership 2019/20**

- 4 (4) Nicholas Michael Bensted-Smith, J.P.
- 6 (2) John Douglas Chapman, *for two years*
- 8 (4) Clare James, Deputy
- 9 (3) Simon D'Olier Duckworth, O.B.E., D.L.
- 8 (3) Robert Picton Seymour Howard, Alderman
- 3 (3) Timothy Levene
- 9 (3) James Henry George Pollard, Deputy
- 2 (2) Andrien Gereith Dominic Meyers
- 9 (2) Michael John Cassidy, C.B.E., Deputy
- 9 (2) Ian Christopher Norman Seaton

together with the Members referred to in paragraph 1 and four Members to be appointed this day.

4. **Terms of Reference**

- (a) To be responsible for the strategic oversight and monitoring of the performance, risk profile and adherence of fund managers of all of the City of London Corporation's investments, in accordance with the investment strategy determined by the Policy & Resources Committee.
- (b) To monitor and oversee the performance of the Sir William Coxen Trust Fund's (206936) investments and the investment fund manager, and to report back and provide relevant advice to the trustees.
- (c) To fulfil (a) and (b) above by means of the appointment of a Property Investment Board, a Financial Investment Board and a Social Investment Board responsible for property, financial investments and social investments, respectively.
- (d) To provide the Resource Allocation Sub Committee with **recommended** proportions between property and non-property assets as part of the resource allocation process with the final decision remaining with the Resource Allocation Sub Committee.

Note: The Property Investment Board, Financial Investment Board and Social Investment Board shall have the power to:-

- i) co-opt people with relevant expertise or experience, including non-Members of the Court; and
- ii) submit reports on matters relevant to their responsibilities directly to the Court of Common Council.

AUDIT & RISK MANAGEMENT COMMITTEE

1. Constitution

A Non-Ward Committee consisting of,

- ten Members elected by the Court of Common Council* at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- three external representatives (i.e. non-Members of the Court of Common Council with no voting rights)
- the Chairman and Deputy Chairman of the Finance Committee (ex-officio with no voting rights)
- a representative of the Policy & Resources Committee (ex-officio with no voting rights)

NB:- The Chairmen of the Policy and Resources, Finance and Investment Committees are not eligible for election to this Committee and the Deputy Chairman of the Audit & Risk Management Committee for the time being may not be a Chairman of another Committee.

From April 2017 onwards, Members of the Court of Common Council are appointed for terms of three years. The maximum continuous period of service (except when serving as Chairman or Deputy Chairman) shall be nine years in any twelve-year period.

2. Quorum

The quorum consists of five Members i.e. at least three Members elected by the Court of Common Council and at least one external representative.

3. Membership 2019/20

- 3 (3) Randall Keith Anderson
- 3 (3) Christopher Paul Boden
- 9 (3) Nicholas John Anstee, Alderman
- 3 (3) Paul Nicholas Martinelli
- 2 (2) John Garbutt, Alderman, *for two years*
- 2 (2) John Petrie, *for two years*
- 2 (2) Anne Helen Fairweather
- 9 (2) Ian David Luder, J.P., Alderman

together with three external representatives :-

Kenneth Ludlum (*appointed for a three-year term expiring in March 2020*)

Caroline Mawhood (*appointed for a three-year term expiring in March 2021*)

Hilary Daniels (*appointed for a three-year term expiring in March 2022*)

and together with the Members referred to in paragraph 1, as well as two Members to be appointed this day.

4. Terms of Reference

Audit

- (a) To consider and approve annually the rolling three-year plan for Internal Audit.
- (b) To consider and approve the annual External Audit Plan.
- (c) To commission and to receive reports from the Chief Internal Auditor on the extent that the City of London Corporation can rely on its system of internal control and to provide reasonable assurance that the City of London Corporation's objectives will be achieved efficiently.
- (d) To meet with the external auditors prior to the presentation of the Accounts to the Court, consider the audited annual accounts of the City Fund and the various non-local authority funds, to receive and consider the formal reports, letters and recommendations of the City of London Corporation's external auditors and to make recommendations relating to the approval of the accounts (to the Finance Committee).
- (e) To meet with the external auditors of the City's various funds at least once in each calendar year prior to the presentation of the financial statements to the Court.
- (f) In addition to (e), to meet with the external auditors of the City's various funds at least once in each calendar year.
- (g) To report back, as necessary and at least annually, to the Court of Common Council.
- (h) To appoint an Independent Audit Panel to make recommendations on the appointment of external auditors to the Court of Common Council.

Risk Management

- (a) To monitor and oversee the City of London Corporation's risk management strategy, anti-fraud and anti-corruption arrangements; and to be satisfied that the authority's assurance framework properly reflect the risk environment.

- (b) To consider all audit or external inspection reports relating to any department at the City of London Corporation and seek assurance that action has been taken where necessary.
- (c) To receive an annual report from the Chamberlain reviewing the effectiveness of the City of London's risk management strategy.
- (d) To consider and report back to the Court on any risks related to all governance issues.
- (e) To undertake periodic reviews of the risk management procedures, financial capabilities, controls, and safeguarding procedures of the City of London School, the City of London School for Girls, the City of London Freemens' School, the City of London Academies Trust (including its embedded academies) and the City Academies which are free-standing entities.

PLANNING & TRANSPORTATION COMMITTEE

1. **Constitution**
A Ward Committee consisting of,
 - four Aldermen nominated by the Court of Aldermen
 - up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward.

2. **Quorum**
The quorum consists of any nine Members.

3. **Membership 2019/20**

ALDERMEN

- 2 Prem Goyal, O.B.E., J.P.
- 1 Emma Edhem
- 1 Robert Charles Hughes-Penney
- 2 Sir David Wootton

COMMONERS

18	Barbara Patricia Newman, C.B.E.....	Aldersgate
7	Randall Keith Anderson.....	Aldersgate
11	Sylvia Doreen Moys.....	Aldgate
4	Graeme George Harrower.....	Bassishaw
3	Jamie Ingham Clark, Deputy.....	Billingsgate
2	Shravan Jashvantrai Joshi.....	Bishopsgate
3	Andrew Paul Mayer.....	Bishopsgate
11	Oliver Arthur Wynlayne Lodge.....	Bread Street
3	Keith David Forbes Bottomley, Deputy.....	Bridge and Bridge Without
7	Christopher Michael Hayward.....	Broad Street
5	James de Sausmarez.....	Candlewick
2	Natasha Maria Cabrera Lloyd-Owen.....	Castle Baynard
6	Graham David Packham.....	Castle Baynard
6	Alastair Michael Moss, Deputy.....	Cheap
10	Sophie Anne Fernandes.....	Coleman Street
	(Cordwainer has paired with Bread Street for this appointment).....	Cordwainer
11	Peter Gerard Dunphy.....	Cornhill
3	Mark Bostock.....	Cripplegate Without
3	Susan Jane Pearson.....	Cripplegate Within
17	James Henry George Pollard, Deputy.....	Dowgate
1	Karina Dostalova.....	Farringdon Within
3	Christopher Hill.....	Farringdon Within
3	William Upton, Q.C.....	Farringdon Without
3	Oliver Sells, Q.C.....	Farringdon Without
5	Judith Lindsay Pleasance.....	Langbourn
4	Henry Nicholas Almroth Colthurst.....	Lime Street
2	Munsur Ali.....	Portsoken
21	Brian Desmond Francis Mooney, Deputy.....	Queenhithe
12	Marianne Bernadette Fredericks.....	Tower
3	Rehana Banu Ameer.....	Vintry
2	Peter Gordon Bennett.....	Walbrook

4. **Terms of Reference**

To be responsible for:-

- (a) All functions of the City as local planning authority [relating to town and country planning and development control] pursuant to the Town and Country Planning Act 1990, the Planning (Listed Building and Conservation Areas) Act 1990 and Compulsory Purchases Act 2004, the Planning Act 2008 and all secondary legislation pursuant to the same and all enabling legislation (including legislation amending or replacing the same).
- (b) Making recommendations to Common Council relating to the acquisition, appropriation and disposal of land held for planning purposes and to exercise all other functions of the local planning authority relating to land held for planning (or highways) purposes, and making determinations as to whether land held for planning or highways purposes is no longer required for those purposes, other than in respect of powers expressly delegated to another committee.
- (c) All functions of the Common Council as local highway, traffic, walkway and parking authority (other than in respect of powers expressly delegated to another committee) and the improvement of other open land under S.4 of the City of London (Various Powers) Act 1952.
- (d) All functions under part II of the City of London (Various Powers) Act 1967 including declaration, alteration and discontinuance of City Walkway.
- (e) All functions relating to the construction, maintenance and repair of sewers in the City, including public sewers (on behalf of Thames Water under an agency arrangement).
- (f) All functions of Common Council as Lead Local Flood Authority in relation to the Flood and Water Management Act 2010.
- (g) All functions relating to the Stopping Up of highway (including as local planning authority and highway authority).
- (h) All functions relating to street naming and numbering under the London Building Acts (Amendment) Act 1939.
- (i) All functions relating to the control, maintenance and repair of the five City river bridges (insofar as matters not within the delegated authority of another Committee).
- (j) All functions relating to building control under the Building Act 1984, Building Regulations 2000-10 and London Building Acts 1930-82.
- (k) The setting of building control charges under the Building (Local Authority Charges) Regulations 2010.
- (l) Response to and resolution of dangerous structures under the London Building Acts (Amendment) Act 1939.
- (m) All functions relating to the City of London Corporation's commemorative blue plaques.
- (n) All functions relating to the Local Land Charges Act 1975.
- (o) The appointment of the Chief Planning Officer & Development Director.
- (p) The appointment of the Director of the Built Environment (in consultation with the Port Health and Environmental Services Committee).
- (q) The appointment of such Sub-Committees as is considered necessary for the better performance of its duties including a Streets & Walkways Sub-Committee.

PORT HEALTH & ENVIRONMENTAL SERVICES COMMITTEE

1. **Constitution**
A Ward Committee consisting of,
 - two Aldermen nominated by the Court of Aldermen
 - up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward.

2. **Quorum**
The quorum consists of any nine Members.

3. **Membership 2019/20**

ALDERMEN

- 1 Sir Roger Gifford
- 1 Gregory Percy Jones, Q.C.

COMMONERS

3	Adrian Mark Bastow.....	Aldersgate
22	Joyce Carruthers Nash, O.B.E., Deputy	Aldersgate
3	Andrien Gereith Dominic Meyers.....	Aldgate
5	Graeme George Harrower.....	Bassishaw
2	Jamie Ingham Clark, Deputy.....	Billingsgate
2	Shravan Jashvantrai Joshi.....	Bishopsgate
5	Wendy Marilyn Hyde, Deputy.....	Bishopsgate
	(Bread Street has paired with Cordwainer for this appointment).....	Bread Street
5	Keith David Forbes Bottomley, Deputy.....	Bridge and Bridge Without
13	John Alfred Bennett, M.B.E., Deputy.....	Broad Street
19	Kevin Malcolm Everett, Deputy.....	Candlewick
6	Henrika Johanna Sofia Priest.....	Castle Baynard
15	Jeremy Lewis Simons.....	Castle Baynard
3	Tijs Broeke.....	Cheap
1	Sophie Anne Fernandes.....	Coleman Street
3	Alexander Robertson Martin Barr.....	Cordwainer
7	Peter Gerard Dunphy.....	Cornhill
10	Vivienne Littlechild, M.B.E., J.P.	Cripplegate
3	Mary Durcan.....	Cripplegate
7	Mark Raymond Peter Henry Delano Wheatley.....	Dowgate
17	Richard David Regan, O.B.E., Deputy.....	Farringdon Within
3	Christopher Hill.....	Farringdon Within
3	Caroline Kordai Addy.....	Farringdon Without
7	John David Absalom, Deputy.....	Farringdon Without
7	John Douglas Chapman.....	Langbourn
3	Elizabeth Rogula, Deputy.....	Lime Street
2	Jason Paul Pritchard.....	Portsoken
21	Brian Desmond Francis Mooney, Deputy.....	Queenhithe
4	Anne Helen Fairweather.....	Tower
1	Rehana Banu Ameer.....	Vintry
3	Peter Gordon Bennett.....	Walbrook

4. **Terms of Reference**

To be responsible for:-

- (a) all the City of London Corporation's environmental health, port health, animal health, consumer protection, licensing (with the exception of those which are in the province of another Committee), public conveniences, street cleansing, refuse collection and disposal, the street trading enforcement functions in the London Local Authorities Act 1990 including any decision as to whether the s.101 arrangements should be discontinued, and cemetery and crematorium functions;
- (b) the implementation of those sections of any Acts of Parliament and/or European legislation which direct that the local authority take action in respect of those duties listed at (a) above;
- (c) the appointment of the Director of the Built Environment (acting jointly with the Planning & Transportation Committee);
- (d) the appointment of the Director of the Markets and Consumer Protection (acting jointly with the Markets and Licensing Committees);
- (e) the appointment of the Director of Open Spaces (acting jointly with the Open Spaces & City Gardens Committee);
- (f) determining any appeals against a decision not to grant City premises a licence under the provisions of the Marriage Act 1994 and the City of London (Approved Premises for Marriage) Act 1996 to conduct civil marriage ceremonies;
- (g) the appointment of the City of London Coroner;
- (h) the Signor Pasquale Favale Bequest (registered charity no. 206949);
- (i) making recommendations to the Court of Common Council in respect of the making and sealing of byelaws for the variance of charges at the Animal Reception Centre.

MARKETS COMMITTEE

1. **Constitution**
A Ward Committee consisting of,
 - two Aldermen nominated by the Court of Aldermen
 - up to 31 Commoners representing each Ward or Side of Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides).

2. **Quorum**
The quorum consists of any nine Members.

3. **Membership 2019/20**

ALDERMEN

- 3 David Andrew Graves
- 1 Bronek Masojada

COMMONERS

17	Joyce Carruthers Nash, O.B.E., Deputy.....	Aldersgate
3	Richard Peter Crossan.....	Aldersgate
3	Andrien Gereith Dominic Meyers.....	Aldgate
11	Robert Allan Merrett, Deputy.....	Bassishaw
2	John Petrie.....	Billingsgate
3	Tom Sleigh, Deputy.....	Bishopsgate
9	Dr Giles Robert Evelyn Shilson, Deputy.....	Bread Street
10	John George Stewart Scott, J.P.....	Broad Street
4	Kevin Malcolm Everett, Deputy.....	Candlewick
12	Michael Hudson.....	Castle Baynard
3	Angus Knowles-Cutler.....	Castle Baynard
6	Nicholas Michael Bensted-Smith, J.P.....	Cheap
1	Stuart John Fraser, C.B.E.....	Coleman Street
	(Cordwainer has paired with Bread Street for this appointment).....	Cordwainer
7	Ian Christopher Norman Seaton.....	Cornhill
8	Stephen Douglas Quilter.....	Cripplegate
2	Mark Bostock.....	Cripplegate
6	Mark Raymond Peter Henry Delano Wheatley.....	Dowgate
3	Thomas Alexander Anderson.....	Farringdon Within
3	Matthew Bell.....	Farringdon Within
3	Gregory Alfred Lawrence.....	Farringdon Without
7	Charles Edward Lord, O.B.E., J.P., Deputy.....	Farringdon Without
13	John Douglas Chapman.....	Langbourn
11	Henry Llewellyn Michael Jones, Deputy.....	Portsoken
3	Brian Desmond Francis Mooney, Deputy.....	Queenhithe
11	James Richard Tumbridge.....	Tower
3	Peter Gordon Bennett.....	Wallbrook

Together with four Members to be appointed in place of the three Wards (Bridge and Bridge Without, Lime Street and Vintry) not making appointments on this occasion, as well as the one Ward (Bishopsgate) making only one of their two permitted appointments.

4. **Terms of Reference**
To be responsible for:-
 - (a) oversight of the provision and management of all matters relating to Smithfield Market, Billingsgate Market and New Spitalfields Market and the letting of all premises therein;
 - (b) the appointment of the Director of Markets and Consumer Protection (acting jointly with the Port Health and Environmental Services and Licensing Committees).

POLICE COMMITTEE AUTHORITY BOARD

1. Constitution

A non-ward committee consisting of:

- 11 Members elected by the Court of Common Council including:
 - a minimum of one Member who has fewer than five years' service on the Court at the time of his/her appointment; and,
 - a minimum of two Members whose primary residence is in the City of London;
- 2 external members (i.e. non-Members of the Court of Common Council) appointed in accordance with the terms of the Police Committee Authority Board Membership Scheme

2. Quorum

The quorum consists of any five Members.

3. Membership 2019/20

18 (4) Simon D'Olier Duckworth, O.B.E., D.L.

4 (4) Christopher Michael Hayward

18 (4) Ian David Luder, J.P., Alderman

5 (3) Nicholas Michael Bensted-Smith, J.P.

4 (3) Keith David Forbes Bottomley, Deputy

11 (3) Alison Jane Gowman, Alderman

2 (2) Tijs Broeke

2 (2) Emma Edhem, Alderman

Together with three Members to be appointed this day and two non-City of London Corporation Members:-

Andrew Lentin (*appointed for a four-year term to expire in September 2021*)

Deborah Oliver (*appointed for a four-year term to expire in September 2022*)

4. Terms of Reference

To be responsible for:-

- (a) securing an efficient and effective police service in both the City of London and, where so designated by the Home Office, nationally, and holding the Commissioner to account for the exercise of his/her functions and those persons under his/her direction and control;
- (b) agreeing, each year, the objectives in the Policing Plan, which shall have regard to the views of local people, the views of the Commissioner and the Strategic Policing Requirement;
- (c) any powers and duties vested in the Court of Common Council as police authority for the City of London by virtue of the City of London Police Act 1839, the Police and Criminal Evidence Act 1984, the Police Acts 1996 (as amended) and 1997, the Criminal Justice and Police Act 2001, the Police Reform Act 2002, the Police Reform and Social Responsibility Act 2011 and any other Act or Acts, Statutory Instruments, Orders in Council, Rules or byelaws etc. from time to time in force, save the appointment of the Commissioner of Police which by virtue of Section 3 of the City of London Police Act 1839 remains the responsibility of the Common Council;
- (d) making recommendations to the Court of Common Council regarding the appointment of the Commissioner of the City of London Police;
- (e) the handling of complaints and the maintenance of standards across the Force;
- (f) monitoring of performance against the City of London Policing Plan;
- (g) appointing such sub-committees as are considered necessary for the better performance of its duties. ~~including an Economic Crime Board, a Performance and Resource Management Sub Committee and a Professional Standards and Integrity Sub Committee.~~
- (h) **To appoint the Chairman of the Police Pensions Board.**

CRIME AND DISORDER SCRUTINY COMMITTEE

1. Constitution

A Non-Ward Committee consisting of the Chairman and Deputy Chairman of the:

- Policy and Resources Committee, or their representatives;
- Police Committee or their representatives;
- Community and Children's Services Committee or their representatives; and
- Licensing Committee, or their representatives.

appointed in accordance with the Police and Justice Act 2006.

2. Quorum

The quorum consists of any three Members.

3. Membership 2019/20

The Members referred to in paragraph 1 above.

4. Terms of Reference

- (a) To be responsible for the review and scrutiny of decisions made, or other actions taken, in connection with the discharge by the responsible authorities and other members of the Safer City Partnership of their crime and disorder functions;
- (b) to make reports or recommendations to other committees and to the Court of Common Council with respect to the discharge of those functions; and,
- (c) to have at least one meeting each year dedicated to scrutinising crime and disorder matters.

CULTURE, HERITAGE & LIBRARIES COMMITTEE

1. **Constitution**

A Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward
- the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
- the Chairman of the Barbican Centre Board (ex-officio)

2. **Quorum**

The quorum consists of any nine Members.

3. **Membership 2019/20**

ALDERMEN

- 1 Robert Picton Seymour Howard
- 1 Alistair John Naisbitt King

COMMONERS

9	Barbara Patricia Newman, C.B.E.....	Aldersgate
7	Jeremy Paul Mayhew.....	Aldersgate
9	Sylvia Doreen Moys.....	Aldgate
5	Graeme George Harrower.....	Bassishaw
2	John Petrie.....	Billingsgate
6	Wendy Marilyn Hyde, Deputy.....	Bishopsgate
3	Andrew Paul Mayer.....	Bishopsgate
7	Dr Giles Robert Evelyn Shilson, Deputy.....	Bread Street
4	John Alfred Bennett, M.B.E., Deputy.....	Broad Street
	(Candlewick has paired with Walbrook for this appointment).....	Candlewick
7	Graham David Packham.....	Castle Baynard
6	Jeremy Lewis Simons.....	Castle Baynard
3	Tijs Broeke.....	Cheap
1	Stuart John Fraser, C.B.E.....	Coleman Street
	(Cordwainer has paired with Bread Street for this appointment).....	Cordwainer
7	The Revd. Stephen Decatur Haines, Deputy.....	Cornhill
9	Vivienne Littlechild, M.B.E., J.P.	Cripplegate
3	David John Bradshaw, Deputy.....	Cripplegate
7	Mark Raymond Peter Henry Delano Wheatley.....	Dowgate
5	Ann Holmes.....	Farringdon Within
4	Richard David Regan, O.B.E., Deputy.....	Farringdon Within
4	John David Absalom, Deputy.....	Farringdon Without
5	Wendy Mead, O.B.E.....	Farringdon Without
6	Judith Lindsay Pleasance.....	Langbourn
3	Thomas Cowley Clementi.....	Lime Street
3	Munsur Ali.....	Portsoken
3	Caroline Wilma Haines.....	Queenhithe
4	Anne Helen Fairweather.....	Tower
9	Tom Hoffman, M.B.E., Deputy.....	Vintry
4	Peter Gordon Bennett.....	Walbrook

Together with one vacancy in place of the Ward of Bridge & Bridge Without, which is not making an appointment.

4. **Terms of Reference**

To be responsible for:-

- (a) the City Corporation's activities and services in the fields of culture, heritage and visitors including the development of relevant strategies and policies, reporting to the Court of Common Council as appropriate;
- (b) the management of the City's libraries and archives, including its functions as a library authority in accordance with the Public Libraries and Museums Act 1964 and all other powers and provisions relating thereto by providing an effective and efficient library service;
- (c) the management of the Guildhall Art Gallery and all the works of art belonging to the City of London Corporation;
- (d) the management and maintenance and, where appropriate, furnishing the City Information Centre, the Monument, the Roman Villa and Baths (Lower Thames Street) and the visitor and events elements of Tower Bridge;
- (e) matters relating to the City's obligations for its various benefices;
- (f) the upkeep and maintenance of the Lord Mayor's State Coach, the semi-state coaches, the Sheriffs' Chariots and State Harness;
- (g) cart marking;
- (h) London's Roman Amphitheatre and the City of London Heritage Gallery (under Guildhall Art Gallery);
- (i) the City of London's Outdoor Arts Programme (using the old City of London Festival budget);
- (j) the City Arts Initiative – approving recommendations for artworks in the public realm;
- (k) the Guildhall Yard Public Programme (event content only);
- (l) the City of London Police Museum;
- (m) the development and implementation of a strategy for the management of Keats House (registered charity no. 1053381) and all of the books and artefacts comprising the Keats collection, in accordance with the relevant documents governing this charitable activity;
- (n) the management of Guildhall Library Centenary Fund (registered charity no. 206950);
- (o) making recommendations to the Court of Common Council regarding the Cultural Strategy, the Visitor Strategy and other corporate strategies, statements or resolutions relating to any of its functions, following consultation with the Policy & Resources Committee;
- (p) responsibility for the production and publication of the official City of London Pocketbook;
- (q) appointing such Sub-Committees and/or Consultative Committees as are considered necessary for the better performance of its duties including the following areas:-
 - Benefices
 - Keats House
- (r) to be responsible for grants in relation to the 'Inspiring London Through Culture' programme for culture and arts from funds under the Committee's control.
- (s) the appointment of the Directors of Open Spaces, Community and Children's Services and the Assistant Town Clerk and Culture Mile Director (in consultation with the Open Spaces and City Gardens, Community and Children's Services and Establishment Committees).

BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL

1. Constitution

A Non-Ward Committee consisting of,

- one Alderman nominated by the Court of Aldermen
- up to 10 Commoners elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
 - the Chairman of the Board of Governors of City of London School for Girls
 - the Chairman of the Board of Governors of City of London Freeman's School
- up to eight co-opted non-City of London Corporation Governors with experience relevant to the Board

The Chairman of the Board shall be elected from the City Corporation Members.

2. Quorum

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

3. Membership (until July 2019)

ALDERMEN

- 2 Vincent Thomas Keaveny, Sheriff

COMMONERS

- 10 (4) Marianne Bernadette Fredericks
7 (4) Sylvia Doreen Moys
3 (3) Dominic Gerard Christian
2 (2) Caroline Wilma Haines, *for three years*
2 (2) Alexander Robertson Martin Barr
4 (2) Keith David Forbes Bottomley, Deputy
2 (2) Timothy Levene
10 (2) Charles Edward Lord, O.B.E., J.P., Deputy
10 (1) Ian Christopher Norman Seaton
6 (1) James Michael Douglas Thomson, Deputy

together with:-

Ronel Lehmann

Lord Levene of Portsoken

Christopher Martin

Paul Madden

Rosie Gill

Paul Stein

Vacancy

Vacancy

together with the ex-officio Members referred to in paragraph 1 above.

4. Terms of Reference

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Head and, where appropriate, the deputies and the Bursar.

BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL FOR GIRLS

1. Constitution

A Non-Ward Committee consisting of,

- up to two Aldermen nominated by the Court of Aldermen
- up to 12 Commoners elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
 - the Chairman of the Board of Governors of City of London School
 - the Chairman of the Board of Governors of City of London Freeman's School
- up to six co-opted non-City of London Corporation Governors with experience relevant to the Board

The Chairman of the Board shall be elected from the City Corporation Members.

2. Quorum

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

3. Membership (until July 2019)

ALDERMEN

- 2 Emma Edhem
- 1 Prem Goyal, O.B.E., J.P.

COMMONERS

- 4 (4) Randall Keith Anderson
- 17 (4) Tom Hoffman, M.B.E., Deputy
- 17 (4) Sylvia Doreen Moys
- 18 (3) Richard David Regan, O.B.E., Deputy
- 29 (3) Sir Michael Snyder
- 10 (2) Clare James, Deputy
- 2 (2) Robert Allen Merrett, Deputy
- 1 (1) Dhruv Patel, O.B.E., *for three years*
- 2 (2) Rehana Banu Ameer, *for three years*
- 5 (1) Nicholas Michael Bensted-Smith, J.P.
- 2 (1) Tijs Broeke
- Vacancy*

together with :-

Prof. Anna Abulafia

Dr. Stephanie Ellington

Soha Gawaly

Mary Ireland

Elizabeth Phillips

Vacancy

together with the ex-officio Members referred to in paragraph 1 above and one Member to be appointed this day.

4. Terms of Reference

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the bursar.

BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL

1. Constitution

A Non-Ward Committee consisting of,

- up to two Aldermen nominated by the Court of Aldermen
- up to 12 Commoners elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
 - the Chairman of the Board of Governors of City of London School
 - the Chairman of the Board of Governors of City of London School for Girls
- up to six co-opted non-City of London Corporation Governors with relevant experience of education

The Chairman of the Board shall be elected from the City Corporation Members.

2. Quorum

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

3. Membership (until July 2019)

ALDERMEN

2 Susan Langley, O.B.E.

1 Bronek Masojada

COMMONERS

14 (4) John Alfred Bennett, M.B.E., Deputy

10 (4) Michael Hudson

7 (3) Stuart John Fraser, C.B.E.

6 (3) Graham David Packham

15 (2) Roger Arthur Holden Chadwick, O.B.E, Deputy

10 (2) Vivienne Littlechild, M.B.E., J.P.

6 (2) Hugh Fenton Morris, Deputy

10 (1) Elizabeth Rogula, Deputy

6 (1) Philip John Woodhouse, Deputy

Vacancy

Vacancy

Vacancy

together with :-

Nicholas Goddard

Brian Harris

Andrew McMillan

Chris Townsend

Lady Gillian Yarrow

Vacancy

together with the ex-officio Members referred to in paragraph 1 above and three Members to be appointed this day.

4. Terms of Reference

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the bursar.

BOARD OF GOVERNORS OF THE GUILDHALL SCHOOL OF MUSIC & DRAMA

1. Constitution

A Non-Ward Committee consisting of,

- 11 Members elected by the Court of Common Council for a term of three years (renewable twice) at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Principal of the Guildhall School of Music & Drama
- one member of the Guildhall School academic staff to be elected by the Academic staff for a term of three years (renewable twice)
- one member of the Guildhall School administrative staff to be elected by such staff for a term of three years (renewable twice)
- one Guildhall student representative who shall normally be the President of the Students' Union
- up to six co-opted non-City of London Corporation Governors with appropriate expertise for a term of three years (renewable twice)

None of the appointed Governors shall serve on the Board for more than a maximum of nine years.

The Chairman and Deputy Chairman of the Board shall be elected from the City Corporation Members.

The Chairman of the Barbican Centre Board, the Chairman of the Culture, Heritage & Libraries Committee and one representative of the Centre for Young Musicians shall be permitted to attend the Board in a non-voting, advisory capacity.

2. Quorum

The quorum consists of any seven Common Council Governors plus three co-opted Governors.

3. Membership 2019/20

- | | | |
|---|-----|---|
| 3 | (3) | Michael John Cassidy, C.B.E, Deputy |
| 3 | (3) | Graham David Packham |
| 6 | (3) | William Anthony Bowater Russell, Alderman |
| 2 | (2) | Randall Keith Anderson |
| 8 | (2) | John Douglas Chapman |
| 2 | (2) | Ann Holmes |
| 5 | (2) | Vivienne Littlechild, M.B.E., J.P. |

together with four Members to be appointed this day, those referred to in paragraph 1 above, and:-

- | | | |
|---|---|--|
| the Principal of the Guildhall School for the time being | - | Lynne Williams |
| one Academic Member of the Guildhall School Staff, elected by the Academic Staff | - | Andy Taylor |
| one Non-Academic Member of the Guildhall School Staff, elected by the administrative staff | - | <i>Vacancy</i> |
| one Guildhall School Student representative (President of the Student Union for the time being) | - | Felicity Chilton |
| up to 6 Non-City of London Corporation Members with appropriate expertise | - | Sir Andrew Burns, K.C.M.G (<i>N.B. term expires end of April 2019</i>)
Professor Geoffrey Crossick
Professor Maria Delgado
Shreela Ghosh
Michael Hoffman
<i>Vacancy</i> |

4. Terms of Reference

These terms of reference should be read in conjunction with the Guildhall School's *Instrument & Articles of Government* which lists the primary responsibilities of the Board of Governors. In summary, these are to be responsible for:-

- (a) the approval of a strategic plan and the determination of the educational character and the mission/aims of the Guildhall School of Music & Drama and oversight of its activities, assuring itself that appropriate steps are being taken to deliver the strategic plan;
- (b) Institutional sustainability and the approval of an annual Business Plan, assuring itself that there are effective systems of control and risk management;
- (c) the approval of annual estimates of income and expenditure;
- (d) the approval of the annual audited financial statements of the Guildhall School of Music & Drama;

- (e) ensuring that the requirements of the Office for Students, UK Research & Innovation and other relevant statutory bodies are followed and compliance is monitored;
- (f) responsibility for the promotion of equality and diversity throughout the School;
- (g) the appointment of the Principal of the Guildhall School of Music & Drama.

EDUCATION BOARD

1. Constitution

A Non-Ward Committee consisting of,

- 10 Members elected by the Court of Common Council, at least two of who shall have fewer than five years' service on the Court at the time of their appointment
- Up to four external representatives, appointed by the Education Board, with appropriate expertise in the field of education (i.e. non-Members of the Court of Common Council, who shall have voting rights)
- One member appointed by the Policy & Resources Committee
- One member appointed by the Community & Children's Services Committee

2. Quorum

The quorum consists of any five **three** Common Council Members and one of the four external representatives, except for the appointment of external representatives, when the quorum consists of any five **three** Common Council Members.

3. Membership 2019/20

- 6 (4) Peter Estlin, Alderman
- 6 (4) Stuart John Fraser, C.B.E.
- 4 (4) Ann Holmes
- 6 (3) Henry Nicholas Almroth Colthurst
- 2 (2) Caroline Wilma Haines, *for three years*
- 2 (2) Benjamin Murphy, *for three years*
- 2 (2) Keith David Forbes Bottomley, Deputy
- 6 (2) William Anthony Bowater Russell, Alderman
- 2 (2) Ruby Sayed
- 2 (2) Philip John Woodhouse, Deputy

Together with four external representatives:-

Veronica Wadley (*appointed for a term expiring April 2020*)

Deborah Knight (*appointed for a term expiring July 2022*)

Tim Campbell (*appointed for a term expiring July 2023*)

Vacancy

And together with the appointed Members referred to in paragraph 1 above.

4. Terms of Reference

- (a) To monitor and review the City of London **Strategies for Education, Cultural and Creative Learning, and Skills** and to oversee its **their** implementation in consultation with the appropriate City of London Committees; referring any proposed changes to the Court of Common Council for approval;
- (b) To oversee generally the City of London Corporation's education activities; consulting with those Committees where education responsibilities are expressly provided for within the terms of reference of those Committees and liaising with the City's affiliated schools and co-sponsors;
- (c) To be responsible for the oversight and monitoring of the City of London Corporation's sponsorship of its Academies, including the appointment of academy governors and, where relevant Members, Directors and Trustees;
- (d) The management of The City of London Corporation Combined Education Charity (registered charity no. 312836), subject to consulting with the Community and Children's Services Committee as to any policy to be adopted for the application of the charity's funds;
- (e) The management of the City Educational Trust Fund (registered charity no. 290840), subject to consulting with the Community and Children's Services Committee as to any policy to be adopted for the application of the charity's funds;
- (f) To constitute Sub-Committees in order to consider particular items of business within the terms of reference of the Board, including:-
Education Charity Sub (Education Board) Committee*
- (g) To recommend to the Court of Common Council candidates for appointment as the City of London Corporation's representative on school governing bodies where nomination rights are granted and which do not fall within the remit of any other Committee;
- (h) To monitor the frameworks for effective accountability, challenge and support in the City **Family of Schools****;

- (i) To be responsible for the distribution of funds specifically allocated to it for education purposes, in accordance with the City of London Corporation's strategic policies;
- (j) Oversight of the City of London Corporation's education-business link activities.

* The constitution of The Education Charity Sub-Committee is set by the Court of Common Council and comprises four Members appointed by the Education Board and four Members appointed by the Community and Children's Services Committee.

The expression "the City **Family of Schools" means those schools for which the City has either direct responsibility as proprietor, sponsor or local authority, or historic links. These include but are not restricted to: The Sir John Cass Foundation Primary School, The City Academy Hackney, the City of London Academy Islington, the City of London School, the City of London School for Girls, the City of London Freeman's School, and the academies managed by the City of London Academies Trust.

NB – Please note that the wording under subsection (b) of the Terms of Reference is currently the subject of review. It is intended that amended wording will be presented to the Court for consideration at the 25 April 2019 meeting as part of the White Paper considerations.

COMMUNITY & CHILDREN'S SERVICES COMMITTEE

1. Constitution

A Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- up to 33 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides), those Wards having 200 or more residents (based on the Ward List) being able to nominate a maximum of two representatives
- a limited number of Members co-opted by the Committee (e.g. the two parent governors required by law)

In accordance with Standing Order Nos. 29 & 30, no Member who is resident in, or tenant of, any property owned by the City of London and under the control of this Committee is eligible to be Chairman or Deputy Chairman.

2. Quorum

The quorum consists of any nine Members. [N.B. - the co-opted Members only count as part of the quorum for matters relating to the Education Function]

3. Membership 2019/20

ALDERMEN

- 2 John Garbutt
- 2 Prem Goyal, O.B.E., J.P.

COMMONERS

6	Randall Keith Anderson.....	Aldersgate
9	Joyce Carruthers Nash, O.B.E., Deputy.....	Aldersgate
7	Dhruv Patel, O.B.E.....	Aldgate
1	Graeme George Harrower.....	Bassishaw
2	Benjamin Daniel Murphy.....	Bishopsgate
4	James De Sausmarez.....	Candlewick
3	Angus Knowles-Cutler.....	Castle Baynard
2	Natasha Maria Cabrera Lloyd-Owen.....	Castle Baynard
1	Stuart John Fraser, C.B.E.....	Coleman Street
13	The Revd. Stephen Decatur Haines, Deputy.....	Cornhill
3	Susan Jane Pearson.....	Cripplegate Within
3	William Pimlott.....	Cripplegate Within
3	Thomas Alexander Anderson.....	Farringdon Within
3	Matthew Bell.....	Farringdon Within
5	George Christopher Abrahams.....	Farringdon Without
3	Ruby Sayed.....	Farringdon Without
6	Philip John Woodhouse, Deputy.....	Langbourn
3	Munsur Ali.....	Portsoken
8	John William Fletcher.....	Portsoken
3	Caroline Wilma Haines.....	Queenhithe
8	Marianne Bernadette Fredericks.....	Tower
3	Rehana Banu Ameer.....	Vintry
3	Peter Gordon Bennett.....	Walbrook

Together with the following Members in place of the eight Wards (Billingsgate, Bread Street, Bridge and Bridge Without, Broad Street, Cheap, Cordwainer, Dowgate, and Lime Street) not making appointments on this occasion as well as the two Wards (Bishopsgate and Queenhithe) making only one of their two permitted appointments.

4. Terms of Reference

To be responsible for:-

- (a) the appointment of the Director of Community & Children's Services;
- (b) the following functions of the City of London Corporation (other than in respect of powers expressly delegated to another committee, sub-committee, board or panel):-
 - Children's Services

- Adults' Services
 - Education (to include the nomination/appointment of Local Authority Governors; as appropriate)
 - Social Services
 - Social Housing (i.e. the management of the property owned by the City of London Corporation under the Housing Revenue Account and the City Fund in accordance with the requirements of all relevant legislation and the disposal of interests in the City of London Corporation's Housing Estates (pursuant to such policies as are from time to time laid down by the Court of Common Council)
 - Public health (within the meaning of the Health and Social Care Act 2012), liaison with health services and health scrutiny
 - Sport/Leisure Activities
 - Management of the City of London Almshouses (registered charity no 1005857) in accordance with the charity's governing instruments
 - Marriage Licensing and the Registration Service
- and the preparation of all statutory plans relating to those functions and consulting as appropriate on the exercise of those functions;
- (c) appointing Statutory Panels, Boards and Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-
- Housing Management and Almshouses Sub-Committee
 - Safeguarding Sub-Committee
 - Integrated Commissioning Sub-Committee
 - Homelessness and Rough Sleepers Sub-Committee
- (d) the management of The City of London Corporation Combined Relief of Poverty Charity (registered charity no. 1073660);
- (e) making recommendations to the Education Board on the policy to be adopted for the application of charitable funds from The City of London Corporation Combined Education Charity (registered charity no. 312836) and the City Educational Trust Fund (registered charity no. 290840); and to make appointments to the Sub-Committee established by the Education Board for the purpose of managing those charities.
- (f) the management of the Aldgate Pavilion.

GRESHAM COMMITTEE (CITY SIDE)

1. Constitution

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- nine Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)

2. Quorum

The quorum consists of any three Members.

3. Membership 2019/20

ALDERMEN

6 Ian David Luder, J.P.

7 Professor Michael Raymond Mainelli

COMMONERS

4 (4) John Alfred Bennett, M.B.E., Deputy

15 (4) Tom Hoffman, M.B.E., Deputy

3 (3) Charles Edward Lord, O.B.E., J.P., Deputy, *for three years*

3 (3) Nicholas Michael Bensted-Smith, J.P.

3 (3) Christopher Michael Hayward

11 (2) Wendy Mead, O.B.E.

5 (2) John George Stewart Scott, J.P.

together with the ex-officio Member referred to in paragraph 1 above and two Members to be appointed this day.

4. Terms of Reference

To be responsible for:-

- (a) letting and demising the lands and tenements given to this City by Sir Thomas Gresham by his last Will and Testament or otherwise to do and perform all and everything and things according to the true intent and meaning of the said last Will and Testament of the said Sir Thomas Gresham and the several Acts of Parliament for that purpose made with limitations and provisions as in the same are directed;

(Note: The estate, so far as it relates to the land that was left to the City of London Corporation and the Mercers' Company, is administered by the Joint Grand Gresham Committee, which consists of the City Side and an equal number of Mercers. The legal obligations upon the City of London Corporation under the terms of Sir Thomas Gresham's Will, as varied by statute and discharged by the City Side, are limited:-

- (i) to the appointment and payment of four of the Gresham Lecturers, namely those in Divinity, Astronomy, Music and Geometry, and in the provision of a sufficient and proper place for the delivery of the lectures;
- (ii) to the maintenance of eight almshouses in Ferndale Road, Brixton, to the appointment of eight "almsfolkes" and the payment of a small annual sum to each of them);
- (b) all other City Side matters relating to Gresham College including:-
- (i) the appointment, from the membership of the Court of Common Council, of one representative to attend General Meetings of the Council of Gresham College and up to four Directors to serve on the Council of Gresham College;
- (ii) any amendments to the current Memorandum and Articles of Association of Gresham College, other than financial aspects and those which, in the opinion of the Committee, are significant and should be considered by the Court.

ESTABLISHMENT COMMITTEE

1. **Constitution**
A Non-Ward Committee consisting of,
 - one Alderman nominated by the Court of Aldermen
 - 15 Commoners elected by the Court of Common Council at least two of whom shall have fewer than five years' service on the Court the time of their appointment
 - an appointed representative of the Finance Committee

2. **Quorum**
The quorum consists of any four Members.

3. **Membership 2019/20**

ALDERMAN

- 1 Charles Edward Beck Bowman

COMMONERS

- 7 (4) Jeremy Paul Mayhew
- 33 (4) Joyce Carruthers Nash, O.B.E., Deputy
- 23 (4) Barbara Patricia Newman, C.B.E.
- 3 (3) Keith David Forbes Bottomley, Deputy
- 2 (2) Christopher Michael Hayward, *for three years*
- 11 (3) Sylvia Doreen Moys
- 7 (2) Kevin Malcolm Everett, Deputy
- 9 (2) The Revd. Stephen Decatur Haines, Deputy
- 11 (2) Charles Edward Lord, O.B.E., J.P., Deputy

together with the appointed Member of the Finance Committee referred to in paragraph 1 above and six Members to be appointed this day.

4. **Terms of Reference**

- (a) The Establishment Committee has specific authority to deal with or make recommendations to the Court of Common Council where appropriate on all matters relating to the employment of City of London Corporation employees where such matters are not specifically delegated to another Committee. These matters include:-

- Conditions of employment;
- Local Government Pension Scheme (apart from investments);
- Workforce planning;
- Wages, salaries structure, job evaluation, staff grading and remuneration of Senior Officers;
- Organisation reviews;
- Employee relations;
- Joint consultation;
- Learning and employee development;
- Recruitment and selection;
- Discipline, dismissal, redundancies in line with the appropriate stages in policy etc;
- Occupational health, safety and wellbeing.

NB. The exception to this rule is, whilst the support staff in the City of London Police come within the purview of this Committee, the uniformed Police come under the Police Committee.

- (b) To approve:-
 - (i) Reports of Heads of Departments recommending changes to senior management posts of Grade I and above which need the approval of the Court.
 - (ii) The structure and application of Job Evaluation Schemes and any amendments thereto.
- (c) To approve and promulgate Human Resources policies and practices so that the City of London Corporation can recruit, retain and motivate its employees and carry out its functions to the highest standards of quality and cost effectiveness;
- (d) To instigate and promulgate organisational reviews of departments and to approve their reports and comments on proposed changes in organisation to ensure that staff resources are deployed in an efficient and effective manner.

- (e) To make amendments to:-
 - (i) the general terms and conditions of employment which are contained in the employee handbook, such as working hours, annual leave, pension, leave of absence, allowances, family friendly provisions, and sick pay;
 - (ii) those procedures which form part of the contract of employment to include the grievance, disciplinary, capability, and appeals procedures, motor car, and motorcycle assisted purchase scheme.
- (f) To appoint seven members (including the representative of the Finance Committee):-
 - (i) to act as the Employer's side of the Joint Consultative Committee when meeting 8 members of the recognised unions, UNITE and GMB for the purpose of collective consultation and negotiation on general matters relating to salaries and terms and conditions of service etc. of City of London Corporation employees up to and including Grade G but excluding teachers and City Police Officers;
 - (ii) to act as the Employer's side of the Senior Management Joint Consultative Committee when meeting representatives of senior management of grades H and above, including High and Table Officers, for the purpose of collective consultation and negotiation on general matters relating to salaries and terms and conditions of service, etc;
- (g) To increase Judges' salaries if they follow the recommendations of the Top Review Board and are approved by the Lord Chancellor.
- (h) To increase the salary of the Coroner if it follows the recommendations of the Joint Negotiating Committee for Coroners.
- (i) To consider submissions of the Board or Boards of Governors relating to teaching staff, which, inter alia, may have to be finally submitted to the Court of Common Council.
- (j) To approve any increase in the salaries for teachers at the three City Schools if they are in excess of that recommended by the School Teachers' Review Body and any proposed changes to the basic salary structure or restructuring of the common pay spine for teachers.
- (k) To approve:-
 - (i) the learning and employee development policy, strategy and budget;
 - (ii) the Health and Safety and Occupational Health and Wellbeing policies and strategies.
- (l) To be the service Committee for the following Departments:-
Town Clerk's (Policy and Democratic Services, including Corporate HR)
Comptroller and City Solicitor's
- (m) To be responsible for the appointment of the Coroner (and see (h) above).
- (n) In accordance with the Scheme of Delegation, to receive details of:
 - (i) redundancies and early retirements
 - (ii) Market Forces Supplements
- (o) To be responsible for the monitoring and control of overtime, sickness absence, recruitment and retention changes to staffing resources, workforce profile, job evaluation and the termination of employment.
- (p) To have oversight of the City of London Corporation's policies and practices in respect of equality and inclusion, including the implementation of the Equality Act 2010 and other relevant legislation.
- (q) dealing with requests for grants to support staff welfare initiatives from funds under the Committee's control, as allocated by the Resource Allocation Sub (Policy and Resources) Committee

OPEN SPACES & CITY GARDENS COMMITTEE

1. Constitution

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
 - the Chairman and Deputy Chairman of the Epping Forest & Commons Committee
 - the Chairman and Deputy Chairman of the Hampstead Heath, Highgate Wood & Queen's Park Committee

2. Quorum

The quorum consists of any five Members.

3. Membership 2019/20

- 7 (4) Jeremy Lewis Simons
- 7 (3) Barbara Patricia Newman, C.B.E.
- 3 (3) Oliver Sells, Q.C.
- 3 (3) John Tomlinson, Deputy
- 9 (2) Ian David Luder J.P., Alderman
- 6 (2) Graeme Martyn Smith

together with the ex-officio Members referred to in paragraph 1 above and two Members to be appointed this day.

4. Terms of Reference

To be responsible for:-

- (a) The allocation of grants in relation to Open Spaces taking account of any views or recommendations expressed by the Epping Forest and Commons Committee, West Ham Park Committee or Hampstead Heath, Highgate Wood and Queen's Park Committee as relevant;

Open Spaces

- (b) dealing with, or making recommendations to the Court of Common Council where appropriate, all matters relating to the strategic management (e.g. policy, financial and staffing) of the City of London Corporation's open spaces where such matters are not specifically the responsibility of another Committee; and
- (c) the appointment of the Director of Open Spaces (in consultation with the Port Health and Environmental Services Committee);

City Open Spaces

- (d) the management and day-to-day administration of the gardens, churchyards and open spaces in the City under the control of the Common Council, together with Bunhill Fields Burial Ground;
- (e) arrangements for the planting and maintenance of trees and other plants and shrubs in open spaces and in footpaths adjacent to highways in the City;
- (f) advising on applications for planning permission relating in whole or in part to the gardens, churchyards or open spaces in the City under the control of the Common Council; and
- (g) the functions of the Common Council under the Local Government (Miscellaneous Provisions) Act 1976 to make safe by felling, or otherwise, dangerous trees in the City generally on receipt of notices served on the City of London Corporation in the circumstances set out in Section 23 of the Act and where trees are in danger of damaging property.

WEST HAM PARK COMMITTEE

1. Constitution

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment; the membership to be the same as the Open Spaces & City Gardens Committee.
- plus the following:-
 - four representatives nominated by the Heirs-at-Law of the late John Gurney
 - one representative nominated by the Parish of West Ham
 - two representatives nominated by the London Borough of Newham

2. Quorum

The quorum consists of any five Members.

3. Membership 2019/20

- 7 (4) Jeremy Lewis Simons
- 7 (3) Barbara Patricia Newman, C.B.E.
- 3 (3) Oliver Sells, Q.C.
- 3 (3) John Tomlinson, Deputy
- 9 (2) Ian David Luder J.P., Alderman
- 6 (2) Graeme Martyn Smith

together with the ex-officio Members referred to in paragraph 1 above, two Members to be appointed this day, and:-

Four representatives appointed by the heirs-at-law of the late John Gurney:-

- Catherine Bickmore
- Robert Cazenove
- Richard Gurney (Heir-at-Law)
- Justin Meath-Baker

One representative appointed by the incumbent or priest, for the time being, in charge of the present benefice of West Ham:-

- The Revd. Canon Alex Summers

Two representatives appointed by the London Borough of Newham

- Councillor Joy Laguda, M.B.E.
- Councillor Rachel Tripp

4. Terms of Reference

To:-

- (a) have regard to the overall policy laid down by the Open Spaces & City Gardens Committee;
- (b) be responsible for the ownership and management of West Ham Park (registered charity no. 206948) in accordance with the terms of conveyance of the Park by John Gurney, Esq. to the City of London Corporation dated 20th July 1874 and in accordance with the Licence in Mortmain dated 22nd May 1874 and the management of a Nursery;
- (c) authorise the institution of any criminal or civil proceedings arising out of the exercise of its functions.
- (d) express views or make recommendations to the Open Spaces and City Gardens Committee for that Committee's allocation of grants which relate to West Ham Park.

EPPING FOREST & COMMONS COMMITTEE

1. Constitution

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- 8 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Chairman and Deputy Chairman of the Open Spaces & City Gardens Committee (ex-officio)
- plus, for the consideration of business relating to Epping Forest only, four Verderers elected or appointed pursuant to the Epping Forest Act 1878.

2. Quorum

The quorum consists of any five Members.

For the purpose of non-Epping Forest related business the quorum must consist of five Committee Members who must be Members of the Court of Common Council.

3. Membership 2019/20

ALDERMEN

- 1 Robert Picton Seymour Howard
- 1 Robert Charles Hughes-Penney

COMMONERS

- 4 (4) Jeremy Lewis Simons
- 4 (4) Graeme Martyn Smith
- 3 (3) Peter Gordon Bennett
- 3 (3) Caroline Wilma Haines
- 3 (3) Gregory Alfred Lawrence
- 6 (2) Sylvia Doreen Moys
- 2 (2) Benjamin Daniel Murphy

together with the ex-officio Members referred to in paragraph 1 above and:-

Verderers pursuant to the provisions of the Epping Forest Act, 1878:-

- Michael Chapman, D.L.
- Nicholas Munday
- Melissa Murphy
- Dr. Joanna Thomas

4. Terms of Reference

To be responsible, having regard to the overall policy laid down by the Open Spaces & City Gardens Committee, for:-

- (a) exercising of the powers and duties of the Court of Common Council as Conservators of Epping Forest (registered charity no. 232990) and the various additional lands which have been acquired to protect the Forest in accordance, where appropriate, with the Epping Forest Acts 1878 and 1880 (as amended) and all other relevant legislation.
- (b) the ownership and management of the following open spaces in accordance with the provisions of the Corporation of London Open Spaces Act 1878:-
Coulston and other Commons (registered charity no. 232989), the other Commons being Kenley Common, Farthing Downs and Riddlesdown
West Wickham Common and Spring Park (registered charity no. 232988)
Ashted Common (registered charity no. 1051510)
Burnham Beeches and Stoke Common (registered charity no. 232987)
- (c) appointing such Consultative Committees as are considered necessary for the better performance of its duties including:-
Ashted Common Consultative Committee
Burnham Beeches Consultation Group
Epping Forest Consultative Committee
West Wickham, Spring Park and Coulston Commons Consultative Committee
- (d) expressing views or making recommendations to the Open Spaces and City Gardens Committee for that Committee's allocation of grants which relate to Epping Forest and Commons.

HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK COMMITTEE

1. Constitution

A Non-Ward Committee appointed pursuant to the London Government Reorganisation (Hampstead Heath) Order 1989 consisting of not fewer than 18 Members in the following categories:-

- not fewer than 12 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Chairman and Deputy Chairman of the Open Spaces & City Gardens Committee (ex-officio)
- plus, for the consideration of business relating to Hampstead Heath only, at least six representatives who must not be Members of the Court of Common Council or employees of the City of London Corporation and at least six of whom are to be appointed as follows:-
 - one after consultation with the London Borough of Barnet
 - one after consultation with the London Borough of Camden
 - one after consultation with the owners of the Kenwood lands
 - three after consultation with bodies representing local, ecological, environmental or sporting interests

The Chairman of the Committee shall be elected from the City Corporation Members.

2. Quorum

A. For Hampstead Heath business the quorum consists of seven Members, at least one of whom must be a non-Common Council Member.

B. For Highgate Wood and Queen's Park business the quorum consists of three Members.

3. Membership 2019/20

- 5 (4) Michael Hudson
- 2 (2) Mark Bostock, *for two years*
- 2 (2) Stuart John Fraser, C.B.E., *for two years*
- 2 (2) Wendy Mead, O.B.E., *for two years*
- 3 (3) Ruby Sayed
- 3 (3) William Upton, Q.C.
- 7 (2) Karina Dostalova
- 4 (2) Anne Helen Fairweather
- 2 (2) David John Bradshaw, Deputy

Together with the ex-officio Members referred to in paragraph 1 above, three Members to be appointed this day and the following representatives from outside organisations:-

Heath and Hampstead Society	-	John Beyer
English Heritage	-	Sam Cooper
Royal Society for the Protection of Birds	-	Rachel Evans
London Borough of Barnet	-	Councillor Melvin Cohen
London Borough of Camden	-	Councillor Thomas Gardiner
Ramblers' Association/Open Spaces Society	-	Adeline Siew Yin Au

4. Terms of Reference

To be responsible, having regard to the overall policy laid down by the Open Spaces & City Gardens Committee, for:-

- (a) expressing views or making recommendations to the Open Spaces and City Gardens Committee for that Committee's allocation of grants which relate to Hampstead Heath, Highgate Wood & Queen's Park.

Hampstead Heath

- (b) devising and implementing the City of London Corporation's policies and programmes of work in relation to Hampstead Heath (registered charity no. 803392) (and, in fulfilling those purposes, to have regard to any representations made to it by the Hampstead Heath Consultative Committee) in accordance with the London Government Re-organisation (Hampstead Heath) Order 1989;
- (c) exercising all the City of London Corporation's powers and duties relating to Hampstead Heath, including those set out in Regulation 5 of the London Government Re-organisation (Hampstead Heath) Order 1989, or in any Act or Statutory Instrument consolidating, amending or replacing the same;

Highgate Wood & Queen's Park

- (d) devising and implementing the City of London Corporation's policies and programmes of work in relation to Highgate Wood and Queen's Park (registered charity no. 232986) (and, in fulfilling those purposes, to have regard to any representations made to it by the Highgate Wood Joint Consultative Committee and the Queen's Park Joint Consultative Group) in accordance with the provisions of the Highgate Wood and Kilburn Open Spaces Act 1886;

Consultative Committees

- (e) appointing such Consultative Committees and Groups as are considered necessary for the better performance of its duties including, but not limited to, a
- Hampstead Heath Consultative Committee
 - Highgate Wood Joint Consultative Committee
 - Queen's Park Joint Consultative Group

FREEDOM APPLICATIONS COMMITTEE

1. Constitution

A Non-Ward Committee consisting of:-

- two Aldermen nominated by the Court of Aldermen
- one Member of the Policy and Resources Committee, appointed by that Committee
- two Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
 - the Chief Commoner
 - The immediate past Chief Commoner until the election by Common Council of his or her successor
 - The Chief Commoner designate once elected by Common Council
 - the Chairman and a Deputy Chairman of the Policy & Resources Committee (or, in their absence, a nominated representative of each Member)

2. Quorum

The quorum consists of any three Members.

3. Membership 2019/20

Sir David Wootton, Alderman

Vincent Thomas Keaveny, Alderman & Sheriff

together with the Members referred to in paragraph 1 above and two Members to be appointed this day.

4. Terms of Reference

- (a) To examine and report back on any applications for the Freedom referred to the Committee by the Court of Common Council.
 - (b) To consider informally any non-livery nominations that may be referred to it, prior to their submission to the Court of Common Council.
 - (c) To examine, consider, and report back on issues concerning the rules and principles relating to, and criteria for, the Freedom;
 - (d) To consider matters relating to the general use of the Freedom, such as for City of London Corporation policy objectives;
 - (e) To consider, and to provide guidance to Members of the Court of Common Council, and Livery Companies, on, the criteria for and processes relating to the award of the Freedom; and
- To consider matters relating to the Honorary Freedom.

BARBICAN RESIDENTIAL COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- 11 Members who are non-residents of the Barbican Estate elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- three Members nominated by each of the following Wards:-
 - Aldersgate
 - Cripplegate Within
 - Cripplegate Without
- the Chairman or Deputy Chairman of the Community & Children's Services Committee (ex-officio)

The Chairman and Deputy Chairman of the Committee shall be elected from the Members who are non-residents of the Barbican Estate.

2. **Quorum**

The quorum consists of any four Members who are non-residents of the Barbican Estate.

3. **Membership 2019/20**

Non-Residents:-

- 11 (4) Michael Hudson
- 3 (3) Graham David Packham, *for three years*
- 7 (3) Christopher Paul Boden
- 3 (2) Susan Jane Pearson
- 2 (2) Matthew Bell, *for three years*
- 2 (2) Mark Raymond Peter Henry Delano Wheatley

Residents:-

Nominations by the Wards of Aldersgate and Cripplegate (Within and Without), each for the appointment of three Members

Aldersgate

Randall Keith Anderson
Adrian Mark Bastow
Barbara Patricia Newman, C.B.E.

Cripplegate

Mark Bostock (Cripplegate Without)
David John Bradshaw, Deputy (Cripplegate Within)
William Pimlott (Cripplegate Within)
Mary Durcan (Cripplegate Without)
Stephen Douglas Quilter (Cripplegate Without)
John Tomlinson, Deputy (Cripplegate Without)

together with the ex-officio Members referred to in paragraph 1 above and five Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

- (a) the management of all completed residential premises and ancillary accommodation on the Barbican Estate, e.g. the commercial premises, launderette, car parks, baggage stores, etc. (and, in fulfilling those purposes, to have regard to any representations made to it by the Barbican Estate Residents' Consultation Committee);
- (b) the disposal of interests in the Barbican Estate pursuant to such policies as are from time to time laid down by the Court of Common Council.

BARBICAN CENTRE BOARD

1. Constitution

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council for three-year terms, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.
- Up to seven non-Common Council representatives appointed by the Committee, of which at least two should be drawn from the arts world
- a representative of the Policy & Resources Committee
- a representative of the Finance Committee
- the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
- the Chairman of the Barbican Centre Trust (ex-officio)
- the Chairman of the Culture, Heritage & Libraries Committee (ex-officio)

The Chairman of the Board shall be elected from the City Corporation Members.

There is a maximum continuous service limit of three terms of three years.

2. Quorum

The quorum consists of any five Members, provided Common Councilmen are in the majority.

3. Membership 2019/20

- | | | |
|---|-----|--|
| 9 | (3) | Tom Hoffman, M.B.E., Deputy |
| 6 | (3) | Judith Lindsay Pleasance |
| 9 | (3) | Dr Giles Robert Evelyn Shilson, Deputy |
| 2 | (2) | David Andrew Graves, Alderman |
| 5 | (2) | Wendy Mead, O.B.E. |
| 5 | (2) | Tom Sleigh, Deputy |

Together with the Members and ex-officio Members referred to in paragraph 1 above, two Members to be appointed this day, and:-

Stephen Bediako)	
Russ Carr)	
Gerard Grech)	Up to seven non-Common Council Members appointed by
Lucy Musgrave)	the Board
Jenny Waldman)	
<i>Vacancy</i>)	
<i>Vacancy</i>)	

4. Terms of Reference

To be responsible for:-

- (a) the strategic direction, management, operation and maintenance of the Barbican Centre, having determined the general principles and financial targets within which the Centre will operate;
- (b) the appointment of the Managing Director of the Barbican Centre;
- (c) the Centre's contribution to the City of London Corporation's key policy priority, 'Increasing the impact of the City's cultural and heritage offer on the life of London and the nation', viz:-
 - i) the provision of world-class arts and learning by the Centre for the education, enlightenment and entertainment of all who visit it; and
 - ii) the provision of access to arts and learning beyond the Centre;
- (d) the creation of enterprise and income-generating support for the Centre.

THE CITY BRIDGE TRUST COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- 12 Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)
- up to two external persons co-opted by the Committee with relevant experience and skills, selected through a fair and transparent process determined by the Committee.

2. **Quorum**

The quorum consists of any five Members of the Court of Common Council.

3. **Membership 2019/20**

ALDERMEN

- 8 Alison Jane Gowman
1 Susan Langley, O.B.E.

COMMONERS

- 4 (4) Dhruv Patel, O.B.E.
8 (4) Ian Christopher Norman Seaton
3 (3) Peter Gerard Dunphy
9 (3) Charles Edward Lord, O.B.E., J.P., Deputy
3 (3) Paul Nicholas Martinelli
3 (3) Dr Giles Robert Evelyn Shilson, Deputy
7 (2) Simon D'Olier Duckworth, O.B.E., D.L.
2 (2) Jamie Ingham Clark, Deputy
11 (2) Wendy Mead, O.B.E.

together with the ex-officio Member referred to in paragraph 1 above and three Members to be appointed this day.

4. **Terms of Reference**

- (a) In accordance with the Cy Pres Scheme for the administration of the charity known as the Bridge House Estates (1035628), made by the Charity Commissioners on 9 February 1995 (as amended) and brought into effect by the Charities (The Bridge House Estates) Order 1995, as respects the following purposes: -
- in or towards the provision of transport and access to it for elderly or disabled people in the Greater London area; and
 - for other charitable purposes for the general benefit of the inhabitants of Greater London;
- (i) to determine the application of all funds allocated by the Court of Common Council for the City of London Corporation as trustee of the charity in accordance with the policy settled by the Common Council for those purposes, other than funding above a sum of £500,000 which decisions are reserved to the Court of Common Council upon this Committee's recommendation;
- (ii) to review the policy referred to above and in so doing to undertake consultation with appropriate persons as required under the Order of the Charity Commissioners for the administration of the charity dated 10 July 1997, and to make recommendations to the Court of Common Council for changes to that policy or in settling a new policy;
- (iii) to determine terms, conditions and other requirements to be imposed in applying the charity's funds in accordance with the policy; and
- (iv) to review, as necessary, the amounts, nature and spread of funding approved or refused by way of grants or otherwise applied under the policy, and the operation of administrative arrangements for the Scheme.
- (b) To be involved in the process for the appointment of the Chief Grants Officer and Director of City Bridge Trust, as appropriate.

STANDARDS COMMITTEE

1. Constitution

A Non-Ward Committee consisting of,

- two Aldermen appointed by the Court of Aldermen
- ten Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- four representatives (with no voting rights) who must not be Members of the Court of Common Council or employees of the City of London Corporation

None of the appointed shall serve on the Committee for more than eight years.

N.B. Three independent persons are also appointed pursuant to the Localism Act 2011.

2. Quorum

The quorum consists of three Members, at least one of whom must be a Co-opted Member.

3. Membership 2019/20

ALDERMEN

- 1 Susan Langley, O.B.E.
- 2 Professor Michael Raymond Mainelli

COMMONERS

- 3 (3) Ann Holmes, *for three years*
- 2 (2) Caroline Kordai Addy

together with eight Members to be appointed this day and four co-opted non-Common Council Members:-

HH Nicholas Cook QC (*appointed for a two-year term expiring in March 2021*)

Judith Barnes (*appointed for a four-year term expiring in March 2022*)

Dan Large (*appointed for a four-year term expiring in December 2022*)

Vacancy

4. Terms of Reference

To be responsible for:-

- (a) promoting and maintaining high standards of conduct by Members and Co-opted Members of the City of London Corporation and to assist Members and Co-opted Members to observe the City of London Corporation's Code of Conduct;
- (b) preparing, keeping under review and monitoring the City of London Corporation's Member Code of Conduct and making recommendations to the Court of Common Council in respect of the adoption or revision, as appropriate, of such Code of Conduct;
- (c) keeping under review, monitoring and revising as appropriate the City of London Corporation's Guidance to Members on the Code of Conduct and the complaints procedure and relevant paperwork, reporting any changes on these documents to the Court of Common Council in the Committee's annual report.
- (d) keeping under review by way of an annual update by the Director of HR, the City of London Corporation's Employee Code of Conduct and, in relation to any revisions, making recommendations to the Establishment Committee;
- (e) keeping under review and monitoring the Protocol on Member/Officer Relations and, in relation to any revisions, making recommendations to the Establishment Committee;
- (f) advising and training Members and Co-opted Members on matters relating to the City of London Corporation's Code of Conduct;
- (g) monitoring all allegations referred to it and dealing with assessment of and any hearing into any allegations of breach of the City of London Corporation's Code of Conduct in respect of Members and Co-opted Members, and in particular:
 - (i) to determine whether any allegation should be investigated by or on behalf of the Town Clerk or the Monitoring Officer and their findings reported to the Committee;
 - (ii) in relation to any allegation that it has decided to investigate, to determine whether there has been a breach of the Code of Conduct, taking into account the views of an Independent Person appointed under the Localism Act 2011;
 - (iii) where there has been a breach of the Code of Conduct, to determine the appropriate sanction, and where this involves removal of a Member or Co-opted Member from any committee or sub-committee, to make an appropriate recommendation to the relevant appointing body;
- (h) To prepare an annual report on its activity for submission to the Court of Common Council.

STANDARDS APPEALS COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- two Aldermen appointed by the Court of Aldermen
- ten Commoners, elected annually by the Court of Common Council
- None of the appointed shall serve on the Standards Committee

2. **Quorum**

The Standards Appeal Committee will conduct its business through an Appeal Sub-Committee consisting of three members of the Standards Appeal Committee. The quorum of the Appeal Sub Committee will be three Members.

3. **Membership 2019/20**

ALDERMEN

2 Sir David Wootton

2 Ian David Luder, J.P.

Together with ten Members to be appointed this day.

4. **Terms of Reference**

Taking into account the views of an Independent Person appointed under the Localism Act 2011, to be responsible for:-

Determining any appeal from a complainant in relation to a finding of the Hearing Sub (Standards) Committee that there has not been a breach of the Code of Conduct, and any appeal from a subject Member in relation to a finding of the Hearing Sub (Standards) Committee that they have breached the Code of Conduct and/or in relation to the sanction imposed, and in particular:

- (i) Having due regard to the decision of the Hearing Sub (Standards) Committee, to substitute any alternative decision for that decision that the Standards Appeal Committee considers is appropriate, being a decision that the Hearing Sub (Standards) Committee had the power to make,
- (ii) To remit a matter back to the Hearing Sub (Standards) Committee to be re-heard if it deems it appropriate to do so.

Note:

Membership of this Committee shall not count towards the limit on the number of committees on which a Member may serve contained in Standing Order No. 22.

LICENSING COMMITTEE

1. **Constitution**
A Non-Ward Committee consisting of 15 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.
2. **Quorum**
The quorum consists of any five Members.
3. **Membership 2019/20**

2	(2)	Karina Dostalova, <i>for two years</i>
11	(4)	Marianne Bernadette Fredericks
2	(2)	Shravan Jashvantrai Joshi, <i>for two years</i>
4	(3)	Keith David Forbes Bottomley, Deputy
9	(3)	Peter Gerard Dunphy
3	(3)	Mary Durcan
7	(3)	Jamie Ingham Clark, Deputy
7	(2)	Michael Hudson
7	(2)	Graham David Packham
6	(2)	Judith Lindsay Pleasance
2	(2)	Caroline Kordai Addy

Together with four Members to be appointed this day.
4. **Terms of Reference**
To be responsible for:-
 - (a) the City of London Corporation's licensing functions under the following legislation:-
 - (i) Licensing Act 2003:-
 - (ii) Gambling Act 2005:-
 - (iii) Local Government (Miscellaneous Provisions) Act 1982, as amended by the Policing and Crime Act 2009:-
 - (a) the licensing of sexual entertainment venues
 - (b) action to prohibit the consumption of alcohol in designated public places as detailed in sections 12-16 of the Criminal Justice and Police Act 2001 and the Local Authorities (Alcohol Consumption in Designated Public Places) Regulations 2001
 - (c) the implementation of those sections of any Acts of Parliament and/or European Legislation which direct that the local authority take action in respect of those duties listed at (a) above, including the functions contained in Sections 2(1) and 2(2) of the Hypnotism Act 1952
 - (d) determining which of its functions and responsibilities may be delegated to enable the Director of Markets and Consumer Protection to act on its behalf.
 - (b) The appointment of the Director of Markets and Consumer Protection (acting jointly with the Port Health and Environmental Services Committee and the Markets Committee);
 - (c) Making recommendations to the Court of Common Council regarding:-
 - (i) the City Corporation's Statement of Licensing Policy; and
 - (ii) The Statement of Licensing Principles in respect of the Gambling Act 2005.
 - (d) charity collections, under the Police, Factories and Miscellaneous Provisions Act 1916 (or any subsequent re-enactment).

HEALTH & WELLBEING BOARD

1. Constitution

A Non-Ward Committee consisting of,

- three Members elected by the Court of Common Council (who shall not be members of the Health and Social Care Scrutiny Sub-Committee)
- the Chairman of the Policy and Resources Committee (or his/her representative)
- the Chairman of Community and Children's Services Committee (or his/her representative)
- the Chairman of the Port Health & Environmental Services Committee (or his/her representative)
- the Director of Public Health or his/her representative
- the Director of the Community and Children's Services Department
- a representative of Healthwatch appointed by that agency
- a representative of the Clinical Commissioning Group (CCG) appointed by that agency
- a representative of the SaferCity Partnership Steering Group
- the Environmental Health and Public Protection Director
- a representative of the City of London Police appointed by the Commissioner

2. Quorum

The quorum consists of five Members, at least three of whom must be Members of the Common Council or officers representing the City of London Corporation.

3. Membership 2019/20

- 3 (3) Marianne Bernadette Fredericks, *for three years*
- 3 (3) Thomas Alexander Anderson
- 6 (2) Joyce Carruthers Nash, O.B.E., Deputy

Together with the Members referred to in paragraph 1 above.

Co-opted Members

The Board may appoint up to two co-opted non-City Corporation representatives with experience relevant to the work of the Health and Wellbeing Board.

4. Terms of Reference

To be responsible for:-

- a) carrying out all duties conferred by the Health and Social Care Act 2012 ("the HSCA 2012") on a Health and Wellbeing Board for the City of London area, among which:-
 - i) to provide collective leadership for the general advancement of the health and wellbeing of the people within the City of London by promoting the integration of health and social care services; and
 - ii) to identify key priorities for health and local government commissioning, including the preparation of the Joint Strategic Needs Assessment and the production of a Joint Health and Wellbeing Strategy.
- All of these duties should be carried out in accordance with the provisions of the HSCA 2012 concerning the requirement to consult the public and to have regard to guidance issued by the Secretary of State;
- b) mobilising, co-ordinating and sharing resources needed for the discharge of its statutory functions, from its membership and from others which may be bound by its decisions; and
 - c) appointing such sub-committees as are considered necessary for the better performance of its duties.

5. Substitutes for Statutory Members

Other Statutory Members of the Board (other than Members of the Court of Common Council) may nominate a single named individual who will substitute for them and have the authority to make decisions in the event that they are unable to attend a meeting.

HEALTH & SOCIAL CARE SCRUTINY COMMITTEE

1. Constitution

A non-Ward Committee consisting of,

- Any 6 Members appointed by the Court of Common Council
- 1 Co-opted Healthwatch representative.

The above shall not be Members of the Community & Children's Services Committee or the Health & Wellbeing Board.

2. Quorum

The quorum consists of any three Members. [N.B. - the co-opted Member does not count towards the quorum]

3. Membership 2019/20

- 4 (4) Christopher Paul Boden
- 4 (4) Michael Hudson
- 4 (4) Vivienne Littlechild, M.B.E., J.P.
- 4 (4) Wendy Mead, O.B.E.

together with the co-opted Member referred to in paragraph 1 above and two Members to be appointed this day.

4. Terms of Reference

To be responsible for:-

- (a) fulfilling the City's health and social care scrutiny role in keeping with the aims expounded in the Health and Social Care Act 2001 and Part 14 of the Local Government and Public Health Act 2007 (Patient and Public Involvement in Care and Social Care);
- (b) agreeing and implementing an annual work programme; and
- (c) receiving and taking account of the views of relevant stakeholders and service providers by inviting representations to be made at appropriate meetings.

LOCAL GOVERNMENT PENSIONS BOARD

1. Constitution

A Non-Ward Committee consisting of,

- Three Employer Representatives, of which;
 - Two will be Members of the Court of Common Council (who may not be Members of the Investment Committee, Financial Investment Board or Establishment Committee);
 - One will be an Officer of the Corporation, nominated by the Town Clerk and Chief Executive; and
- Three Member Representatives, selected by an appointment method determined by the Town Clerk and Chief Executive.

In addition, the Board has the power to appoint one co-opted member (with no voting rights) as an independent advisor to the Board, should the Board require further technical guidance.

2. Quorum

The quorum consists of any three Members, including one Employer Representative and one Member Representative.

3. Membership 2019/20

Three Employer Representatives

- 4 (4) James Richard Tumbridge, *for six years*

Jon Averbs, Port Health and Public Protection Director

Three Member Representatives

Christina McLellan (*appointed for a four-year term expiring April 2020*)

Yvette Dunne (*appointed for a four-year term expiring April 2021*)

Martin Newnham (*appointment for a four-year term expiring April 2022*)

together with the co-opted Member referred to in paragraph 1 above, if required, and one Member to be appointed this day.

Each Board Member should endeavour to attend all Board meetings during the year. In the event of consistent non-attendance by any Board member, then the tenure of that membership should be reviewed by the other Board members in liaison with the Scheme Manager.

Board Members must be satisfied that they:

- are conversant with the legislation and associated guidance of the Local Government Pension Scheme (LGPS);
- are conversant with documents recording policy about the administration of the LGPS by the City of London Corporation;
- Have knowledge and understanding of the law relating to pensions and any other matters which are prescribed in regulations, including undertaking appropriate training to develop this knowledge;
- conduct themselves in line with the seven principles of public life;
- do not have any conflict of interest with their role on the Pensions Board.

4. Terms of Reference

In line with the requirements of the Public Services Pensions Act 2013 for the management of the City of London Corporation's Pension Scheme, to be responsible for:

(a) assisting the Scheme Manager (the City of London Corporation) in the following matters:

- Securing compliance with the scheme regulations and other legislation relating to the governance and administration of the scheme and any statutory pension scheme that it is connected to;
- Securing compliance with requirements imposed in relation to the scheme and any connected scheme by the Pensions Regulator; and
- Other such matters as the scheme regulations may specify.

(b) securing the effective and efficient governance and administration of the LGPS for the City of London Pension Fund

The Pension Board will ensure it effectively and efficiently complies with the code of practice on the governance and administration of public service pension schemes issued by the Pension Regulator.

The Pension Board will also help ensure that the City of London Corporation Pension Fund is managed and administered effectively and efficiently and complies with the code of practice on the governance and administration of public service pension schemes issued by the Pension Regulator.

The Pension Board shall meet at least three times per year.

5. Chairmanship

Any Member of the Board will be eligible to be Chairman. However, to allow reporting to the Court of Common Council, either the Chairman or Deputy Chairman must be a Member of the Court of Common Council.

Members' Supporting Statements

To be considered in conjunction with Items 13 (a), (b), (e), (h), (q), (s) and (w)

Candidates were invited to provide information in support of their application to join the various bodies and the following were received:-

Where appropriate:

** Denotes a Member standing for re-appointment by the Court of Common Council.*

^ Denotes a Member who currently serves on the Committee in either an ex-officio capacity or as a representative of another Committee with appointment rights.

Item 13 (a) FIVE Members on the Policy and Resources Committee

Deputy David Bradshaw

I have had considerable experience working on strategies and agreeing company policies with board members both at Whitbread where I was responsible for helping to evolve redevelopment proposals for the 7 acre Brewery site in Chiswell Street in the City and also with the John Lewis Board, as a John Lewis Councillor, in helping to determine policies in respect of online versus in-store branch activity.

This, coupled with my long standing service on various Corporation Committees would, I believe, stand me in good stead to provide a valuable contribution to the Policy & Resources Committee.

***Henry Colthurst**

I have served 4 years on the committee to date and hope that I have played a part to add energy, objective judgment and strategic vision towards the shaping of the Corporation's policy, tempered by 39 years of past and current experience in the London insurance market.

I have also served 7 years on the Education Board which I currently chair. Support for investment and commercial growth lies at the heart of the Corporation's remit whilst excellence in education is critical for its long term health and integrity

Karina Dostalova

Having served six years on the Court, and two years as Chairman of Hampstead Heath, Highgate Wood and Queen's Park, I feel I have shown much commitment and dedication to The City and its values. I have sat on a breadth of committees and working parties, and now hold the experience to best understand the issues for discussion on P&R. I hold a global management role, and previously a senior consulting role, and this allows me to contribute my business strategy and communications expertise to the important work of P&R, and provide context from the business community in having a fresh understanding of our city stakeholders.

Deputy Kevin Everett

In asking the Honourable Members for their support, I believe that my long service as member and my 'corporate memory' would be an advantage to work of the Committee particularly in these difficult times ahead. I also understand the difficulties facing the Corporation in future years, not just Brexit!, but also that of Government funding and the setting of priorities that will face us in our Capital and Revenue spending. I also believe that I would bring a balanced view to the work of the Committee taking into consideration the views of all members of the Court.

Anne Fairweather

Having contributed to the work of Projects and the PR and Economic Development sub committees of Policy and Resources, along with serving on Audit and Risk, I have a strong overview of the work of the City and I am keen to input into our strategy further. My day job in a financial institution managing political risk means I bring a professional approach to managing the fluid political environment and how we respond for the City. As deputy Chair of Hampstead Heath I will ensure that front line services are fully considered in the review of our resources.

Shravan Joshi

Although I'm a new Member, I've learnt a lot in my time at the Corporation. I've actively engaged in the committees I'm on, worked collaboratively with Members on numerous, far-reaching matters and feel I've made a difference, from a position of knowledge and experience. As a business owner, I'm acutely aware of the impact that any policy can have on commerce. My work is truly international, with direct experience in over thirty countries and I've made sure my views and concerns have been heard, where I've seen policies developing. I hope I can add further perspective to this important committee.

Angus Knowles-Cutler

Angus is Vice Chairman of Deloitte and also its London office Managing Partner. Deloitte employs 14000 people in the City. He is also chair of Deloitte's China practice and is a member of City UK's China board.

Angus is business chair of the London Local Enterprise Partnership. As such, he is a member of the Prime Minister's national LEP council. For the Mayor of London he chairs the Outcomes for Londoners board- setting and funding skills priorities across London.

He is visiting professor at the University of Surrey and widely consulted on future skills needs and also advises Government on this.

***Deputy Edward Lord**

I was first elected to Policy in 2009 and ever since I have been an assiduous attender (98% 2015-2019) and participant at its meetings. I have provided constructive challenge where required and try to always make positive contributions to the policy making process. I have served on almost all of Policy's sub-committees and working parties again as an active and vocal member. If re-elected, I would hope to continue to contribute my strong knowledge of Westminster, Whitehall, and Local Government in London and across the UK, as well as my unparalleled knowledge of the Corporation's governance structures and procedures.

Wendy Mead

I have served on very many Corporation Committees and chaired 3 so I have a wide knowledge of how the City works and its parameters. I am, though best known for leading the Campaign that prevented the closure of Bart's Hospital. Experience gained at a high political level during those years, in strategy, lobbying and networking has been brought to the benefit of the Corporation in particular Policy and Resources Committee. I have an exemplary attendance record, especially for the outward facing fringe events so important for the City's relationships.

Ruby Sayed

My motivation and commitment to the wider City is reflected in the Committees upon which I serve. As a business entrepreneur, barrister, NED and Charity Trustee, I have extensive business, legal, analytical and advocacy skills. I am a results orientated strategist with the ability to provide practical solutions. Exercising good corporate governance and developing long and short term higher level policy in commercial and charitable sectors is a daily part of my professional life. I welcome your support to help me use my skills and experience to make a positive contribution to this important Committee.

Deputy James Thomson

I am seeking your support for election onto Policy & Resources. My passions are policing, housing and education. Currently these areas offer both significant opportunity and challenge for the Corporation. I have been Deputy Chairman of Police, Chairman of City of London School and sit on the Housing Working Group, Capital Building Committee and Finance. I believe this, coupled with my external experience in finance, banking, property and most recently as CEO of a large builder of affordable housing, would make a strong addition and contribution to P&R at this time.

***Deputy John Tomlinson**

I seek re-election to your Policy and Resources Committee.

Committee Members must thoroughly scrutinise and constructively challenge major proposals. Especially now when the Fundamental Review may suggest radical changes to what we do and how we do it.

I offer energy, common sense, commitment and analytical skills. Reinforced by experience of:

- Chairing two major committees.
- Working constructively with Members and Officers in launching the City's Air Quality drive and transforming the Barbican Centre's finances.
- Board roles in major businesses and a national charity.

With your support I am keen to contribute to the City's policy and strategy at this important time.

James Tumbridge

Fellow Members it's a pleasure to serve with you all, and I hope you support me joining policy and resources. There are many projects on our agenda, one of which is the markets consolidation and as I enter my final year as the markets committee chairman, I ask you to let me continue my contribution to its future from the policy committee.

My job involves technology industries globally, and I believe my understanding of where tomorrow's opportunities lie can help the committee's policy planning. In addition as we adjust our relationships with Europe I hope my connections to parliamentarians can help the work of our policy committee.

Item 13 (b) ONE Member on the Hospitality Working Party of the Policy and Resources Committee***Karina Dostalova**

I put myself forward for the Hospitality and Working Party when there was a vacancy 4 months ago, in order to be able to contribute to the decision making around the events that we host and better understand the processes for deciding the format, invitation methods and composition for our city funded events. I would like to continue serving and commit to seeking to canvass as many of your views as possible prior to each meeting on approving large scale events in order to gather as much opinion from the court as possible.

Jeremy Lewis Simons

Vote Jeremy!

Item 13 (e) FOUR Members on the Investment Committee**^Christopher Boden**

I've played an active part on PIB - the Investment Committee's Property Investment Board - for five years. The Corporation's continued financial prosperity largely depends upon the professional acquisition, management and disposal of its investment property portfolio; it would be a false economy to squeeze staff costs/numbers in the City Surveyor's department and thereby threaten that performance. I continue constructively to challenge our systemic medium-term under-forecasting of income and am pleased to have successfully persuaded Officers to take the first steps towards a less over-prudent approach in this area. If re-appointed to PIB I'd continue to provide constructive and supportive challenge.

***Henry Colthurst**

With almost 40 years experience in the specialist insurance market I have been directly involved for many years in the oversight of Treasury functions and strategic matching of assets to liabilities, both in terms of currency and duration. I sit on the Pension Board of another London Council and Finance committee of a senior Livery Company. I would much like to continue my role on the Financial Investment Board, on which I have sat since 2013, as the Corporation approaches a time when prudent, timely and creative management of its financial assets becomes even more important.

^Alderman Alison Gowman

I have served on the Investment Committee, SIB and PIB bringing my expertise on property investment and social investment to all. My career as a property lawyer acting in the commercial and City property market gives me a deep understanding of the investment issues and I have been able to contribute to the debate and strategy. My role on the City Bridge Trust has allowed me to serve on SIB and so link this closely to the social investment aims. As Deputy Chair of the Green Finance Initiative I want to build on our membership of the UN Principles of Responsible Investment aligning with the City's responsible business strategy.

^Michael Hudson

I seek election to the Investment Committee to which I am currently appointed by Policy & Resources. I have a good understanding of the City Corporation's property portfolio.

My father was a chartered surveyor and I have, and have had from my early days, an interest in property. I am a solicitor in private practice in the City. I understand investment risks. As a trustee of several trusts I have experience of investing other people's money and accounting for decisions taken.

I believe I can make a useful and effective contribution to the work of the Committee and the Property Investment Board.

Alderman Robert Hughes-Penney

Robert is an Investment Director at Rathbones and has 25 years' experience running portfolios of stocks and shares. He would like to use this experience to benefit the Corporation by serving on the Investment Committee.

Robert is also a Chartered Fellow of the Chartered Institute for Securities & Investment and a Non-Executive Director of the impact investment company Investing for Good.

Previously, as a Common Councilman, Robert had the privilege of being the inaugural Chairman of the Investment Committee and following his return to the Court would value the opportunity to reconnect with the Committee.

***James de Sausmarez**

I am an experienced City investment professional who heads Janus Henderson Investors' investment trust and investment company business, having been involved in investment trusts for over 30 years. As Director and Head of Investment Trusts I am responsible for all aspects of the business including the relationship between Janus Henderson and the independent boards of the investment trusts, and being the primary product specialist for the investment trust business. I have served on the Investment Committees of schools, charities, Livery Companies and the London Diocese and have served on the Investment Committee for the last four years.

***Deputy Philip Woodhouse**

I'm grateful to all Members for their support since being elected and hope your faith in me lasts a bit longer.

I have a close working relationship with the City, actively involved in financial markets and trading Commodities since 1979. I have served over four years on this committee

and my commercial experience provides the skills and knowledge to advise proficiently at meetings. My knowledge of markets and access to leaders in finance may be useful for another term. My financial experience might be helpful with uncertain times ahead. I'm confident I have ideas that could help the committee and benefit our City.

Item 13 (h) THREE Members on the Police Committee / Police Authority Board

***Doug Barrow**

Police in the UK are facing significant challenges including from counter terrorism and cyber- crime as well as an increase in crime and a decrease in funding. Our Force is no different. Additionally, it is undergoing a Transform process making it more efficient and fit for the future. The Force and Police Authority are developing plans for a new HQ building and there are also significant budgetary challenges. I have the time, commitment and experience to provide appropriate oversight, guidance and advice to our Force and Authority and request your support to provide stability at this time of change.

Deputy Kevin Everett

As a candidate for the Police Committee I am aware of the issues faced by our Constabulary for the City, as an experienced member of the Court and a past Chairman of Licensing I have gained an understanding of the night time economy and the problems and advantages this brings to the City, particularly our Police Service. I am of course aware that the City Police lead the fight against economic crime and would wish to support this vital work going forward. Our Police Service is important to both our residents, businesses and the people that work in the City. I would be honoured to serve.

***Deputy Henry Pollard**

Henry is a long-standing member of the Police Committee, having served as its Chairman having also chaired the sub committees, the City's Safer City Partnership and also served as Patron of the CoL Crime Prevention Association. He currently serves on the Economic Crime Board, integral to the oversight of the force as national lead for Economic Crime. He is passionate about the success of the force in counter terrorism and other areas but with the necessary oversight, which he hopes to continue if re-elected.

***Deputy James Thomson**

I am seeking your support for re-election for a second term on the Police Authority Board/Committee.

I have served as Deputy Chairman for two years and have chaired its Performance & Resource Management Sub-Committee during that time. The City Police is experiencing unprecedented transformation internally whilst facing increased risk, threat and demand externally combined with financial pressures.

I have significant experience for this: An accountant by training, I have successfully turned around two businesses in the last 10 years – latterly as CEO. I previously served as a special constable for 12 years.

Item 13 (g) TWO Members on the Barbican Centre Board

George Abrahams

As Members may know as well as being a lover of the arts in most if not all of its forms, I also bring my business and commercial experience to the table.

I have hands on experience in business Start Ups, turn around and managed shutdowns.

I tick at least 6 of the 8 bullet points on the criteria requested by the Barbican Centre as well as the GSMD. I am commercially minded and believe in pushing the boundaries of art forms but not at the total expense of benefactors and self funding should play its part.

I would hope my experience would be beneficial to both committees.

Deputy Kevin Everett

In asking for Members' support, I would like to outline my experience which will be of assistance to the work of the Board. I served as Chairman of the Development Board of the Royal Academy of Dramatic Art (RADA) during the Chairmanship of the Academy of Lord Richard Attenborough. Also as a member of the Appeals Committee of the Unicorn Children's Theatre which raised in excess of £14m to build the new theatre in Tooley Street in London. As an experienced member of the Court, I wish to support the work of the Board to the benefit of the Corporation and City.

Ann Holmes

Education is my passion. A key strand of our educational strategy is cultural and creative learning. As Deputy Chairman of the Education Board, I am committed to ensuring we optimise the City's wide ranging cultural offering, to deliver this. I am a member of the Culture, Heritage and Libraries Committee, and a governor of the Guildhall School of Music and Drama, where I take a particular interest in outreach activities and work with under eighteens. As a member of the Barbican Centre's governing body, I think I could make a positive contribution, especially to enhancing the Centre's educational offering.

***Vivienne Littlechild**

I am the Chair of the Guildhall School and we partner with the Barbican Centre in many areas, not least the Culture Mile, our outreach work and particularly our appointment to Islington Music. I have served and been a very active member of the board of the Barbican Centre for the past three years and would be grateful if you would support me to continue my role on that board and to ensure that Guildhall School and Barbican continue to work together in a sincere partnership across many areas of our work supporting the Arts offer of the Corporation.

Alderman William Russell

With my experience at the Royal Court Theatre where I was Chairman of the Development Board for five years helping to oversee the 50th Anniversary and raise funds; I have the relevant experience. I have been on the Board of the GSMD for 5 years sitting on the Finance and Remuneration Committees. Culture and Arts are behind London being the greatest City in the world, we need to maintain that position. It is my intention to make Culture a key theme next year and shine a light on how the Barbican is a critical part of the City's and the United Kingdom's cultural offering.

Item 13 (s) EIGHT Members on the Standards Committee**Randall Anderson**

I am running for the Standards Committee because I would like to assist the committee to achieve the correct balance between strong adherence to standards and democratic representation of the people of the City. The standards regime brought into effect by the Localism Act 2011 provides extensive authority for local governments to provide dispensations tailored to their unique circumstances. The City has a unique democratic structure and therefore needs a unique set of dispensations. These should certainly continue to uphold our values on conflict of interest, but they must also ensure representation.

***Christopher Boden**

The City Corporation is an anachronistic anomaly in Local Government. We survive and prosper by making ourselves useful and relevant, to the City and beyond. Transparent maintenance of the highest standards of Member behaviour is crucial if we are to fend off those who'd be only too keen to see the Corporation abolished. I trust that I've served on the Standards Committee with honesty, with fairness and without prejudice. I'm also the Standards Committee Vice-Chairman for the District Council where I live, providing the Corporation's Standards Committee with a helpful if different perspective when dealing with matters of Member conduct.

Mark Bostock

We all know about the Standards Committee's problems, which have been entirely of its own making. I believe that a fresh approach is needed to the work of this committee. If elected to it, I am willing to spend the time needed to get things right.

Henry Colthurst

Conflicts must be managed transparently. Illegal behaviour should be appropriately sanctioned. But whatever our individual views on any topic, it is critically important that elected representatives should feel able to exercise the fundamental right of free speech for which many of our fathers and grandfathers gave their lives. I would like to bring independence of judgment, pragmatism of approach and hopefully a chunk of common sense to workings of the Standards Committee.

Mary Durcan

I've been a Member for two years and now believe it is time to widen my horizons and become involved with the workings and policies of the Corporation. I was a senior manager in a large NHS institution with responsibility for budgets and staff. I was also a magistrate for 30 years. I am sure that my experience will assist in my understanding of the high standards of conduct required by Members. I believe in working collegiately and challenging decisions and ideas where necessary. I am enthusiastic about making a constructive contribution to the work of the Standards Committee and would welcome your support.

***Michael Hudson**

In common with the Chairman and several other members of the Standards Committee I am resigning and seeking re-election. There have been criticisms of the Standards Committee in the Court and this step gives the Court an opportunity to express confidence in Committee members or elect others in whom they do have confidence.

I hope I have the confidence of the Court and that you will re-elect me.

I have experience hearing complaints against Members and of representing clients before Disciplinary panels. I have also used my knowledge of the standards regime (which is based on statute) drafting dispensation applications.

***Deputy Jamie Ingham Clark**

I have served the Standards Committee for the last three years with a 100% attendance record, despite the unusually busy time for the committee. During my career as a compliance officer I have been very cognisant of the need to interpret the applicable laws, rules and regulations in an unbiased way and to apply them fairly. In that time, I have also recognised the need to be scrupulous in following due process. This experience I have applied in your Standards Committee and I now seek a renewed term of office to exercise the Court's terms of reference for that Committee.

Vivienne Littlechild

I have served on the Court for 17 years. I was a Magistrate for 12 years. I worked in law for 30+ years, mostly in criminal law but managed other matters such as family issues. I have also been a Samaritan. I currently Chair the Guildhall School of Music & Drama and previously chaired Culture, Heritage & Libraries. I believe I would be able to contribute appropriately on Standards and my experience would serve me well on Standards.

Natasha Lloyd-Owen

I am seeking election because I believe the activities of the Standards Committee over the next four years present a crucial opportunity to reduce the anxiety and uncertainty that many members feel around the dispensation policy and to secure the confidence of residents, who expect that their elected representatives will be able to speak and vote on local issues.

I would relish the opportunity to use my skills and experience as a barrister (interpreting legislation, and representing the interests of others whilst operating within a code of conduct) to contribute to and reform the committee's work at this pivotal time.

***Oliver Lodge**

In the light of widely-circulated and persistent criticism of the Standards Committee and of me personally, along with many other members of the Committee, I have decided to stand down and offer myself for re-election. I am confident that most Members recognise that the difficult decisions which must be made by the Committee, and which directly affect Members, must be taken with great care and independence. I hope that, in re-electing me and other Committee members, the Court will give its full backing and support to the Committee and reject the slurs and innuendos that have been levelled at it.

***Deputy Edward Lord**

Serving on the Standards Committee does not always make you popular, but in seeking re-election for two final years, I hope that colleagues will recognise that I bring significant personal integrity to the role as well as detailed knowledge of the Corporation's procedures and the general law on ethical standards in local government. As a former Chair of the Committee, I hope that my experience and continuity of knowledge will be of benefit, as will my pragmatism and understanding as a longstanding City resident of the need to hear local voices, in setting future policy and guidance. (Attendance Rate 96%).

Andrew Mayer

The purpose of an effective standards regime is to deal effectively with issues of alleged misconduct, ensure fair treatment for all involved, and to uphold the reputation of the City as an organisation that acts properly, without prejudice to its own. Evidently this has been a difficult year, and we can do better. With some 20 years of experience in disciplinary roles in voluntary and private sector bodies, most recently handling sensitive regulatory complaints, managing and improving conduct policy, I hope to contribute positively to that improvement.

Barbara Newman

During my year as Chief I had experience of dealing with Members in connection with disputes. I understand completely the need for the public to be reassured we all observe our Code of Conduct and the law and, in my 30 years as a Common Councilman, have not heard of an allegation of self-interest being made against any one of our Members. However, in the City's North-West I'm hearing residents feel disenfranchised by the way applications for dispensations made by their representatives have been dealt with. We must take note of these concerns. CoCo has asked Standards to act more permissively when considering applications to speak and vote and I would bear this in mind without losing sight of our Code and the legal position.

William Pimlott

The Standards Committee ought to aid members to clarify their interests in relation to the business of the court, not impede their activities and attempts to represent their constituents. I am standing for the Standards Committee to try and bring simplicity, clarity and common sense to the Standards process.

Item 13 (w) THREE Members on the Livery Committee

Henry Colthurst

One of the three key strands of the City's Education strategy covers promotion of employability. The Corporation can only achieve all of what it hopes to achieve, in collaboration with partners from business and Livery. As a past Master Grocer I hope to encourage the Livery Committee to expand its remit beyond a largely ceremonial role towards using its network of links to create genuine and long term partnerships which create and grow opportunities for young people of all ages to gain training and learn skills which fit so neatly into the Livery's historic and current areas of interest.

***Christopher Hayward**

As a Liveryman of twenty-two years and a Past Master of the Worshipful Company of Pattenmakers, together with being a Livery candidate for Sheriff of London this year I am passionate about the Livery and have enjoyed contributing to the Livery Committee during my first term.

I fully support the great history and traditions of the Livery but also believe that as the modern Livery we need to be more inclusive and to promote the great work we do in education and skills as well as our more traditional philanthropic contribution. I hope you will re-elect me to continue these reforms.

Shravan Joshi

I'm an active Liveryman, as the incumbent Master Fueller (a modern company) and a Liveryman of the Blacksmiths (an older company). I've been involved with the livery movement for nearly 15 years and have been vocal about the need for maintaining relevance and inclusion within its ranks. To my mind, these Companies represent the finest traditions and customs of the City, as well as having an active role in Common Hall. I've seen the value of links to modern industry and the extensive charitable works the livery movement undertakes and hope that I can add further perspective to this committee.

Dhruv Patel

My current Livery involvement is as follows:

- Liveryman of Clothworkers' Company and Member of their Property Committee;
- Member of City Livery Club and Treasurer of their Under 40s Section;
- Court Member of the Guild of Young Freemen.

I hope given my background and experience that you will be able to support me as I believe I can make a positive contribution to the work of the Committee.

***Judith Pleasance**

Liveryman Clockmaker; Upholder (Membership Committee); Court Assistant Woolman (Charity Committee). Past experience includes: Assistant Clerk, World Traders; Clerk, Security Professionals; Interim Clerk, PR Practitioners and HR Professionals. Member, Fellowship of Clerks and Ironbridge London Committee.

Introduced annual charity Sheep Drive idea to The Woolmen, now coordinating their concurrent Livery Fair, promoting a core objective of the Livery Committee: raising awareness of the work of Livery Companies among the Livery and public, as in recent Livery Briefing.

An engaged member of the Committee, I enjoy liaising with my group of Companies, promoting Committee courses and am keen to continue to serve.

Deputy Henry Pollard

Henry became involved with the Skinners' Company when leaving one of their schools in the 1980s and then became a Freeman and Liveryman; he served on their Court having served on various committees. In addition to being an active Skinner, he is a founding member of the youngest guild; The Guild of Investment Managers and is an Assistant on the Court. He supports the Livery where he can and has contributed to inter-livery sporting events and has a wide range of friends across the Livery. He would like to further his involvement and promote their relationship with the City, with their charitable and educational endeavours key in that relationship.

John Scott

One of the greatest disappointments of my year as Chief Commoner has been the apparent lack of connection between the Civic City and many Livery Companies. I believe that the Livery Committee could do much more to encourage Masters and Clerks to join up the dots so that we all work together in a more constructive way and thus enable future Chief Commoners to share more of the workload with the Mayoral team. I would welcome your support in this endeavour.

Petition –
Presented by Graeme Harrower

To be presented on Thursday, 25th April 2019

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

Petition:-

“We, the undersigned residents of the City of London, declare that we have no confidence in the City Corporation’s current “standards” policy and practice.

We petition the Court of Common Council to make immediate and fundamental reforms so that:

- Our elected representatives are free to speak and vote on our behalf, including on matters in which they have a declared interest (unless the matter uniquely or especially affects them), so that we have the same level of representation as residents of other authorities; and
- Our elected representatives do not feel intimidated into not speaking or voting on matters that affect us because they fear referral by the Corporation to a complains process that has proved to be not fit for purpose – or worse, referral to the police – simply because they have a declared interest in a matter, even though they can derive no financial benefit from it.”

[Number of signatures indicated as appended to the Petition at the time of receipt by the Town Clerk’s Office: 1122]

Member presenting the Petition, pursuant to Standing Order No. 20:-

Graeme Harrower

(Ward of Bassishaw)

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Report – Hospitality Working Party of the Policy and Resources Committee

Applications for Hospitality

To be presented on Thursday, 25th April 2019

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

(a) Pride Flag Raising

This year the Pride in London Parade will take place on Saturday 6th July. As in previous years, the Department for Digital, Culture, Media & Sport's advice to Government Departments is for the Rainbow Flag to be flown for a week, this year from 1st July until sundown on 6th July.

It is proposed that the Pride Flag fly at Guildhall in line with Government advice and that the City Corporation hosts a flag raising in Guildhall Yard followed by an early evening reception in the Crypts. The event will provide an opportunity for the City Corporation to show its commitment to promoting diversity and inclusion both internally and more widely across the City.

Guests would include the LGBTQ+ Pride organising committee, representatives from the City Corporation's Pride LGBTQ+ networks and from businesses and firms within the City. Members will be asked to indicate to the Remembrancer's Office if they wish to attend.

It is **recommended** that hospitality be granted for an early evening reception and that arrangements be made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within agreed parameters.

The host element will be Hospitality Working Party, Establishment Committee and Members with relevant interests.

(b) 200th Anniversary of the Foundation of Singapore

In June 2019 the Deputy Prime Minister of the Republic of Singapore, Mr Tharman Shanmugaratnam, will be in the UK on an official visit to mark the 200th anniversary of the founding of Singapore by Sir Stamford Raffles.

It is proposed that the City Corporation hosts a business conference followed by a lunchtime reception to mark this anniversary. Following consultation with the Singapore High Commission, it is proposed that following the conference, the Deputy Prime Minister be awarded the Freedom of the City and that this be followed by a small lunch attended by senior representatives from the City business community with significant interests in Singapore and representatives from the High Commission.

It is **recommended** that hospitality be granted for a lunchtime reception for attendees at the business conference and a small lunch following the Deputy Prime Minister's Freedom and that arrangements are made under the auspices of the Policy and Resources Committee; the costs to be met from City's Cash within approved parameters.

The host element will be Policy and Resources Committee and Members with relevant business interests.

(c) 125th Anniversary of Tower Bridge

2019 marks the 125th anniversary of Tower Bridge. The Bridge is one of five Thames bridges maintained and supported by Bridge House Estates and is of particular importance to Bridge House Estates and the City Corporation given its status as a world-famous landmark.

It is proposed that the City Corporation hosts an early evening reception at Tower Bridge to mark the anniversary. The reception will provide an opportunity to demonstrate the City Corporation's commitment to promoting London's heritage, as well as raising awareness of the work of Bridge House Estates and City Bridge Trust.

Guests would include representatives from Bridge House Estates and City Bridge Trust, the cultural sector, central and local government and Livery Companies.

It is **recommended** that hospitality be granted for an early evening reception and that arrangements be made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within agreed parameters.

The host element will be Hospitality Working Party, Culture, Heritage and Libraries Committee, City Bridge Trust and Members with relevant interests.

(d) Illuminated River Project

Illuminated River is a project to light fifteen of central London's bridges, from Albert Bridge to Tower Bridge. The project will be launched in July of this year with the lighting of the first four bridges – London Bridge, Southwark Bridge, Cannon Street Railway Bridge and Millennium Bridge. The Illuminated River project has more than twenty partners and stakeholders, including the City Corporation which has provided a contribution towards initial funding of the project.

It is proposed that the City Corporation hosts an evening reception prior to the launch of the project.

Guests would include Illuminated River partners, board members, funders, artists and architects involved in the project, individuals from the arts and culture sector, and others with relevant interests.

It is **recommended** that hospitality be granted for an evening reception and that arrangements are made under the auspices of the Culture, Heritage and Libraries Committee; the costs to be met from City's Cash within agreed parameters

This would be a full Court event.

(e) Industry and Parliament Trust Programme 2019

Engagement with parliamentarians within the Palace of Westminster is a valuable means of highlighting matters of interest to the City and its stakeholders.

It is proposed that in 2019 the City Corporation collaborates with the Industry and Parliament Trust on a series of six meetings. Guests and speakers would include a City representative such as the Lord Mayor or Policy Chair, parliamentarians, policy makers and prominent business, academic and industry representatives.

It is **recommended** that hospitality be granted and that arrangements are made under the auspices of the Policy and Resources Committee; the costs to be met from City's Cash within approved parameters.

(f) Greenwich+Docklands International Festival early evening reception

The Greenwich+Docklands International Festival is a free outdoor performing arts and theatre festival which takes place every June in Greenwich, Docklands and Tower Hamlets.

Forming part of the "Fantastic Feats: the Building of London" programme, this year the festival will feature its first outdoor performance in Guildhall Yard. It is proposed that the City Corporation hosts an early evening reception ahead of the performance in Guildhall Yard. The reception will provide an opportunity to highlight the City Corporation's involvement in the festival and showcase the City's contribution to London's cultural activities.

Guests would include outdoor art professionals, international and UK based artists, sponsors of the festival, local authority representatives, and cultural and heritage institutions.

It is **recommended** that hospitality be granted for an early evening reception and that arrangements are made under the auspices of the Culture, Heritage and Libraries Committee; the costs to be met from City's Cash within agreed parameters.

This would be a full Court event.

(g) Iftar following an interfaith group discussion at St Paul's Cathedral

The Naz Legacy Foundation, a not for profit organisation that aims to promote excellence in education and positive integration, are planning an interfaith group discussion to take place at St Paul's Cathedral on the evening of 7th May. The aim of the discussion will be to focus on London as a dynamic and multi-faith city. The event is planned to take place during Ramadan and to conclude with an Iftar, the evening meal with which Muslims end the daily Ramadan fast.

It is proposed that the City Corporation hosts an Iftar in partnership with the Naz Legacy Foundation following the interfaith group discussion.

Guests would include the Bishop of London and other senior representatives from faith communities. The guest list would focus mainly on young adults and would include City professionals, young people representing each of the London boroughs, and representatives from the City Corporation's staff multifaith network and the City's faith

communities.

It is **recommended** that hospitality be granted for an Iftar following an interfaith group discussion at St Paul's Cathedral and that arrangements are made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within agreed parameters.

The host element will be Hospitality Working Party, Establishment Committee, Benefices Sub-Committee and Members' Diversity Working Party.

(h) National Houses in Multiple Occupation Network Reception

The Department of Markets and Consumer Protection will be hosting a conference on 16th May in collaboration with the National Houses in Multiple Occupation Network in the Livery Hall. The conference will focus on new legislation, guidance and good practice affecting Houses in Multiple Occupation.

It is proposed that the City Corporation hosts an early evening reception at the conclusion of the conference. The reception would provide an opportunity for the City Corporation to engage with representatives from across the UK and to highlight the work of the Port Health and Environmental Services Committee.

Guests would include conference delegates, relevant guests from London Boroughs and representatives from the London Fire and Rescue Services and Ministry of Housing, Communities and Local Government.

It is **recommended** that hospitality be granted for an early evening reception and that arrangements are made under the auspices of the Port Health and Environmental Services Committee; the costs to be met from City's Cash within approved parameters. The host element will be Port Health and Environmental Services Committee, Community and Children's Services Committee and Members with relevant interests.

(i) Social Impact Investment Implementation Taskforce

In March 2018 the Prime Minister commissioned an industry taskforce, the Social Impact Investment Implementation Taskforce, to take forward proposals on social impact investing.

It is proposed that the City Corporation hosts a panel discussion followed by a reception to mark the closing of the Social Impact Investment Implementation Taskforce.

Guests at the event would include members of the Taskforce, the National Advisory Board for Impact Investing, and senior representatives and practitioners from the savings, investment and social sectors including pension funds, charitable foundations, banks and regulators.

It is **recommended** that hospitality be granted for a panel discussion followed by a reception, and that arrangements are made under the auspices of the Policy and Resources Committee; costs to be met from City's Cash within approved parameters. The host element will be Policy and Resources Committee, Chairmen and Deputy Chairmen of the Finance Committee, Investment Committee, Social Investment Board, City Bridge Trust Committee and Members with relevant interests.

(j) 125th Anniversary of the Bar Council

The General Council of the Bar was founded in 1894 to represent barristers in England and Wales. It aims to promote the Bar's specialist advocacy and advisory services, fair access to justice and high standards of ethics, equality and diversity across the profession.

2019 additionally marks 100 years since the Sex Disqualification (Removal) Act 1919. The Act removed disqualification from any public office or any civil profession, including the legal profession, by reason of sex or marriage.

It is proposed that the City Corporation hosts a lecture and question and answer session to mark the anniversary of the foundation of the Bar Council, followed by an early evening reception and a small private dinner. The lecture would be given by Lady Justice Heather Hallett, who was appointed the first female Chairman of the Bar Council in 1998 and is currently Vice President of the Court of Appeal Criminal Division.

The event would present an opportunity to build on the relationship between the City Corporation and the legal profession. Guests at the reception would include members of the Bar Council, the legal profession, the judiciary, Government and legal sector organisations, and Members with relevant interests.

It is **recommended** that hospitality be granted for a lecture, early evening reception and small dinner, and that arrangements are made under the auspices of the Policy and Resources Committee; the costs to be met from City's Cash within agreed parameters.

The host element will be Policy and Resources Committee and Members with relevant interests.

(k) 25th Anniversary of the Ordination of Women by the Church of England

This year marks the 25th anniversary of the first women being ordained as priests by the Church of England. Many events are being held across the country to mark the anniversary of the ordination of women, including a reception at Lambeth Palace hosted by the Archbishop of Canterbury and a service at St Paul's Cathedral due to take place in June.

It is proposed that to mark this anniversary the City Corporation hosts a keynote address and question and answer session with the Bishop of London, followed by an early evening reception and a small private dinner.

The event would present an opportunity further to develop the City's relationship with the Diocese of London. It would also provide an opportunity to demonstrate the City Corporation's commitment to promoting equality and diversity.

It is **recommended** that hospitality be granted for a keynote address, early evening reception and small dinner, and that arrangements are made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within agreed parameters.

The host element will be Hospitality Working Party, Benefices Sub-Committee and Members with relevant interests.

(l) Report of Urgent Action Taken: Let's Talk exhibition and early evening reception

In accordance with Standing Order No. 19 urgent authority was sought to host an early evening reception on 13th May to launch the Let's Talk exhibition in Guildhall Yard. The exhibition is intended to encourage people to talk more openly about mental health through a combination of photography and illustration.

It is proposed that the City Corporation hosts an early evening reception to launch the exhibition. The reception will provide an opportunity to demonstrate the City Corporation's commitment to promoting positive mental wellbeing, as well as raising awareness of factors affecting mental health. Arrangements will be made under the auspices of the Community and Children's Services Committee. This would be a full Court event.

Following the decision of Hospitality Working Party on 28th February, it became evident that waiting for a Court of Common Council decision on 25th April would not allow sufficient time for arrangements to be put in place for this event. Approval was therefore sort and obtained under urgency procedures and it is recommended that this urgent action be noted.

(m) Report of Urgent Action Taken: Fantastic Feats and the London Festival of Architecture launch and early evening reception

In accordance with Standing Order No. 19 urgent authority was sought for the City Corporation to co-host an early evening reception on 31st May to launch "Fantastic Feats: the building of London" public events programme and the London Festival of Architecture.

This year the City Corporation will launch a major six-month programme of outdoor events entitled "Fantastic Feats: the Building of London". The launch of Fantastic Feats coincides with the London Festival of Architecture, an annual month-long architectural festival taking place in June. The Festival is the world's largest annual architectural event.

It is proposed that the City Corporation co-hosts with the Festival a reception to launch Fantastic Feats and the Festival of Architecture. Arrangements will be made under the auspices of the Culture, Heritage and Libraries Committee. The host element will be Culture, Heritage and Libraries Committee, Hospitality Working Party, Planning and Transportation Committee and Members with relevant interests.

Following the decision of Hospitality Working Party, it became evident that waiting for a Court of Common Council decision on 25th April would not allow sufficient time for arrangements to be put in place for this event. Approval was therefore sort and obtained under urgency procedures and it is recommended that this urgent action be noted.

(n) Report of Urgent Action Taken: Private view for the launch of the Architecture in London exhibition

In accordance with Standing Order No. 19 urgent authority was sought to host a private view in Guildhall Art Gallery on 3rd June to mark the launch of the Architecture in London exhibition.

Guildhall Art Gallery's main exhibition in 2019, Architecture in London, will explore the depiction of London's buildings in art, and how they have served as a source of inspiration to artists over the centuries.

It is proposed that the City Corporation hosts a private view. This will provide an opportunity to promote the exhibition and thank supporters and contributors, as well as showcase the City Corporation's contribution to London's cultural life. Arrangements for the exhibition will be made under the auspices of the Culture, Heritage and Libraries Committee. This would be a full Court event.

Following the decision of Hospitality Working Party on 28th February, it became evident that waiting for a Court of Common Council decision on 25th April would not allow sufficient time for arrangements to be put in place for this event. Approval was therefore sought and obtained under urgency procedures and it is recommended that this urgent action be noted.

(o) Report of Urgent Action Taken: Early evening reception to mark the transfer of the 'AIDS since the 80s' archive to the London Metropolitan Archives.

In accordance with Standing Order No. 19, urgent authority was sought to host an early evening reception on 20th March to mark the transfer of the archive.

The 'AIDS in the 80s' archive is a digital collection of over 100 film interviews with individuals affected by the AIDS epidemic in the 1980s and 1990s. The archive was formally deposited at the London Metropolitan Archives in March.

The City Corporation hosted an early evening reception on Wednesday 20th March 2019 to mark the transfer of the archive. The reception provided an opportunity to recognise the importance of the project and to highlight the collection as a resource for the public.

Following the decision of Policy and Resources Committee to endorse the application, it became evident that waiting for Court of Common Council approval on 7th March would not allow sufficient time for arrangements to be put in place. Approval was therefore sought and obtained under urgency procedures and it is recommended that this urgent action be noted.

All of which we submit to the judgement of this Honourable Court.

DATED this 26th day of March 2019

SIGNED on behalf of the Working Party.

John George Stewart Scott, J.P.
Chief Commoner and Chairman, Hospitality Working Party

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Report – Establishment Committee

Amendment to Protocol on Member/Officer Relations

To be presented on Thursday, 25th April 2019

*To the Right Honourable The Lord Mayor, Aldermen and Commons of
the City of London in Common Council assembled.*

SUMMARY

At its meeting of 25 January 2019, your Standards Committee recommended amending the Protocol on Member/Officer Relations to clarify dispute procedures available to an Officer who might be dissatisfied with the conduct or behaviour of a Member. The revised wording also acknowledges that the Aldermanic Chairmen perform a similar role to the Chief Commoner in relation to the welfare and conduct of Aldermen.

Your Establishment Committee subsequently considered these amendments at its meeting of 26 February 2019 and agreed to the proposed changes for subsequent approval by Members of the Court of Common Council.

The proposed revisions by your Standards Committee and endorsed by your Establishment Committee provide further clarity to the Protocol on Member/Officer Relations

The amendments to the Protocol on Member/Officer Relations, subject to your approval, are as follows:

Introduction

- 3) Responsibility for upholding the Protocol rests with the Chief Commoner *and the Aldermanic Chairmen*
- 12) Procedure for Officers:-
- 3(a) If an Officer is dissatisfied with the conduct or behaviour of a Member, *they are encouraged to raise the matter should be raised with the appropriate Chief Officer or the Town Clerk with a view to seeking to resolve their concerns informally if possible. This may result in the matter being referred to the Chief Commoner or one of the Aldermanic Chairmen where appropriate.*
- (b) *An Officer also has the same right as any other person under the Localism Act 2011 to make a complaint to the Standards Committee where they consider that there has been a breach of the Members' Code of Conduct.*

The amendments to the Protocol are set out in italics above and are shown in the full Protocol attached at Appendix 1 for Member's information.

The Member/Officer Protocol was last considered and with amendments approved by the Court of Common Council in December 2016.

RECOMMENDATION

It is **recommended** that the Court approves the amendments to the Protocol on Member/Officer Relations.

APPENDICES

Appendix 1 – Member/Officer Protocol

All of which we submit to the judgement of this Honourable Court.

DATED this 26th day of February 2019.

SIGNED on behalf of the Committee.

Charles Edward Lord, OBE, JP, Deputy
Chair Establishment Committee

PROTOCOL ON MEMBER / OFFICER RELATIONS

1. Introduction

- (1) The purpose of the Protocol, which was approved by the Court of Common Council on 13 April 2006, is to provide a guide to working relationships between Members of the Court (including co-opted Members) and Officers, and is in addition to any statutory requirements governing such relationships. The Protocol applies whether such relationships are in the context of the City's role as a local authority, police authority, port health authority or in any of its other roles.
- (2) Although it does not form part of the Members' or Employees' Codes of Conduct, the Protocol should be viewed in conjunction with those documents.
- (3) Responsibility for upholding the Protocol rests with the Chief Commoner and the Aldermanic Chairmen and, when necessary, the Standards Committee in relation to Members, and with the Town Clerk in relation to Officers.

2. Principles Underlying Member / Officer Relations

- (1) Good administration and effective decision-making are dependent upon the maintenance of successful working relationships between Members and Officers, based on mutual trust, respect and an understanding of respective roles and responsibilities. These relationships, and the trust which underpins them, should not be abused or compromised.
- (2) Whilst it is acceptable for Members, particularly Committee Chairmen as part of their leadership role, to offer guidance to Officers, they must not do anything which compromises or which is likely to compromise the impartiality of those who work for, or on behalf of, the authority. It is the responsibility of Officers to provide clear, impartial advice upon which Members may make decisions.
- (3) In addition to avoiding actual impropriety, Members and Officers should also seek to avoid situations which might give rise to the suspicion and/or appearance of improper conduct.

3. Role of Members

- (1) Members are subject to:-
 - (a) the Corporation's Code of Conduct; and,
 - (b) Standing Orders of the Court of Common Council.
- (2) Members have four main areas of responsibility:-
 - (a) determining the policy and strategic direction of the Corporation
 - (b) monitoring and reviewing the performance of the Corporation in implementing that policy and delivering services
 - (c) representing the Corporation externally
 - (d) representing their constituents and stakeholders

- (3) It is not the role of Members to involve themselves in the detail of day to day management of the Corporation's services.
- (4) Members are required to take the advice of Officers into account in reaching a decision on a matter and must respect the Officers' responsibility to provide impartial advice, guidance and information.
- (5) The power to make decisions for the discharge of the authority's functions lies with the Court of Common Council and the properly constituted committees and sub-committees. A Member acting in an individual capacity cannot exercise any lawful authority and Members in general must operate through the Court of Common Council and its committees and sub committees. Members acting individually may not legally commit the Corporation.
- (6) Whilst individual Chairmen are in the same constitutional position as all other Members, having no legal authority to make executive decisions, they have certain other powers (e.g. the control and conduct of meetings) as well as a broader leadership role. Chief Officers are required to consult Chairmen (and Deputy Chairmen) before certain delegated powers are exercised.
- (7) Leading Members i.e. the Lord Mayor, the Chairman of the Policy & Resources Committee, the Chief Commoner and other Committee Chairmen (or Deputy Chairmen with the agreement of, or in the absence of, the relevant Chairman) can speak for the Corporation on matters appropriate to their roles and in accordance with the policy of the Corporation. Arrangements for media interviews and the issue of press releases will be made through or in agreement with the Public Relations Office.
- (8) Whilst all other Members have opportunities to promote the work of the Corporation with the people they meet and when entertaining on behalf of the Corporation, they cannot act as spokesmen for the Corporation.

4. Role of Officers

- (1) Officers are subject to:
 - (a) the Corporation's Code of Conduct;
 - (b) Standing Orders of the Court of Common Council;
 - (c) Financial Regulations; and,
 - (d) other instructions and professional guidelines relevant to their duties.
- (2) The primary role of Officers is to provide impartial advice, guidance and information to Members, and to implement promptly and efficiently the policies determined by the Court of Common Council and its various committees. Certain Officers have specific statutory responsibilities.
- (3) Officers must recognise the right of Members, as elected representatives, to determine the policy of the authority and must not act in any way to undermine that right.

- (4) Officers serve the Corporation as a whole and must carry out the work of the Corporation under the direction and control of the Court of Common Council and the properly constituted committees and sub-committees.

5. Expectations

- (1) Members have a right to expect from Officers:-
- (a) commitment to the Corporation as a whole
 - (b) a working partnership
 - (c) an understanding of, and support for, respective roles, workloads and pressures
 - (d) timely response to enquiries and complaints and the efficient execution of decisions
 - (e) impartial, professional advice and guidance
 - (f) regular, up to date information on matters appropriate and relevant to their needs, having regard to any individual responsibilities that they have and positions they hold
 - (g) respect, dignity and courtesy
 - (h) integrity, mutual support and appropriate confidentiality
 - (i) not to have personal issues raised with them outside the agreed procedures
 - (k) that they will not use their relationship with Members to advance their personal interests or to influence decisions improperly
 - (l) compliance at all times with the relevant Code of Conduct
 - (m) Commitment to equality, diversity and inclusion in their relationship with Members and colleagues
- (2) Officers have a right to expect from Members:-
- (a) a working partnership
 - (b) an understanding of, and support for, respective roles, workloads and pressures
 - (c) leadership and policy direction
 - (d) respect, dignity and courtesy
 - (e) integrity, mutual support and appropriate confidentiality
 - (f) not to be subject to bullying or to be placed under undue pressure and, in this respect, Members should have regard to the seniority of Officers in their dealings with them ie. they should not engage junior officers in discussions and requests more properly directed at senior officers
 - (g) that they will not use their relationship with Officers to advance their personal interests or to influence decisions improperly
 - (h) compliance at all times with the relevant Code of Conduct
 - (i) Commitment to equality, diversity and inclusion in their relationship with Officers and colleagues

6. Members in the Ward Role

Members will, through their work with their electorate and stakeholders, need to contact Officers to obtain information on behalf of their constituents and others. This is perfectly in order and from time to time it may be appropriate for Officers to reply to constituents etc. on behalf of, or at the request of, Members.

7. Correspondence and Communications

Members may contact (i.e. by letter, e-mail, fax, telephone) Officers to seek advice, guidance or information. Whatever method of communication is used, Members should receive an acknowledgement as soon as possible, but in any event within 2 working days, and a full response as soon as possible thereafter within 10 working days of receipt of the request. If for any reason this is not possible, a holding reply setting out the reasons for the delay should be sent as soon as possible following the acknowledgement, but in any event before the expiry of the 10 working days.

8. Limitations on Behaviour

The separate roles of Members and Officers necessarily impose limitations upon behaviour. By way of illustration:-

- (1) personal relationships between Members and Officers going beyond normal working relationships can confuse/obscure the separate roles and interfere with the proper discharge of the authority's functions, not least in creating the perception in others that a particular Member or Officer may secure advantageous treatment;
- (2) the need to maintain and recognise the separate roles means that there are limits to the matters on which Members may seek the advice of Officers;
- (3) relationships with particular individuals should not be such as to create a suspicion/perception that an Officer favours a particular Member above others.

9. Reports

- (1) Chairmen of committees or sub-committees may, on behalf of the committees or sub-committees concerned, make reasonable requests to Chief Officers or other Officers to prepare written reports on matters relating to the authority for consideration at Member-level. Such requests should not seek confidential information (e.g. relating to case work or personal details of applicants for services).
- (2) Any disagreement relating to such a request (e.g. if the Chief Officer concerned considers that the cost of providing the information or the nature of the request is unreasonable) should be referred to the Town Clerk.

10. Members' Access to Documents and Information

- (1) Members' rights of access to documents and information are governed by the common law and statute. Members have such access to documents and information that is reasonably necessary to enable them properly to perform their duties as elected representatives.
- (2) Generally, information should, therefore, be made available to Members on request unless there is a justifiable legal or other reason for declining access.
- (3) Standing Order No. 42 sets out the detail on Members' access to documents.

- (4) If the information is not readily available or will require significant resources to produce, Officers should seek the guidance of their Chief Officer before taking steps to provide information that has been requested.

11. Other Members of Corporation Committees

Co-opted Members of the various committees, the Verderers serving on the Epping Forest & Commons Committee and the Independent Members of the Standards Committee are entitled to receive documents and information relating to their appointments in the same way as if they were elected Members.

12. Dispute Procedures

- (1) The overriding objective in any dispute is to achieve a satisfactory resolution through informal channels. However, it has to be recognised that this might not always be possible.
- (2) Procedure for Members:-
- (a) If a Member is dissatisfied with the conduct, behaviour or performance of an Officer, the matter should be raised with the appropriate Chief Officer.
- (b) If the employee concerned is a Chief Officer, the matter should be raised with the Town Clerk. (In the case of the Town Clerk there is a separate procedure.)
- (c) If the matter cannot be resolved informally, it may be necessary to resort to the Corporation's Disciplinary Procedure.
- (3) Procedure for Officers:-
- (a) If an Officer is dissatisfied with the conduct or behaviour of a Member, they are encouraged to raise the matter ~~should be raised~~ with the appropriate Chief Officer or the Town Clerk with a view to seeking to resolve their concerns informally if possible. This may result in the matter being referred to the Chief Commoner or one of the Aldermanic Chairmen where appropriate.
- (b) An Officer also has the same right as any other person under the Localism Act 2011 to make a complaint to the Standards Committee where they consider that there has been a breach of the Members' Code of Conduct.

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Report – Education Board

Appointment of Governor to Prior Weston Primary School

To be presented on Thursday, 25th April 2019

To the Right Honourable The Lord Mayor, Aldermen and Commons of the City of London in Common Council assembled.

SUMMARY

The City of London Corporation holds responsibility for the appointment of a number of Governors to the several City Academies, as well as a number of other schools and educational institutions.

Your Education Board has recently considered one of these vacancies and recommends that the Court of Common Council grants approval to reappoint Jeremy Mayhew CC to the Board of Governors of Prior Weston Primary School.

RECOMMENDATION

We **recommend** that:

- Jeremy Mayhew be appointed to the Board of Governors of Prior Weston Primary School for a term of four years, expiring on 24 April 2023.

MAIN REPORT

Background

1. The Education Board was brought into being at the meeting of the Court of Common Council on 1st May 2014, where it was granted a remit to oversee the City of London Corporation's education portfolio and the implementation of the City of London Education Strategy 2013-2015.
2. Part of the Education Board's remit is to be responsible for the oversight and monitoring of the City of London's sponsorship of its Academies, including recommending to the Court of Common Council the appointment of Governors. Similarly, the Education Board is responsible for recommending to the Court of Common Council candidates for appointment as the City of London Corporation's representative on school governing bodies where nomination rights are granted, and which do not fall within the remit of any other committee.

Current position

3. Jeremy Mayhew CC had been appointed to the Board of Governors of Prior Weston Primary School in Islington by the Court of Common Council in September 2014 for a term ending 1 February 2019. Following an expression of his willingness to stand for a further period, the Prior Weston Primary School Board of Governors recommended the reappointment of Jeremy Mayhew CC for a four-year term at its February 2019 meeting, noting that Jeremy Mayhew CC provided invaluable financial input and acted as a key source of communication with the City of London Corporation.
4. The vacancy was considered by the Town Clerk in consultation with the Chairman and Deputy Chairman of the Education Board under Standing Order 41(a). Members of the Education Board were afforded one week to comment on the appointment before it was to be approved under Urgent Authority. No objections were received.

Conclusion

5. This report accordingly **recommends** the appointment of Jeremy Mayhew to Prior Weston Primary School for a term of four years, ending 24 April 2023.

All of which we submit to the judgement of this Honourable Court.

DATED this 14th day of March 2019.

SIGNED on behalf of the Board.

Henry Nicholas Almroth Colthurst
Chairman, Education Board

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of the Local Government Act 1972.

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